

Minutes of Monthly Meeting on June 11, 2024

Tuesday-7:00 PM

49 Tremko Lane, Ashford, CT 06278

1. Roll Call: Chairman Dennis Poitras called the meeting to order at 7:06 pm. Commissioners Bill Kerensky, Ann Phillips and Sandy Labrecque were present.

Public present: None

Staff Present: Jessica Miller

2. Minutes: The Minutes of the monthly meeting of May 14, 2024 were reviewed.

MOTION: Mr. Kerensky made the motion to approve the May meeting minutes.

SECOND: Ms. Phillips seconded the motion.

VOTE: All in favor

3. Director's Report: Ms. Miller reported the following updates:

- The Community Match fundraiser with Sustainable CT is now active. Ms. Miller will promote the fundraiser in Ashford.
- AHA purchased the Honda van in May. Waiting for reimbursement from the Senior Resources Agency on Aging. Insurance carrier is Progressive through Eastern Insurance Associates. Cost for insurance is \$1,599 every six months.
- The new Ferris Mower arrived a few weeks ago. Total cost is \$16,245; payments on the loan will begin in July.
- ERAP was approved by the DOH in the amount of \$41,592.

4. Budget Report: The monthly budget report for May was reviewed.

MOTION: Mr. Kerensky made the motion to approve the May budget report.

SECOND: Mr. Poitras seconded the motion

VOTE: All in favor

5. Ashford Housing Development Corp: No update. Next meeting will be in July 16, 2024.

6. Moderate Rehab Project: Application will be submitted on May 14th. A meeting is set up for later this week to review the 90% architect drawings.

7. Business:

Approval of Lease changes

Ms. Miller reviewed minor changes to the AHA Policies and Pet Policy for the 2024 lease. No written or verbal comments were submitted during the comment period.

MOTION: Mr. Kerensky made the motion to approve the proposed changes to the lease documents.

SECOND: Mr. Poitras seconded the motion

VOTE: All in favor

Property Insurance

Ms. Miller stated the premium for property and liability insurance for the upcoming fiscal year increased by another 55% to \$66,858. Last year the premium had increased by 76%. Ms. Miller had budgeted an 18% increase for fiscal year 2025, which will have to be adjusted if a new company is not acquired. These yearly increases are not sustainable for AHA. Ms. Miller continues to work with Eastern Insurance Associates to find a new company prior to the renewal date of July 1, 2024.

8. Public Access: None

9. Adjournment: Meeting was adjourned at 7:37 pm.

MOTION: Mr. Kerensky made the motion to adjourn.

SECOND: Ms. Phillips seconded the motion.

VOTE: All in favor

Respectfully submitted by
Jessica Miller

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