
Minutes of Monthly Meeting on May 14, 2024

Tuesday-7:00 PM

49 Tremko Lane, Ashford, CT 06278

1. Roll Call: Chairman Dennis Poitras called the meeting to order at 7:00 pm. Commissioners Bill Kerensky and Sandy Labrecque were present. Commissioner Ann Phillips was excused.

Public present: None

Staff Present: Jessica Miller

2. Minutes: The Minutes of the monthly meeting of April 9, 2024 were reviewed.

MOTION: Mr. Kerensky made the motion to approve the April meeting minutes.

SECOND: Mr. Poitras seconded the motion.

VOTE: All in favor

3. Director's Report: Ms. Miller reported the following updates:

- Ms. Miller is working with Sustainable CT on a Community Match Grant. The project includes a pollinator garden in the back along with the purchase of a rain barrel and compost bin. Sustainable CT will match the funds AHA raises during our crowdfunding campaign.
- AHA is the recipient of an ARPA award from the Senior Resources Agency on Aging for the purchase of a van to transport Ashford seniors for medical appointments or shopping trips.
- Hallway carpets will be cleaned next week.
- New flagpole was installed.

4. Budget Report: The monthly budget report for April was reviewed.

MOTION: Mr. Kerensky made the motion to approve the April budget report.

SECOND: Mr. Poitras seconded the motion

VOTE: All in favor

5. Ashford Housing Development Corp: Ms. Miller discussed the proposed change to the contract between AHDC and AHA. AHDC pays \$3,600 annually to AHA for office space rent. AHDC board of directors is asking to waive the rent for 2024 and use the funds allocated to be spent on additional staff to assist Ms. Miller with creating a marketing campaign for AHDC.

MOTION: Mr. Poitras made the motion to waive the rent fee for 2024 to hire additional staff.

SECOND: Mr. Kerensky seconded the motion

VOTE: All in favor

6. Moderate Rehab Project: Ms. Miller is working with both consultants to complete the CDBG application. A public hearing is scheduled for May 20, 2024 at 6:30pm at the town hall.

7. Business:

Review of Lease changes

Ms. Miller reviewed minor changes to the AHA Policies and Pet Policy for the 2024 lease. Changes will be posted for tenants to review and comment on. Comments will be accepted until June 11, 2024.

Purchase of Ferris lawn mower

Ms. Miller stated that the current lawn mower is 30 years old and in need of replacement. MS. Miller is working with Sudden Services in South Windsor, CT to purchase a lawn mower. Financing will be needed to purchase the mower.

MOTION: Ms. Labrecque made the motion to approve up to \$20,000 for the purchase of lawn mower with financing.

SECOND: Mr. Poitras seconded the motion.

VOTE: All in favor

8. Public Access: None

9. Adjournment: Meeting was adjourned at 7:37 pm.

MOTION: Ms. Labrecque made the motion to adjourn.

SECOND: Mr. Poitras seconded the motion.

VOTE: All in favor

Respectfully submitted by
Jessica Miller

