
Minutes of Monthly Meeting on March 12, 2024

Tuesday-7:00 PM

49 Tremko Lane, Ashford, CT 06278

and virtually via Zoom

1. Roll Call: Vice Chair Bill Kerensky called the meeting to order at 7:04 pm. Commissioners Ann Phillip and Sandy Labrecque were present. Chairman Dennis Poitras was excused.

No individuals were present on Zoom.

Public present: None

Staff Present: Jessica Miller

2. Minutes: The Minutes of the monthly meeting of February 13, 2024 were reviewed.

MOTION: Ms. Labrecque made the motion to approve the February meeting minutes.

SECOND: Mr. Kerensky seconded the motion.

VOTE: All in favor

3. Director's Report: Ms. Miller reported the following updates:

- Rent recertification is almost complete, this will determine the amount of ERAP needed for FY25.
- Ms. Miller held two meetings with tenants regarding the base rent increase; 18 tenants attended both meetings.

4. Budget Report: The monthly budget report for February was reviewed.

MOTION: Ms. Phillipos made the motion to approve the February budget report.

SECOND: Mr. Kerensky seconded the motion

VOTE: All in favor

5. Ashford Housing Development Corp: The board reviewed the strategic plan for 2024. The board also signed the contract between AHA and AHDC for 2024. In addition the board approved the 2024 final budget.

6. Moderate Rehab Project: The Commission met with Capital Studio to discuss the scope of work. Ms. Miller is working on required environmental testing.

7. Business: Ms. Miller reviewed a proposed solar program for affordable multifamily housing from CT Green Bank. Since the building has panels on the roof, the proposal included a ground mounted system. Following a discussion, the Commission decided to table the proposal until the current solar panel lease has expired.

8. Public Access: None

9. **Adjournment:** Meeting was adjourned at 7:30 pm.

MOTION: Mr. Kerensky made the motion to adjourn.

SECOND: Ms. Phillips seconded the motion.

VOTE: All in favor

Respectfully submitted by
Jessica Miller

