

Ashford Board of Education
Ashford, Connecticut
Meeting Agenda
December 21, 2023 - 7:00 pm

In Person: District Office Conference Room 16 and Electronic Meeting via Zoom (see instructions below)

1. Call to Order
2. Pledge of Allegiance
3. Communications
4. Curriculum Presentation – Social Emotional Learning (SEL)
5. Opportunity for Public Comment
6. Consent Agenda
 - a. Approval of Minutes (11/16/2023; 12/07/2023)
7. New Business
 - a. Acceptance of October and November Budget and Expense Reports
 - b. Request Approval of 2024-2025 Ashford School Calendar
 - c. Review and Prioritize Capital Needs/Requests
 - d. Distribute December 2023 Policy Update Summary from Counsel
8. Old Business
 - a. Audit and Year End Budget Update
 - b. Facility Update
 - c. Second Reading of October 2023 Policy Updates Provided by Counsel
9. Opportunity for Public Comment
10. Next Meeting Date/Agenda Items
11. Adjournment

Ashford Board of Education Goals

- CURRICULUM: *Support an exceptional pre-school program and ensure a kindergarten to 8th grade curriculum that engages and challenges students to use methods of inquiry to solve problems, think critically, and to express themselves creatively and effectively.*
- FINANCE: *Develop and monitor a budget that ensures the best possible education while being fiscally responsible to taxpayers.*
- CULTURE: *Foster an environment of physical and emotional health and wellness for all. Support a community that recognizes professional expertise and provides diverse opportunities that enhance teaching and learning.*
- COMMUNITY RELATIONS: *Provide enriching opportunities for community engagement, meaningful collaboration, and partnership with all stakeholders.*
- FACILITIES: *Serve as a leader for Ashford in enhancing energy efficiency and sustainability, developing a maintenance and restoration plan that extends the school's useful life, and in demonstrating environmental responsibility.*

All meetings, conferences, programs and activities at Ashford School are available, without discrimination, to individuals with disabilities as defined by the Rehabilitation Act of 1973 and/or Title II of the American with Disabilities Act. Individuals with disabilities requesting relocation of this meeting should call the Superintendent at 429-1927 or e-mail a request to jtruax@ashfordct.org not later than 2 working days prior to the meeting. Hearing impaired individuals may communicate their request for accommodations by using the e-mail address above, or calling the State of CT TDD relay service (800) 842-2880 or the national relay service number (800) 855-2880.

Join Zoom Meeting

<https://us02web.zoom.us/j/81775613983?pwd=N05TcFZFcHhyem4xY2F1VHZlemd2dz09>

Meeting ID: 817 7561 3983

Passcode: 488904

One tap mobile

+16469313860,,81775613983#,,,,*488904# US

+13017158592,,81775613983#,,,,*488904# US (Washington DC)

Dial by your location

• +1 646 931 3860 US

• +1 301 715 8592 US (Washington DC)

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• +1 312 626 6799 US (Chicago)

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• +1 360 209 5623 US

• +1 386 347 5053 US

• +1 507 473 4847 US

• +1 564 217 2000 US

• +1 669 444 9171 US

• +1 669 900 9128 US (San Jose)

• +1 689 278 1000 US

• +1 719 359 4580 US

• +1 253 205 0468 US

• +1 253 215 8782 US (Tacoma)

• +1 346 248 7799 US (Houston)

Meeting ID: 817 7561 3983

Passcode: 488904

Find your local number:

<https://us02web.zoom.us/j/kQmeWgwen>

Ashford Board of Education
Regular Meeting Minutes – November 16, 2023

7:00 pm

Meeting Held in Person and Electronically Via Zoom

Note: Per CGS Board of Education Meeting Minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exceptions of motions and votes recorded, the minutes are unofficial until they have been read and approved by a majority vote by the Board. Should edits be necessary, they will be made at a regularly scheduled meeting, noted in the meeting minutes, and so voted upon.

Welcome and Call to Order to the Superintendent of Schools

Superintendent Cynthia Ford called the reorganizational meeting of the Ashford Board of Education to order at 7:02 pm. Present were members Jennifer Leszczynski, Al Maccarone, Jane Urban, Chonte Fields, Meghan Smith, Kim Kouatly and Amanda Cantrell, Others present were Principal Polly Borysevich, Asst. Principal David Eichorn and teachers Carly Levine and Sean Vanzant.

a. Presentation on Board Member Roles and Responsibilities

Mrs. Ford displayed a PowerPoint with an overview of what the primary responsibilities of members of the board of education are, and the duties of the officers of the board.

Mrs. Ford opened the floor for board reorganization, noting all votes for officers will be tallied by paper ballot.

Board of Education Reorganization

a. Election of Officers

1. Chair

Mrs. Ford asked for nominations for Board of Education Chair.

Meghan Smith nominated Jane Urban for Chair of the Ashford Board of Education. Nomination seconded by Al Maccarone.

There being no other nominations, Mrs. Ford closed the floor and asked Jane Urban if she would accept the nomination.

Mrs. Urban replied affirmatively.

Mrs. Ford distributed and collected the ballots. The count was unanimously in favor of Jane Urban for Chair of the Board of Education. Mrs. Ford passed control of the meeting to the Chair.

2. Vice-Chair

The board chair opened the floor to nominations for Vice-Chair of the Board of Education.

Jennifer Leszczynski nominated Kim Kouatly for Vice-Chair of the Ashford Board of Education. Nomination seconded by Meghan Smith.

There being no other nominations, the floor was closed to vote on the nomination of Kim Kouatly.

Mrs. Ford distributed and collected the ballots. The count was unanimously in favor of Kim Kouatly for Vice-Chair of the Board of Education.

3. Secretary

The board chair opened the floor to nominations for Secretary of the Board of Education. Previous secretary Kim Kouatly gave some examples of duties of Secretary.

Al Maccarone nominated Meghan Smith for Secretary of the Board of Education.

Amanda Cantrell nominated Jennifer Leszczynski for Secretary of the Board of Education.

Jennifer Leszczynski nominated Amanda Cantrell for Secretary of the Board of Education.

The nomination of Meghan Smith was seconded by Chonte Fields.

The nomination of Jennifer Leszczynski was seconded by Kim Kouatly. Jennifer Leszczynski declined the nomination.

There being no other nominations or seconds, the floor was closed to vote on the nomination of Meghan Smith.

Mrs. Ford distributed and collected the ballots. The count was unanimously in favor of Meghan Smith for Secretary of the Board of Education.

Pledge of Allegiance

All present recited the pledge.

Communications

- Jane Urban received an email from the Planning and Zoning Commission concerning evaluation by the Town of an Interstate Interchange district zone. The email asked board members to provide any feedback or input and to reach out to neighbors and friends for the same. The PZC will have a public survey available on the town website.
- CABE will be holding a new board member orientation on 12/6. Chonte Fields will attend, any other members who wish to attend should contact Jen Truax.
- The memo from the Town Clerk's office concerning annual meeting schedule filings, posting deadlines for agendas and minutes and FOI email rules clarification was included in the board packet for review.

Curriculum Presentation - Science

Mrs. Borysevich introduced teachers Dr. Carly Levine and Mr. Sean Vanzant. Dr. Levine updated the board on K-4 science. She noted that while there has been no change since her last presentation to what is being taught, she demonstrated through videos created by students that the way that science is being taught is different and focused on increasing student interest.

Mr. Vanzant also noted that Next Generation of Science Standards (NGSS) remain the same in Grade 7-8. Students have just completed a study of electricity, magnetism research and body systems, and are using Stem Scopes which is a new program that his students are enjoying. He also shared some samples of student work via video.

The board was very impressed with what the students are learning and how they are demonstrating what they have learned.

Opportunity for Public Comment

Meghan Smith opened the floor for comments.

- Rick Kouatly attempted to address the board, but was unable to do so due to technical issues.
- Jane Urban wished to thank everyone involved in the Veteran's Day event held at the school. She noted that it brought tears to her eyes and it was truly wonderful.
- Jennifer Leszczynski reminded everyone of the Book Fair that is underway until November 22nd. Please stop in!

Consent Agenda

a. Approval of Minutes (10/19/2023; 11/02/2023)

Motion made by Kim Kouatly to approve the minutes of October 19, 2023 and November 2, 2023. Motion seconded by Meghan Smith and carried unanimously.

New Business

a. Approval of 2024 Board of Education Meeting Schedule

Jane Urban noted that although the Board of Finance was not able to meet, it is her belief that they will likely continue with meeting on the 2nd and 4th Thursdays of the month. She recommends the BOE adopt the calendar presented which represents our traditional 1st and 3rd Thursday meeting dates.

Motion made by Kim Kouatly to approve the 2024 Board of Education Meeting Schedule as presented. Motion seconded by Chonte Fields and carried unanimously.

Opportunity for Public Comment

- Mr. Kouatly once again tried to share comment, but was unsuccessful. He texted his comments to Kim Kouatly who read it aloud. His comments were supportive of the education his children have received, of the faculty, staff and culture of Ashford School and he thanked the administration for their input and their role in this, many don't see how much administration has to do with the successes of the school.

Next Meeting Date/Agenda Items

Agenda items for next meeting on 12/07/2023.

- Nick Caruso from CABA will be present at the next meeting, members should contact the chair if there are any specific topics they wish to review - Jennifer Leszczynski would like to review freedom of information (FOI).
- Scheduling of a tri-board meeting for budget planning and BOE committee appointments may be discussed.

Adjournment

Motion made by Meghan Smith to adjourn the meeting (8:10 pm). Motion seconded by Amanda Cantrell and carried unanimously.

Recorded by: Jennifer Truax

Zoom Recording Link: https://us02web.zoom.us/rec/share/JrqiEsEHHK02RCIlgJDqNtpbttDF4ol5zMg9vP-ebX7BBfqpUtCbzKP9_PrdmOnYB.UvdzWrkcNW3hPn0x

Passcode: YZe1*fJx

Regular Meeting Minutes – Ashford Board of Education
December 7, 2023
Room 16, Ashford School and via Zoom

Call to Order

The meeting was called to order at 7:03 PM by Chair Jane Urban.

Members Present: Kim Kouatly, Chonte Fields, Jennifer Leszczynski (via Zoom) and Amanda Cantrell

Members Absent: Al Maccarone, Meghan Smith

Others Present: Supt. Cindy Ford and Nick Caruso of the CT Association of Boards of Education. Two members of the school community were present via Zoom.

Pledge of Allegiance

Recited by all present

Opportunity for Public Comment

None

Facility Update

Mrs. Ford distributed an update of the status of the facility and working projects. Discussion followed.

CABE Board Member Training – Nick Caruso

Nick Caruso gave a presentation on board member roles, responsibilities, procedural actions and best practice.

New Business

a. 1st Reading of Policy Updates Provided by Counsel

Members accepted as first reading, counsel's October 2023 written summary of policies requiring revision as a result of new or updated legislation.

Opportunity for Public Comment

None

Next Meeting Date/Agenda Items

December 21, 2023 – audit update/financial reports; consent agenda; 24-25 Ashford School calendar; 2nd reading of policies, curriculum presentation, capital planning priorities and building committee update.

Adjournment

Motion made by Chonte Fields to adjourn the meeting (8:57 PM). Motion seconded by Amanda Cantrell and carried unanimously.

Zoom Recording Information

https://us02web.zoom.us/rec/share/HL8V5ofvCayjelaYEs67I9S56L4jH5XYsmGXYqgg70AtjSQVLoaR1r_9RcOU-qbb.GszuFoWNI2qNsU7z

Passcode: B6sk6!56


Recorded by: Jennifer Truax

Attachments: Facility Update; CABE Handouts; October 2023 Policy summary

*****The minutes of the Ashford Board of Education are unapproved until such time the board has taken action to officially approve them*****

Ashford Board of Education

Board of Education

Fiscal Year: 2023-2024

Bud / Exp October 2023

From Date: 7/1/2023 To Date: 10/31/2023

Subtotal by Collapse Mask Include pre encumbrance Print accounts with zero balance Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.1000.110.00.1.10	Paraeudicator - Reg. Ed.	\$182,940.00	\$41,373.52	\$41,373.52	\$141,566.48	\$140,306.93	\$1,259.55	0.89%
100.1000.111.10.1.10	Cert Staff	\$2,481,185.00	\$449,604.38	\$449,604.38	\$2,031,580.62	\$2,006,621.23	\$24,959.39	1.01%
100.1000.113.30.1.10	Sub Teachers/Paras - Reg. Ed	\$54,900.00	\$13,350.00	\$13,350.00	\$41,550.00	\$11,285.00	\$30,265.00	55.18%
100.1000.151.00.1.10	Cert Staff - CT TEAM Mentor	\$1,470.00	\$0.00	\$0.00	\$1,470.00	\$1,418.00	\$52.00	3.54%
100.1000.210.01.1.10	Medical/Dental Ins. - Reg. Ed.	\$757,855.00	\$414,965.48	\$414,965.48	\$342,899.52	\$142,933.64	\$199,965.88	26.39%
100.1000.210.02.1.10	HSA ER Contrib. - Reg. Ed.	\$59,500.00	\$2,125.00	\$2,125.00	\$7,375.00	\$500.00	\$6,875.00	11.55%
100.1000.210.03.1.10	Healthcare Waiver - Reg. Ed	\$27,000.00	\$18,000.00	\$18,000.00	\$9,000.00	\$17,500.00	\$8,500.00	-31.48%
100.1000.215.00.1.10	Medical Ins - Retirement - Car	\$11,310.00	\$3,075.68	\$3,075.68	\$8,234.32	\$0.00	\$8,234.32	72.81%
100.1000.215.00.1.10	Group Life Ins. - Reg. Ed.	\$12,605.00	\$5,707.00	\$5,707.00	\$6,898.00	\$0.00	\$6,898.00	54.72%
100.1000.220.00.1.10	SS/Medicare Cost - Reg. Ed.	\$53,245.00	\$10,561.57	\$10,561.57	\$42,683.43	\$8,145.82	\$34,537.61	64.87%
100.1000.230.00.1.10	Retirement - Reg Ed Paraeuducat	\$17,840.00	\$2,883.67	\$2,883.67	\$14,956.33	\$2,308.85	\$12,647.48	70.89%
100.1000.251.00.1.10	Tuition Reimbursement - AEA	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	100.00%
100.1000.252.00.1.10	Tuition Reimbursement - MEUI	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
100.1000.260.00.1.10	Unemp. Comp. - Reg. Ed.	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$7,263.00	\$7,737.00	51.45%
100.1000.270.00.1.10	Workers Comp. Ins. - Reg. Ed.	\$20,170.00	\$756.46	\$756.46	\$19,413.54	\$17,174.50	\$1,639.04	8.13%
100.1000.330.01.1.10	Professional Dev. - Reg. Ed.	\$7,500.00	\$1,603.00	\$1,603.00	\$5,897.00	\$350.00	\$5,547.00	73.96%
100.1000.561.00.1.10	Tuition - Out of District (Mag	\$10,650.00	\$0.00	\$0.00	\$10,650.00	\$0.00	\$10,650.00	100.00%
100.1000.580.00.1.11	Mileage Contracted - Reg. Ed	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
100.1000.610.10.1.11	Inst./Gen'l Supplies	\$20,500.00	\$5,187.77	\$5,187.77	\$15,312.23	\$676.12	\$14,636.11	71.40%
100.1000.610.30.1.10	Copier - Paper	\$7,500.00	\$0.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00	100.00%
100.1000.610.31.1.10	Prof. Dev. Supplies	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
100.1000.610.33.1.11	Inst./Gen'l Supplies - Music	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$184.66	\$1,315.34	87.69%
100.1000.610.34.1.11	Inst./Gen'l Supplies - Art	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$2,125.52	(\$625.52)	-41.70%
100.1000.610.35.1.11	Inst./Gen'l Supplies - PE	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
100.1000.640.10.1.11	Textbooks - Elementary	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
100.1000.640.50.1.11	Textbooks - Middle School	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	100.00%
100.1000.730.00.1.10	Equip - Copier Lease	\$17,800.00	\$2,052.36	\$2,052.36	\$15,747.64	\$7,561.01	\$8,186.63	45.89%
100.1000.730.11.1.11	Equip - Tech - Elementary	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
100.1000.730.30.1.11	Equip - Athletic Teams	\$1,500.00	\$174.13	\$174.13	\$1,325.87	\$0.00	\$1,325.87	88.39%
100.1000.730.33.1.11	Equip - Music/Band	\$1,500.00	\$357.74	\$357.74	\$1,142.26	\$0.00	\$1,142.26	76.15%
100.1000.730.50.1.11	Equip - Tech - Middle School	\$14,000.00	\$1,458.40	\$1,458.40	\$12,541.60	\$149.85	\$12,391.75	88.51%
100.1000.810.00.1.11	Dues and Fees - Student	\$3,970.00	\$1,504.14	\$1,504.14	\$2,465.86	\$0.00	\$2,465.86	62.11%
	Function: Reg Ed Instruction - 1000	\$3,818,750.00	\$1,024,740.30	\$1,024,740.30	\$2,794,009.70	\$2,367,094.13	\$426,915.57	11.18%
100.1200.110.00.2.10	Paraeudicator - Sp. Ed.	\$424,435.00	\$87,897.51	\$87,897.51	\$336,537.49	\$237,810.44	\$88,727.05	9.12%
100.1200.111.10.2.10	Cert Staff - Sp. Ed.	\$223,365.00	\$43,808.42	\$43,808.42	\$179,556.58	\$178,999.90	\$556.68	0.25%
100.1200.113.00.2.10	Sub Teachers/Paras. - Sp. Ed.	\$6,500.00	\$4,825.00	\$4,825.00	\$1,675.00	\$3,345.00	(\$1,670.00)	-25.69%
100.1200.152.10.2.10	ESY Program Teachers	\$10,000.00	\$11,420.75	\$11,420.75	(\$1,420.75)	\$0.00	(\$1,420.75)	-14.21%
100.1200.152.11.2.10	ESY Program Paraprofessionals	\$5,200.00	\$6,318.89	\$6,318.89	(\$1,118.89)	\$0.00	(\$1,118.89)	-21.52%
100.1200.210.01.2.10	Medical/Dental Ins. - Sp. Ed.	\$327,955.00	\$200,729.01	\$200,729.01	\$127,225.99	\$85,287.37	\$61,938.62	18.89%
100.1200.210.02.2.10	H.S.A. ER Contrib. - Sp. Ed.	\$25,250.00	\$18,544.76	\$18,544.76	\$6,705.24	\$0.00	\$6,705.24	26.56%
100.1200.210.03.2.10	Healthcare Waiver - Sp. Ed	\$13,650.00	\$4,000.00	\$4,000.00	\$9,650.00	\$4,000.00	\$5,650.00	41.39%
100.1200.215.00.2.10	Group Life Ins. - Sp. Ed.	\$3,560.00	\$1,432.84	\$1,432.84	\$2,127.16	\$0.00	\$2,127.16	59.75%
100.1200.220.00.1.10	SS/Medicare Cost Sp. Ed.	\$33,280.00	\$7,649.89	\$7,649.89	\$25,630.11	\$5,345.43	\$20,283.68	60.95%
100.1200.230.00.2.10	Retirement - Sp. Ed. Paraeuduca	\$32,525.00	\$5,613.14	\$5,613.14	\$26,911.86	\$4,177.53	\$22,734.33	69.90%
100.1200.270.00.2.10	Workers Comp. Ins. - Sp. Ed.	\$12,485.00	\$5,923.58	\$5,923.58	\$6,561.42	\$5,923.58	\$655.32	5.09%
100.1200.330.31.2.10	Professional Dev. - Sp. Ed.	\$1,950.00	\$0.00	\$0.00	\$1,950.00	\$95.00	\$1,855.00	94.92%
100.1200.561.00.2.12	Tuition - Outplacement - Sp. E	\$80,940.00	\$21,838.84	\$21,838.84	\$59,101.16	\$282,903.66	(\$223,802.50)	-276.50%
100.1200.610.00.2.10	ESY Program Supplies	\$200.00	\$249.05	\$249.05	(\$49.05)	\$119.99	(\$169.04)	-84.52%
100.1200.610.31.2.12	Supplies - Inst./Gen'l - Sp. E	\$1,500.00	\$389.32	\$389.32	\$1,110.68	\$188.03	\$922.65	61.51%
100.1200.610.32.2.12	Supplies - Behav. Support - Sp	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%

Ashford Board of Education

Budget Exp October 2023

From Date: 7/1/2023 To Date: 10/31/2023

Fiscal Year: 2023-2024

- Subtotal by Collapse Mask
- Include pre encumbrance
- Print accounts with zero balance
- Filter Encumbrance Detail by Date Range
- Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.1200.610.00.2.12	Supplies - Life Skills - Sp. E	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
100.1200.730.00.2.12	Equip - Sp. Ed.	\$6,000.00	\$3,495.98	\$3,495.98	\$2,504.02	\$3,494.00	(\$989.98)	-16.50%
100.1200.810.00.2.12	Dues and Fees - Sp. Ed.	\$465.00	\$650.00	\$650.00	(\$185.00)	\$0.00	(\$185.00)	-39.78%
	Function: Sp Ed Instruction - 1200	\$1,210,260.00	\$424,786.98	\$424,786.98	\$785,473.02	\$851,697.45	(\$66,224.43)	-5.47%
100.2100.110.00.2.10	Non-Cert - Support Serv - Spec	\$48,480.00	\$11,018.15	\$11,018.15	\$37,461.85	\$37,461.85	\$0.00	0.00%
100.2100.111.00.1.10	Cert Staff - Support Serv - Re	\$144,890.00	\$24,167.05	\$24,167.05	\$120,722.95	\$106,334.95	\$14,388.00	9.93%
100.2100.111.00.2.10	Cert Staff - Support Serv - Sp	\$167,503.00	\$28,166.50	\$28,166.50	\$139,336.50	\$123,932.50	\$15,404.00	9.20%
100.2100.210.01.1.10	Medical/Dental Ins. - Reg Ed C	\$57,655.00	\$0.00	\$0.00	\$57,655.00	\$0.00	\$57,655.00	100.00%
100.2100.210.01.2.10	Medical/Dental Ins. - Sp. Ed C	\$48,461.00	\$6,121.08	\$6,121.08	\$42,339.92	\$6,121.08	\$36,218.84	74.74%
100.2100.210.02.2.10	Employee Insurance	\$0.00	(\$2,250.00)	(\$2,250.00)	\$2,250.00	\$2,250.00	\$0.00	0.00%
100.2100.220.00.1.10	SS/Medicare Cost	\$8,239.00	\$1,581.25	\$1,581.25	\$6,657.75	\$1,280.62	\$5,397.13	65.51%
100.2100.230.00.2.10	Retirement - Non-Cert Spec Ed	\$3,395.00	\$0.00	\$0.00	\$3,395.00	\$0.00	\$3,395.00	100.00%
	Function: Support Staff - 2100	\$478,623.00	\$68,804.03	\$68,804.03	\$409,818.97	\$277,361.00	\$132,457.97	27.67%
100.2130.110.00.1.10	Nursing Staff	\$68,903.00	\$23,851.08	\$23,851.08	\$45,051.92	\$45,051.92	\$0.00	0.00%
100.2130.113.00.1.10	Sub Nurse	\$5,625.00	\$225.00	\$225.00	\$5,400.00	\$0.00	\$5,400.00	96.00%
100.2130.152.00.2.10	ESY Program Nurse	\$2,500.00	\$2,250.00	\$2,250.00	\$250.00	\$0.00	\$250.00	10.00%
100.2130.210.01.1.10	Medical/Dental Insurance	\$37,500.00	\$5,821.68	\$5,821.68	\$31,678.32	\$5,821.68	\$25,856.64	68.95%
100.2130.210.02.1.10	H.S.A. ER Contrib. - Nurse	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	0.00%
100.2130.220.00.1.10	SS/Medicare Cost	\$5,270.00	\$1,895.56	\$1,895.56	\$3,374.44	\$723.12	\$2,651.32	50.31%
100.2130.230.00.1.10	Retirement Benefits	\$4,825.00	\$1,669.59	\$1,669.59	\$3,155.41	\$742.04	\$2,413.37	50.02%
100.2130.610.00.1.11	Supplies - Health Room	\$6,000.00	\$1,342.04	\$1,342.04	\$4,657.96	\$1,151.06	\$3,506.90	58.45%
100.2130.610.00.1.11	Nursing Tech Subscriptions	\$650.00	\$557.00	\$557.00	\$93.00	\$0.00	\$93.00	14.31%
	Function: Health Services - 2130	\$132,773.00	\$39,111.95	\$39,111.95	\$93,661.05	\$53,489.82	\$40,171.23	30.26%
100.2140.340.00.2.12	Outsourced Prof/Tech Serv - Sp	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	100.00%
	Function: Psychologist - 2140	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	100.00%
100.2150.152.00.2.12	ESY Outsourced Speech	\$2,000.00	\$1,284.00	\$1,284.00	\$736.00	\$0.00	\$736.00	36.80%
100.2150.340.00.2.12	Outsourced Speech - Sp. Ed.	\$82,950.00	\$11,840.00	\$11,840.00	\$71,110.00	\$74,000.00	(\$2,890.00)	-3.48%
	Function: Speech - 2150	\$84,950.00	\$13,104.00	\$13,104.00	\$71,846.00	\$74,000.00	(\$2,154.00)	-2.54%
100.2170.340.00.2.12	Outsourced Phy. Ther. - Sp. Ed	\$21,000.00	\$29,950.00	\$29,950.00	(\$8,950.00)	\$0.00	(\$8,950.00)	-42.62%
	Function: Physical Therapy Related - 2170	\$21,000.00	\$29,950.00	\$29,950.00	(\$8,950.00)	\$0.00	(\$8,950.00)	-42.62%
100.2190.340.30.1.11	Outsourced Medical Advisor	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
100.2190.340.31.2.12	Outsourced Behavior Ther. - Sp	\$9,000.00	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Function: Other Support Services (NOC) - 2190	\$10,500.00	\$9,000.00	\$9,000.00	\$1,500.00	\$0.00	\$1,500.00	14.29%
100.2210.151.00.1.10	Curriculum Development	\$2,740.00	\$0.00	\$0.00	\$2,740.00	\$0.00	\$2,740.00	100.00%
100.2210.220.00.1.10	Social Security/Medicare	\$40.00	\$0.00	\$0.00	\$40.00	\$0.00	\$40.00	100.00%
	Function: Curriculum Development - 2210	\$2,780.00	\$0.00	\$0.00	\$2,780.00	\$0.00	\$2,780.00	100.00%
100.2220.610.00.1.11	Supplies - Library	\$1,250.00	\$0.00	\$0.00	\$1,250.00	\$0.00	\$1,250.00	100.00%
100.2220.610.30.1.11	Subscriptions - Non-Technology	\$644.00	\$276.74	\$276.74	\$367.26	\$0.00	\$367.26	57.03%
100.2220.640.10.1.11	Library Books - Elementary	\$1,100.00	(\$38.00)	(\$38.00)	\$1,138.00	\$61.48	\$1,076.52	97.87%
100.2220.640.30.1.11	Library Periodicals	\$500.00	\$248.97	\$248.97	\$251.03	\$0.00	\$251.03	50.21%
100.2220.640.50.1.11	Library Books - Middle School	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Function: Library/Media - 2220	\$3,994.00	\$487.71	\$487.71	\$3,506.29	\$61.48	\$3,444.81	86.25%

Ashford Board of Education

Budget Exp October 2023

Board of Education

Fiscal Year: 2023-2024

From Date: 7/1/2023

To Date: 10/31/2023

- Subtotal by Collapse Mask
- Include pre encumbrance
- Print accounts with zero balance
- Filter Encumbrance Detail by Date Range
- Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.2230.610.00.1.11	Tech - Supplies - Admin	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
100.2230.610.10.1.10	Tech - Supplies - Elementary	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
100.2230.610.30.1.11	Subscript - Tech - Educ. - Reg	\$21,310.00	\$28,317.40	\$28,317.40	(\$7,007.40)	\$1,328.97	(\$8,336.37)	-39.12%
100.2230.610.50.1.10	Tech - Supplies - Middle School	\$3,200.00	\$0.00	\$0.00	\$3,200.00	\$174.75	\$3,025.25	94.54%
100.2230.730.00.1.11	Equip - Tech - General	\$1,000.00	\$933.88	\$933.88	\$66.12	\$0.00	\$66.12	6.61%
	Function: Instruction Related Technology - 2230	\$27,510.00	\$29,251.28	\$29,251.28	(\$1,741.28)	\$1,503.72	(\$3,245.00)	-11.80%
100.2240.610.30.1.11	Assessments - Reg. Ed.	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
100.2240.610.31.2.12	Assessments - Sp.Ed.	\$500.00	\$296.00	\$296.00	\$204.00	\$0.00	\$204.00	40.80%
	Function: Student Assessment - 2240	\$1,500.00	\$296.00	\$296.00	\$1,204.00	\$0.00	\$1,204.00	80.27%
100.2290.151.30.1.10	Program Advisors	\$19,800.00	\$0.00	\$0.00	\$19,800.00	\$9,976.86	\$9,823.14	49.61%
100.2290.151.31.1.10	Program Dir. & Coordinators	\$21,415.00	\$232.88	\$232.88	\$21,182.12	\$15,033.80	\$6,148.32	28.71%
100.2290.220.00.1.10	SS/Medicare Cost	\$1,000.00	\$15.59	\$15.59	\$984.41	\$204.48	\$779.93	77.99%
	Function: Instructional Support Services - 2290	\$42,215.00	\$248.47	\$248.47	\$41,966.53	\$25,215.14	\$16,751.39	39.66%
100.2300.100.01.2.10	Admin - Director - Sp. Ed.	\$120,582.00	\$41,739.93	\$41,739.93	\$78,842.07	\$78,842.07	\$0.00	0.00%
100.2300.110.02.2.10	Secretary - Sp. Ed.	\$48,357.00	\$17,234.28	\$17,234.28	\$31,122.72	\$32,553.72	(\$1,431.00)	-2.96%
100.2300.210.01.2.10	Medical/Dental Ins.	\$65,225.00	\$20,832.08	\$20,832.08	\$44,392.92	\$10,416.04	\$33,976.88	52.09%
100.2300.220.00.1.10	H.S.A ER Contrib. - Sp. Ed. Ad	\$3,500.00	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$0.00	0.00%
100.2300.220.01.2.10	SS/Medicare Cost	\$5,450.00	\$1,792.92	\$1,792.92	\$3,657.08	\$789.56	\$2,867.52	52.62%
100.2300.230.01.2.10	Retirement Benefits - Director	\$8,440.00	\$2,875.39	\$2,875.39	\$5,564.61	\$1,296.55	\$4,268.05	50.55%
100.2300.230.02.2.10	Retirement Benefits - Admin A	\$3,385.00	\$1,206.36	\$1,206.36	\$2,178.64	\$636.15	\$1,542.48	48.52%
100.2300.290.00.2.12	Other Benefits - Sp Ed.	\$600.00	\$200.00	\$200.00	\$400.00	\$400.00	\$0.00	0.00%
100.2300.600.00.2.12	Supplies - Office - Sp. Ed.	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Function: Special Ed Office - 2300	\$256,039.00	\$89,380.96	\$89,380.96	\$166,658.04	\$124,836.11	\$41,821.93	16.33%
100.2310.110.00.1.10	Meeting Stipend - BOE	\$2,100.00	\$0.00	\$0.00	\$2,100.00	\$0.00	\$2,100.00	100.00%
100.2310.340.01.2.10	Legal Expense - Sp. Ed.	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
100.2310.340.02.1.10	Legal Expense - Reg. Ed.	\$31,000.00	\$0.00	\$0.00	\$31,000.00	\$222.88	\$30,777.12	99.28%
100.2310.340.03.1.10	Other Prof. Services	\$3,150.00	\$3,150.00	\$3,150.00	\$0.00	\$1,500.00	(\$1,500.00)	-47.62%
100.2310.600.00.1.10	Supplies - BOE	\$750.00	\$561.59	\$561.59	\$188.41	\$212.98	(\$24.57)	-3.28%
100.2310.810.00.1.10	Dues and Fees - BOE	\$6,390.00	\$5,393.00	\$5,393.00	\$997.00	\$20.00	\$977.00	15.29%
	Function: Board of Education - 2310	\$44,890.00	\$9,104.59	\$9,104.59	\$35,785.41	\$1,955.86	\$33,829.55	75.36%
100.2320.100.00.1.10	Admin - Superintendent - CO	\$50,000.00	\$17,307.72	\$17,307.72	\$32,692.28	\$32,692.28	\$0.00	0.00%
100.2320.110.01.1.10	Admin Assistant - Superintende	\$68,866.00	\$24,071.85	\$24,071.85	\$44,794.15	\$45,469.15	(\$675.00)	-0.98%
100.2320.210.01.1.10	Medical/Dental Ins	\$30,380.00	\$9,702.80	\$9,702.80	\$20,677.20	\$4,851.40	\$15,825.80	52.09%
100.2320.210.02.1.10	H.S.A. ER Contrib. - SuperAdm	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	0.00%
100.2320.220.00.1.10	SS/Medicare Cost	\$5,985.00	\$1,944.35	\$1,944.35	\$4,050.65	\$948.00	\$3,202.65	53.42%
100.2320.230.01.1.10	Retirement Benefits - Admin As	\$4,821.00	\$1,685.07	\$1,685.07	\$3,135.93	\$748.92	\$2,387.01	49.51%
100.2320.330.00.1.10	Professional Dev. Admin - CO	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
	Function: Superintendent's Office - 2320	\$164,562.00	\$56,211.79	\$56,211.79	\$108,350.21	\$84,609.75	\$23,740.46	14.43%
100.2400.100.30.1.10	Admin - Principal	\$122,400.00	\$42,369.21	\$42,369.21	\$80,030.79	\$80,030.79	\$0.00	0.00%
100.2400.100.31.1.10	Admin - Principal - Assistant	\$91,800.00	\$32,088.42	\$32,088.42	\$59,711.58	\$60,611.58	(\$900.00)	-0.98%
100.2400.110.30.1.10	Office Staff - Principal	\$79,670.00	\$28,233.00	\$28,233.00	\$51,437.00	\$52,808.68	(\$1,371.68)	-1.72%
100.2400.110.31.1.10	Substitute Calling Stipend	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
100.2400.210.01.1.10	Medical/Dental Ins.	\$109,845.00	\$35,082.72	\$35,082.72	\$74,762.28	\$13,050.09	\$61,712.19	56.18%
100.2400.210.02.1.10	H.S.A. ER Contrib. - Principal	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	0.00%
100.2400.210.02.2.10	Healthcare Waiver - Principal	\$2,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00%

Ashford Board of Education

Budget/Exp October 2023

Board of Education

Fiscal Year: 2023-2024

From Date: 7/1/2023 To Date: 10/31/2023

- Subtotal by Collapse Mask Include pre encumbrance Print accounts with zero balance Filter Encumbrance Detail by Date Range
- Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.2400.220.00.1.10	SS/Medicare Cost	\$8,280.00	\$2,990.47	\$2,990.47	\$6,289.53	\$1,340.20	\$4,949.33	53.33%
100.2400.230.30.1.10	Retirement Benefits	\$20,610.00	\$4,942.23	\$4,942.23	\$15,667.77	\$1,999.43	\$13,668.34	66.32%
100.2400.230.31.1.10	Retirement Benefits	\$0.00	\$2,246.19	\$2,246.19	(\$2,246.19)	\$748.74	(\$2,994.93)	0.00%
100.2400.230.30.1.11	Other Benefits - Principal	\$600.00	\$200.00	\$200.00	\$400.00	\$400.00	\$0.00	0.00%
100.2400.600.30.1.11	Supplies - Office - Princ's Of	\$1,000.00	\$203.05	\$203.05	\$796.95	\$0.00	\$796.95	79.70%
100.2400.600.31.1.11	Principal - Discretionary Fund	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
100.2400.810.00.1.11	Dues and Fees - School	\$2,670.00	\$1,180.00	\$1,180.00	\$1,490.00	\$259.00	\$1,231.00	46.10%
	Function: Principal's Office - 2400	\$446,875.00	\$155,535.29	\$155,535.29	\$291,339.71	\$212,248.51	\$79,091.20	17.70%
100.2490.610.50.1.11	Grad Supplies - Middle School	\$1,100.00	\$0.00	\$0.00	\$1,100.00	\$0.00	\$1,100.00	100.00%
	Function: Graduation Supplies - 2490	\$1,100.00	\$0.00	\$0.00	\$1,100.00	\$0.00	\$1,100.00	100.00%
100.2500.530.01.1.10	Comm. - Telephone - CO & Schoo	\$3,000.00	\$268.40	\$268.40	\$2,731.60	\$780.52	\$1,951.08	65.04%
100.2500.530.02.1.10	Comm. - Postage - CO & School	\$4,250.00	\$25.02	\$25.02	\$4,224.98	\$1,923.57	\$2,301.41	54.15%
100.2500.530.03.1.10	Comm. - Internet - CO & School	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$4,376.99	(\$1,376.99)	-45.90%
100.2500.530.04.1.10	Comm. - Advertising - CO & Sch	\$615.00	\$0.00	\$0.00	\$615.00	\$0.00	\$615.00	100.00%
100.2500.600.00.1.10	Supplies - Office - CO	\$2,500.00	\$104.76	\$104.76	\$2,395.24	\$151.90	\$2,243.34	89.73%
100.2500.600.01.1.10	Supplies - Fin'l Forms - CO	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
100.2500.810.00.1.10	Dues and Fees - CO	\$5,350.00	\$5,040.00	\$5,040.00	\$310.00	\$0.00	\$310.00	5.79%
	Function: Central Office - 2500	\$19,715.00	\$5,438.18	\$5,438.18	\$14,276.82	\$7,232.98	\$7,043.84	35.73%
100.2510.100.00.1.10	Admin - Business Manager - CO	\$88,424.00	\$30,911.85	\$30,911.85	\$57,512.15	\$58,389.15	(\$877.00)	-0.99%
100.2510.110.00.1.10	Office Staff - Business - CO	\$93,625.00	\$32,408.28	\$32,408.28	\$61,216.72	\$61,215.72	\$1.00	0.00%
100.2510.210.01.1.10	Medical/Dental Ins.	\$43,275.00	\$13,822.48	\$13,822.48	\$29,452.52	\$6,911.24	\$22,541.28	52.09%
100.2510.210.02.1.10	H.S.A. ER Contrib. - Finance O	\$2,250.00	\$2,250.00	\$2,250.00	\$0.00	\$0.00	\$0.00	0.00%
100.2510.210.02.2.10	Healthcare Waiver - Finance Of	\$2,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00%
100.2510.220.00.1.10	SS/Medicare Cost	\$13,925.00	\$4,751.93	\$4,751.93	\$9,173.07	\$2,068.60	\$7,104.47	51.02%
100.2510.230.00.1.10	Retirement Benefits	\$12,745.00	\$4,432.41	\$4,432.41	\$8,312.59	\$1,989.96	\$6,342.63	49.77%
100.2510.290.00.1.10	Other Benefits - Business Mana	\$600.00	\$200.00	\$200.00	\$400.00	\$400.00	\$0.00	0.00%
100.2510.340.01.1.10	Auditor	\$17,000.00	\$0.00	\$0.00	\$17,000.00	\$0.00	\$17,000.00	100.00%
	Function: Business Office - 2510	\$273,844.00	\$89,776.95	\$89,776.95	\$184,067.05	\$131,954.67	\$52,112.38	19.03%
100.2530.550.00.1.11	Printing - CO & School	\$700.00	\$0.00	\$0.00	\$700.00	\$0.00	\$700.00	100.00%
	Function: Printing - 2530	\$700.00	\$0.00	\$0.00	\$700.00	\$0.00	\$700.00	100.00%
100.2560.110.01.1.10	Tech Assistant	\$36,350.00	\$0.00	\$0.00	\$36,350.00	\$0.00	\$36,350.00	100.00%
100.2560.210.01.1.10	Medical/Dental Ins.	\$26,450.00	\$0.00	\$0.00	\$26,450.00	\$0.00	\$26,450.00	100.00%
100.2560.210.02.1.10	H.S.A. ER Contrib. - Tech	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
100.2560.220.00.1.10	SS/Medicare Cost	\$2,780.00	\$0.00	\$0.00	\$2,780.00	\$0.00	\$2,780.00	100.00%
100.2560.230.01.1.10	Retirement Benefits	\$2,545.00	\$0.00	\$0.00	\$2,545.00	\$0.00	\$2,545.00	100.00%
100.2560.350.00.1.10	IT Managed Services	\$79,500.00	\$33,125.00	\$33,125.00	\$46,375.00	\$46,375.00	\$0.00	0.00%
100.2560.600.00.1.10	Software - Tech - CO Operation	\$36,300.00	\$30,191.08	\$30,191.08	\$6,108.92	\$0.00	\$6,108.92	16.83%
100.2560.600.30.1.11	Software - Tech - School Opera	\$23,775.00	\$6,337.50	\$6,337.50	\$17,437.50	\$0.00	\$17,437.50	73.34%
100.2560.600.30.2.12	Software - Tech - Sp. Ed Opera	\$365.00	\$348.90	\$348.90	\$16.10	\$0.00	\$16.10	4.41%
	Function: Technology Services - 2560	\$210,065.00	\$70,002.48	\$70,002.48	\$140,062.52	\$46,375.00	\$93,687.52	44.60%
100.2600.110.30.1.10	Custodians	\$237,500.00	\$73,986.70	\$73,986.70	\$163,513.30	\$160,543.80	\$2,969.50	1.25%
100.2600.110.32.1.10	Custodians - Emergency OT	\$1,500.00	\$107.92	\$107.92	\$1,392.08	\$0.00	\$1,392.08	92.81%
100.2600.113.00.1.10	Sub Custodians	\$3,000.00	\$281.51	\$281.51	\$2,718.49	\$430.26	\$2,288.23	76.27%
100.2600.210.01.1.10	Medical/Dental Ins.	\$49,480.00	\$4,740.80	\$4,740.80	\$44,739.20	\$6,716.12	\$38,023.08	76.85%
100.2600.210.02.1.10	H.S.A. ER Contrib. - Custodian	\$4,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$666.64	\$1,333.36	33.33%

Ashford Board of Education

Bud / Exp October 2023

From Date: 7/1/2023 To Date: 10/31/2023

Board of Education

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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.2600.210.02.2.10	Healthcare Waiver - Custodians	\$2,000.00	\$750.00	\$750.00	\$1,250.00	\$750.00	\$500.00	25.00%
100.2600.220.00.1.10	SS/Medicare Cost	\$18,600.00	\$5,388.56	\$5,388.56	\$13,211.44	\$2,620.14	\$10,591.30	56.94%
100.2600.230.30.1.10	Retirement Benefits	\$16,750.00	\$2,429.16	\$2,429.16	\$14,320.84	\$1,355.76	\$12,965.08	77.40%
100.2600.290.00.1.10	Clothing Allowance - Cust/Cafe	\$1,800.00	\$250.82	\$250.82	\$1,549.18	\$0.00	\$1,549.18	86.07%
100.2600.430.30.1.13	Maintenance - Asbestos Monitor	\$2,200.00	\$585.00	\$585.00	\$1,615.00	\$0.00	\$1,615.00	73.41%
100.2600.430.31.1.13	Maintenance - Rubbish	\$15,000.00	\$3,671.79	\$3,671.79	\$11,328.21	\$7,603.89	\$3,724.32	24.83%
100.2600.430.33.1.13	Maintenance - Gen'l & Repairs	\$27,000.00	\$5,505.25	\$5,505.25	\$21,494.75	\$1,412.22	\$20,082.53	74.38%
100.2600.430.34.1.13	Maintenance - Painting	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
100.2600.430.35.1.13	Maintenance - Sanitary System	\$4,200.00	\$3,885.00	\$3,885.00	\$375.00	\$0.00	\$375.00	7.50%
100.2600.430.37.1.13	Maintenance - Water Monitoring	\$16,700.00	\$5,130.50	\$5,130.50	\$11,569.50	\$4,582.50	\$6,987.00	41.84%
100.2600.600.00.1.13	Building - Supplies	\$23,000.00	\$1,318.84	\$1,318.84	\$21,681.16	\$0.00	\$21,681.16	94.27%
100.2600.620.00.1.10	Building - Utilities	\$65,000.00	\$7,837.36	\$7,837.36	\$57,162.64	\$7,154.84	\$50,007.80	76.93%
100.2600.624.00.1.10	Fuel - Building - Heating Oil	\$99,650.00	\$20,597.78	\$20,597.78	\$79,052.22	\$79,029.02	\$23.20	0.02%
100.2600.730.00.1.11	Equip - Non-Instruc./Rentals/F	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
	Function: Custodial Maintenance - 2600	\$591,880.00	\$138,466.99	\$138,466.99	\$453,413.01	\$322,864.99	\$130,548.02	22.06%
100.2610.430.31.1.13	Maintenance - Boiler Repairs	\$14,000.00	\$0.00	\$0.00	\$14,000.00	\$0.00	\$14,000.00	100.00%
100.2610.430.32.1.13	Maintenance - Building - Repair	\$0.00	\$621.87	\$621.87	(\$621.87)	\$0.00	(\$621.87)	0.00%
100.2610.430.33.1.13	Maintenance - HVAC	\$11,000.00	\$1,457.76	\$1,457.76	\$9,542.24	\$10,690.00	(\$1,147.76)	-10.43%
100.2610.430.34.1.13	Maintenance - Roof	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
100.2610.430.35.1.13	Maintenance - Generator	\$2,800.00	(\$2,370.60)	(\$2,370.60)	\$5,170.60	\$4,776.50	\$394.10	14.08%
	Function: Building Operations & Repairs - 2610	\$31,300.00	(\$290.97)	(\$290.97)	\$31,590.97	\$15,466.50	\$16,124.47	51.52%
100.2630.430.00.1.13	Maintenance - Building - Groun	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
	Function: Grounds Upkeep - 2630	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
100.2640.431.32.2.12	Equip - Repairs - Instruct. Sp.	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
100.2640.431.33.1.10	Equip - Repairs - Instruct. Reg	\$750.00	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00	100.00%
	Function: Upkeep Instructional Equipment - 2640	\$1,250.00	\$0.00	\$0.00	\$1,250.00	\$0.00	\$1,250.00	100.00%
100.2670.430.00.1.13	Maintenance - Safety - Fire Eq	\$5,000.00	\$4,314.88	\$4,314.88	\$685.12	\$5,669.00	(\$4,983.88)	-99.66%
	Function: Fire Safety - 2670	\$5,000.00	\$4,314.88	\$4,314.88	\$685.12	\$5,669.00	(\$4,983.88)	-99.66%
100.2680.520.01.1.10	Insur. - Student Accident - Tr	\$1,155.00	\$1,056.00	\$1,056.00	\$99.00	\$0.00	\$99.00	8.57%
100.2680.520.02.1.10	Insur. - Building/Liability	\$36,815.00	\$13,126.64	\$13,126.64	\$23,688.36	\$17,963.84	\$5,724.72	15.55%
100.2680.520.03.3.10	Insur. - Transportation	\$9,550.00	\$6,985.86	\$6,985.86	\$1,564.14	\$6,985.86	(\$5,421.72)	-63.41%
100.2680.520.04.1.10	Insur. - Cyber Security	\$6,500.00	\$0.00	\$0.00	\$6,500.00	\$0.00	\$6,500.00	100.00%
	Function: Liability Insurance - 2680	\$53,020.00	\$21,168.50	\$21,168.50	\$31,851.50	\$24,949.50	\$6,902.00	13.02%
100.2700.110.30.2.10	Drivers - Sp. Ed.	\$48,102.00	\$21,860.10	\$21,860.10	\$26,241.90	\$74,219.17	(\$47,977.27)	-99.74%
100.2700.110.31.3.10	Transport - Coordinator	\$46,870.00	\$7,030.59	\$7,030.59	\$39,839.41	\$40,244.21	(\$404.80)	-0.86%
100.2700.110.32.3.10	Drivers - Reg. Ed.	\$112,086.00	(\$82,465.47)	(\$82,465.47)	\$194,551.47	\$136,978.73	\$57,572.74	51.36%
100.2700.110.33.3.10	Drivers - Substitutes	\$8,000.00	\$2,587.03	\$2,587.03	\$5,412.97	\$1,226.57	\$4,186.40	52.33%
100.2700.152.00.2.10	ESY Program Drivers	\$6,000.00	\$9,639.59	\$9,639.59	(\$3,639.59)	\$0.00	(\$3,639.59)	-60.66%
100.2700.210.01.2.10	Medical/Dental Ins.	\$26,500.00	\$7,438.96	\$7,438.96	\$19,061.04	\$7,438.96	\$11,622.08	43.86%
100.2700.210.01.3.10	Medical/Dental Ins.	\$29,470.00	(\$24,303.12)	(\$24,303.12)	\$5,166.88	\$7,365.76	\$46,407.36	157.47%
100.2700.210.02.1.10	H.S.A. ER contrib. - Drivers	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$0.00	0.00%
100.2700.210.02.2.10	Healthcare Waivers - Drivers	\$5,000.00	\$2,215.00	\$2,215.00	\$2,785.00	\$2,215.00	\$570.00	11.40%
100.2700.220.00.1.10	SS/Medicare Cost	\$23,460.00	\$7,472.75	\$7,472.75	\$15,987.25	\$4,479.00	\$11,508.25	49.05%
100.2700.230.30.2.10	Retirement Benefits	\$9,210.00	\$1,491.19	\$1,491.19	\$1,718.81	\$1,208.99	\$509.88	15.88%
100.2700.230.31.3.10	Retirement Benefits	\$3,500.00	\$1,491.39	\$1,491.39	\$2,008.61	\$662.84	\$1,345.77	38.45%

Ashford Board of Education

Bid/Exp October 2023

Board of Education

Fiscal Year: 2023-2024

From Date: 7/1/2023 To Date: 10/31/2023

- Subtotal by Collapse Mask Include pre encumbrance Print accounts with zero balance Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Bud
100.2700.230.32.3.10	Retirement Benefits	\$10,400.00	(\$7,127.84)	(\$7,127.84)	\$17,527.84	\$2,126.38	\$15,401.46 148.09%
100.2700.340.00.3.10	Medical - Driver Screening	\$540.00	(\$30.00)	(\$30.00)	\$570.00	\$155.00	\$415.00 76.85%
100.2700.430.00.1.14	Transport - Fleet Maintenance	\$10,000.00	(\$1,987.62)	(\$1,987.62)	\$11,987.62	\$0.00	\$11,987.62 119.88%
100.2700.626.00.3.14	Fuel - Transport - Diesel	\$52,135.00	(\$38,914.00)	(\$38,914.00)	\$91,049.00	\$98,510.53	(\$7,461.53) -14.31%
100.2700.627.00.3.14	Fuel - Transport - Gasoline	\$0.00	\$4,076.12	\$4,076.12	(\$4,076.12)	\$25,044.51	(\$29,120.63) 0.00%
100.2700.810.00.3.14	Due and Fees - Transport	\$352.00	\$289.00	\$289.00	\$63.00	\$0.00	\$63.00 17.90%
	Function: Transportation - 2700	\$391,625.00	(\$83,236.33)	(\$83,236.33)	\$474,861.33	\$401,875.59	\$72,985.74 18.64%
100.2710.510.00.3.14	Transport - Class Trip - Tolls	\$110.00	\$0.00	\$0.00	\$110.00	\$0.00	\$110.00 100.00%
	Function: Vehicle Operation - 2710	\$110.00	\$0.00	\$0.00	\$110.00	\$0.00	\$110.00 100.00%
100.2730.110.00.3.10	Transport - Mechanic	\$55,560.00	\$10,077.28	\$10,077.28	\$45,482.72	\$45,082.72	\$400.00 0.72%
100.2730.210.01.3.10	Medical/Dental Ins.	\$25,480.00	\$3,483.46	\$3,483.46	\$21,996.54	\$4,544.56	\$17,451.98 68.49%
100.2730.210.02.3.10	H.S.A. ER Contrib. - Mechanic	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00 0.00%
100.2730.220.00.1.10	SSI/Medicare Cost	\$3,230.00	\$546.98	\$546.98	\$2,683.02	\$716.20	\$1,966.82 60.89%
100.2730.230.00.3.10	Retirement Benefits	\$3,890.00	\$705.37	\$705.37	\$3,184.63	\$742.52	\$2,442.11 62.78%
100.2730.440.00.3.14	Transport - Facility Usage	\$3,600.00	(\$2,400.00)	(\$2,400.00)	\$6,000.00	\$0.00	\$6,000.00 166.67%
100.2730.600.00.3.14	Transport - Maintenance Suppl	\$20,000.00	\$5,366.67	\$5,366.67	\$14,633.33	\$6,987.90	\$7,645.43 38.23%
	Function: Vehicle Maintenance - 2730	\$113,760.00	\$19,779.76	\$19,779.76	\$93,980.24	\$58,073.90	\$35,906.34 31.56%
100.2790.110.30.3.10	Transport - Class Trip	\$8,906.00	\$398.05	\$398.05	\$8,507.95	\$626.51	\$7,881.44 88.50%
100.2790.110.31.3.10	Transport - Extracurricular	\$2,640.00	\$0.00	\$0.00	\$2,640.00	\$0.00	\$2,640.00 100.00%
100.2790.110.32.3.10	Transport - After School Activ	\$9,650.00	\$1,592.17	\$1,592.17	\$8,057.83	\$1,516.03	\$6,541.80 67.79%
100.2790.220.00.1.10	SSI/Medicare Cost	\$1,620.00	\$150.50	\$150.50	\$1,469.50	\$161.87	\$1,307.63 80.72%
	Function: Other Student Transportation - 2790	\$22,816.00	\$2,140.72	\$2,140.72	\$20,675.28	\$2,304.41	\$18,370.87 80.52%
100.2900.151.30.1.10	Athletic - Coaches	\$28,115.00	\$0.00	\$0.00	\$28,115.00	\$16,892.10	\$11,222.90 39.92%
100.2900.151.31.1.10	Event Chaperones	\$2,500.00	\$366.00	\$366.00	\$2,134.00	\$305.00	\$1,829.00 73.16%
100.2900.220.00.1.10	SSI/Medicare Cost	\$700.00	\$8.44	\$8.44	\$691.56	\$76.70	\$614.86 87.84%
100.2900.230.31.1.10	Retirement Benefits	\$0.00	\$4.27	\$4.27	(\$4.27)	\$0.00	(\$4.27) 0.00%
100.2900.340.00.1.10	Athletic - Officials	\$5,300.00	\$570.00	\$570.00	\$4,730.00	\$475.00	\$4,255.00 80.28%
	Function: Other Support Services - 2900	\$36,615.00	\$948.71	\$948.71	\$35,666.29	\$17,748.80	\$17,917.49 48.93%
100.3100.110.00.0.15	Non-Cert Staff - Cafe	\$0.00	\$9,546.08	\$9,546.08	(\$9,546.08)	\$78,529.06	(\$88,075.14) 0.00%
100.3100.210.01.0.15	Employee Insurance	\$44,720.00	\$8,569.36	\$8,569.36	\$36,150.64	\$8,569.36	\$27,581.28 61.58%
100.3100.210.02.1.15	H.S.A. ER Contrib. - Cafe	\$4,000.00	\$3,000.00	\$3,000.00	\$1,000.00	\$0.00	\$1,000.00 25.00%
100.3100.210.02.2.15	Healthcare Waiver - Cafe	\$3,500.00	\$1,280.00	\$1,280.00	\$2,220.00	\$1,280.00	\$940.00 26.96%
100.3100.220.00.1.10	Social Security/Medicare	\$0.00	\$652.28	\$652.28	(\$652.28)	\$1,200.07	(\$1,852.35) 0.00%
100.3100.230.00.0.15	Retirement Benefits	\$7,195.00	\$1,217.13	\$1,217.13	\$5,977.87	\$909.26	\$5,068.61 70.45%
100.3100.910.00.1.10	Operating Transfers Out - Cafe	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00 100.00%
	Function: Food Services - 3100	\$59,515.00	\$24,264.85	\$24,264.85	\$35,250.15	\$90,487.75	(\$55,237.60) -92.81%
	Grand Total:	\$8,578,596.00	\$2,242,788.07	\$2,242,788.07	\$6,335,747.93	\$5,199,076.06	\$1,136,671.87 13.25%

End of Report

Ashford Board of Education

Budget Exp Nov 2023

From Date: 7/1/2023 To Date: 11/30/2023

Fiscal Year: 2023-2024

- Subtotal by Collapse Mask
- Include pre encumbrance
- Print accounts with zero balance
- Filter Encumbrance Detail by Date Range
- Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.1000.110.00.1.10	Paraeducator - Reg. Ed.	\$182,940.00	\$57,940.96	\$57,940.96	\$124,999.04	\$123,739.49	\$1,259.55	0.69%
100.1000.111.10.1.10	Cert Staff	\$2,481,185.00	\$630,739.29	\$630,739.29	\$1,850,445.71	\$1,823,067.78	\$27,377.93	1.10%
100.1000.113.30.1.10	Sub Teachers/Paras - Reg. Ed	\$54,900.00	\$21,630.00	\$21,630.00	\$33,270.00	\$2,975.00	\$30,295.00	55.18%
100.1000.151.00.1.10	Cert Staff - CT TEAM Mentor	\$1,470.00	\$0.00	\$0.00	\$1,470.00	\$1,418.00	\$52.00	3.54%
100.1000.210.01.1.10	Medical/Dental Ins. - Reg. Ed.	\$757,865.00	\$486,205.96	\$486,205.96	\$271,659.04	\$71,693.16	\$199,965.88	26.39%
100.1000.210.02.1.10	HSA ER Contrib. - Reg Ed.	\$59,500.00	\$52,125.00	\$52,125.00	\$7,375.00	\$500.00	\$6,875.00	11.55%
100.1000.210.03.1.10	Healthcare Waiver - Reg.Ed	\$27,000.00	\$18,000.00	\$18,000.00	\$9,000.00	\$17,500.00	\$1,500.00	53.30%
100.1000.210.04.1.10	Medical Ins - Retirement - Cer	\$11,310.00	\$5,281.68	\$5,281.68	\$5,281.68	\$0.00	\$6,316.29	50.11%
100.1000.215.00.1.10	Group Life Ins. - Reg. Ed.	\$12,605.00	\$6,288.71	\$6,288.71	\$6,316.29	\$0.00	\$6,316.29	50.11%
100.1000.220.00.1.10	SS/Medicare Cost - Reg. Ed.	\$53,245.00	\$14,847.60	\$14,847.60	\$38,397.40	\$3,859.79	\$34,537.61	64.87%
100.1000.230.00.1.10	Retirement - Reg Ed Paraeducat	\$17,840.00	\$4,038.53	\$4,038.53	\$13,801.47	\$1,153.99	\$12,647.48	70.89%
100.1000.251.00.1.10	Tuition Reimbursement - AEA	\$15,000.00	\$8,097.00	\$8,097.00	\$6,903.00	\$0.00	\$6,903.00	46.02%
100.1000.252.00.1.10	Tuition Reimbursement - MEUI	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
100.1000.260.00.1.10	Unemp. Comp. - Reg. Ed.	\$15,000.00	\$7,283.00	\$7,283.00	\$7,717.00	\$0.00	\$7,717.00	51.45%
100.1000.270.00.1.10	Workers Comp. Ins. - Reg. Ed.	\$20,170.00	\$756.46	\$756.46	\$19,413.54	\$17,774.50	\$1,639.04	8.13%
100.1000.330.01.1.10	Professional Dev. - Reg. Ed.	\$7,500.00	\$3,502.00	\$3,502.00	\$3,998.00	\$937.00	\$3,061.00	40.81%
100.1000.561.00.1.10	Tuition - Out of District (Mag	\$10,650.00	\$0.00	\$0.00	\$10,650.00	\$0.00	\$10,650.00	100.00%
100.1000.580.00.1.11	Mileage Contracted - Reg. Ed	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
100.1000.610.10.1.11	Inst./Gen'l Supplies	\$20,500.00	\$5,591.92	\$5,591.92	\$14,908.08	\$3,040.25	\$11,867.83	57.89%
100.1000.610.30.1.10	Copier - Paper	\$7,500.00	\$0.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00	100.00%
100.1000.610.31.1.10	Prof. Dev. Supplies	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
100.1000.610.33.1.11	Inst./Gen'l Supplies - Music	\$1,500.00	\$184.12	\$184.12	\$1,315.88	\$0.00	\$1,315.88	87.73%
100.1000.610.34.1.11	Inst./Gen'l Supplies - Art	\$1,500.00	\$2,109.29	\$2,109.29	(\$609.29)	\$0.00	(\$609.29)	-40.62%
100.1000.610.35.1.11	Inst./Gen'l Supplies - PE	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
100.1000.640.10.1.11	Textbooks - Elementary	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	100.00%
100.1000.640.50.1.11	Textbooks - Middle School	\$17,800.00	\$4,140.41	\$4,140.41	\$13,659.59	\$5,472.96	\$8,186.63	45.99%
100.1000.730.00.1.10	Equip - Copier Lease	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
100.1000.730.11.1.11	Equip - Tech - Elementary	\$1,500.00	\$174.13	\$174.13	\$1,325.87	\$398.62	\$927.25	61.82%
100.1000.730.30.1.11	Equip - Music/Band	\$1,500.00	\$357.74	\$357.74	\$1,142.26	\$0.00	\$1,142.26	76.15%
100.1000.730.33.1.11	Equip - Tech - Middle School	\$14,000.00	\$1,608.25	\$1,608.25	\$12,391.75	\$0.00	\$12,391.75	88.51%
100.1000.730.50.1.11	Dues and Fees - Student	\$3,970.00	\$554.14	\$554.14	\$3,415.86	\$1,939.80	\$1,476.06	37.18%
100.1000.810.00.1.11	Function: Reg Ed Instruction - 1000	\$3,818,750.00	\$1,331,456.19	\$1,331,456.19	\$2,487,293.81	\$2,075,470.34	\$411,823.47	10.78%
100.1200.110.00.2.10	Paraeducator - Sp. Ed.	\$424,435.00	\$123,123.57	\$123,123.57	\$301,311.43	\$262,584.38	\$38,727.05	9.12%
100.1200.111.10.2.10	Cert Staff - Sp. Ed.	\$223,365.00	\$62,262.94	\$62,262.94	\$161,102.06	\$160,545.38	\$556.68	0.25%
100.1200.113.00.2.10	Sub Teachers/Paras - Sp. Ed.	\$6,500.00	\$7,320.00	\$7,320.00	(\$820.00)	\$850.00	(\$1,670.00)	-25.69%
100.1200.152.10.2.10	ESY Program Teachers	\$10,000.00	\$11,420.75	\$11,420.75	(\$1,420.75)	\$0.00	(\$1,420.75)	-14.21%
100.1200.152.11.2.10	ESY Program Paraprofessionals	\$5,200.00	\$6,318.89	\$6,318.89	(\$1,118.89)	\$0.00	(\$1,118.89)	-21.52%
100.1200.210.01.2.10	Medical/Dental Ins. - Sp. Ed.	\$327,955.00	\$229,547.02	\$229,547.02	\$98,407.98	\$36,463.36	\$61,938.62	18.89%
100.1200.210.02.2.10	H.S.A. ER Contrib. - Sp. Ed.	\$25,250.00	\$18,544.76	\$18,544.76	\$6,705.24	\$0.00	\$6,705.24	26.56%
100.1200.210.03.2.10	Healthcare Waiver - Sp. Ed	\$13,650.00	\$4,000.00	\$4,000.00	\$9,650.00	\$4,000.00	\$5,650.00	41.39%
100.1200.215.00.2.10	Group Life Ins. - Sp. Ed.	\$3,560.00	\$1,644.36	\$1,644.36	\$1,915.64	\$0.00	\$1,915.64	53.81%
100.1200.220.00.1.10	SS/Medicare Cost Sp. Ed.	\$33,280.00	\$10,393.30	\$10,393.30	\$22,886.70	\$2,603.02	\$20,283.68	60.95%
100.1200.230.00.2.10	Retirement - Sp. Ed. Paraeduca	\$32,525.00	\$7,705.22	\$7,705.22	\$24,819.78	\$2,065.45	\$22,754.33	69.90%
100.1200.270.00.2.10	Workers Comp. Ins. - Sp. Ed.	\$12,485.00	\$5,923.58	\$5,923.58	\$6,561.42	\$5,926.10	\$635.32	5.09%
100.1200.330.31.2.10	Professional Dev. - Sp. Ed.	\$1,950.00	\$198.00	\$198.00	\$1,752.00	\$0.00	\$1,752.00	89.85%
100.1200.561.00.2.12	Tuition - Outplacement - Sp. E	\$80,940.00	\$231,093.90	\$231,093.90	(\$150,159.90)	\$73,642.60	(\$223,802.50)	-276.50%
100.1200.610.00.2.10	ESY Program Supplies	\$200.00	\$249.05	\$249.05	(\$49.05)	\$119.99	(\$169.04)	-84.52%
100.1200.610.31.2.12	Supplies - Inst./Gen'l - Sp. E	\$1,500.00	\$582.35	\$582.35	\$917.65	\$58.96	\$658.69	57.25%
100.1200.610.32.2.12	Supplies - Behav. Support - Sp	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%

Ashford Board of Education

Subtotal by Collapse Mask
 Exclude Inactive Accounts with zero balance
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.1200.610.33.2.12	Supplies - Life Skills - Sp. E	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
100.1200.730.00.2.12	Equip - Sp. Ed.	\$6,000.00	\$4,102.98	\$4,102.98	\$1,897.02	\$3,042.95	(\$1,145.93)	-19.10%
100.1200.810.00.2.12	Dues and Fees - Sp. Ed. Function: Sp Ed Instruction - 1200	\$465.00 \$1,210,260.00	\$650.00 \$725,086.67	\$650.00 \$725,086.67	(\$185.00) \$485,173.33	\$0.00 \$551,928.19	(\$185.00) (\$66,754.86)	-39.78% -5.52%
100.2100.110.00.2.10	Non-Cert - Support Serv - Spec	\$48,480.00	\$15,425.41	\$15,425.41	\$33,054.59	\$33,054.59	\$0.00	0.00%
100.2100.111.00.1.10	Cert Staff - Support Serv - Re	\$144,890.00	\$33,833.87	\$33,833.87	\$11,056.13	\$96,668.13	\$14,388.00	9.93%
100.2100.111.00.2.10	Cert Staff - Support Serv - Sp	\$167,503.00	\$39,433.10	\$39,433.10	\$128,069.90	\$112,665.90	\$15,404.00	9.20%
100.2100.210.01.1.10	Medical/Dental Ins. - Reg Ed C	\$57,655.00	\$0.00	\$0.00	\$57,655.00	\$0.00	\$57,655.00	100.00%
100.2100.210.01.2.10	Medical/Dental Ins. - Sp. Ed C	\$48,461.00	\$9,181.62	\$9,181.62	\$39,279.38	\$3,060.54	\$36,218.84	74.74%
100.2100.220.00.1.10	SS/Medicare Cost	\$8,239.00	\$2,211.67	\$2,211.67	\$6,027.33	\$630.20	\$5,397.13	65.51%
100.2100.230.00.2.10	Retirement - Non-Cert Spec Ed Function: Support Staff - 2100	\$3,395.00 \$478,623.00	\$0.00 \$100,085.67	\$0.00 \$100,085.67	\$3,395.00 \$378,537.33	\$0.00 \$246,079.36	\$3,395.00 \$132,457.97	100.00% 27.67%
100.2130.110.00.1.10	Nursing Staff	\$68,903.00	\$29,151.32	\$29,151.32	\$39,751.68	\$39,751.68	\$0.00	0.00%
100.2130.113.00.1.10	Sub Nurse	\$5,625.00	\$1,065.00	\$1,065.00	\$4,560.00	\$0.00	\$4,560.00	81.07%
100.2130.152.00.2.10	ESY Program Nurse	\$2,500.00	\$2,250.00	\$2,250.00	\$250.00	\$0.00	\$250.00	10.00%
100.2130.210.01.1.10	Medical/Dental Insurance	\$37,500.00	\$8,732.52	\$8,732.52	\$28,767.48	\$2,910.84	\$25,856.64	68.95%
100.2130.210.02.1.10	H.S.A. ER Contrib. - Nurse	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	0.00%
100.2130.220.00.1.10	SS/Medicare Cost	\$5,270.00	\$2,257.12	\$2,257.12	\$3,012.88	\$361.56	\$2,651.32	50.31%
100.2130.230.00.1.10	Retirement Benefits	\$4,825.00	\$2,040.61	\$2,040.61	\$2,784.39	\$371.02	\$2,413.37	50.02%
100.2130.610.00.1.11	Supplies - Health Room Nursing Tech Subscriptions Function: Health Services - 2130	\$6,000.00 \$650.00 \$132,773.00	\$1,696.50 \$557.00 \$49,250.07	\$1,696.50 \$557.00 \$49,250.07	\$4,303.50 \$93.00 \$89,522.93	\$1,494.15 \$0.00 \$44,889.25	\$2,809.35 \$93.00 \$38,633.68	46.82% 14.31% 29.10%
100.2140.340.00.2.12	Outsourced Prof/Tech Serv - Sp Function: Psychologist - 2140	\$15,000.00 \$15,000.00	\$0.00 \$0.00	\$0.00 \$0.00	\$15,000.00 \$15,000.00	\$0.00 \$0.00	\$15,000.00 \$15,000.00	100.00% 100.00%
100.2150.152.00.2.12	ESY Outsourced Speech	\$2,000.00	\$1,264.00	\$1,264.00	\$736.00	\$0.00	\$736.00	36.80%
100.2150.340.00.2.12	Outsourced Speech - Sp. Ed. Function: Speech - 2150	\$82,950.00 \$84,950.00	\$21,312.00 \$22,576.00	\$21,312.00 \$22,576.00	\$61,638.00 \$62,374.00	\$64,528.00 \$64,528.00	(\$2,890.00) (\$2,154.00)	-3.48% -2.54%
100.2170.340.00.2.12	Outsourced Phys. Ther. - Sp. Ed Function: Physical Therapy Related - 2170	\$21,000.00 \$21,000.00	\$29,950.00 \$29,950.00	\$29,950.00 \$29,950.00	(\$8,950.00) (\$8,950.00)	\$0.00 \$0.00	(\$8,950.00) (\$8,950.00)	-42.62% -42.62%
100.2190.340.30.1.11	Outsourced Medical Advisor	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00	\$0.00	0.00%
100.2190.340.31.2.12	Outsourced Behavior Ther. - Sp Function: Other Support Services (NOC) - 2190	\$9,000.00 \$10,500.00	\$9,000.00 \$9,000.00	\$9,000.00 \$9,000.00	\$0.00 \$1,500.00	\$0.00 \$1,500.00	\$0.00 \$0.00	0.00% 0.00%
100.2210.151.00.1.10	Curriculum Development	\$2,740.00	\$0.00	\$0.00	\$2,740.00	\$0.00	\$2,740.00	100.00%
100.2210.220.00.1.10	Social Security/Medicare Function: Curriculum Development - 2210	\$40.00 \$2,780.00	\$0.00 \$0.00	\$0.00 \$0.00	\$40.00 \$2,780.00	\$0.00 \$0.00	\$40.00 \$2,780.00	100.00% 100.00%
100.2220.610.00.1.11	Supplies - Library	\$1,250.00	\$0.00	\$0.00	\$1,250.00	\$0.00	\$1,250.00	100.00%
100.2220.610.30.1.11	Subscriptions - Non-Technology	\$644.00	\$276.74	\$276.74	\$367.26	\$0.00	\$367.26	57.03%
100.2220.640.10.1.11	Library Books - Elementary	\$1,700.00	\$32.27	\$32.27	\$1,067.73	\$7.54	\$1,060.19	96.38%
100.2220.640.30.1.11	Library Periodicals	\$500.00	\$248.97	\$248.97	\$251.03	\$0.00	\$251.03	50.21%
100.2220.640.50.1.11	Library Books - Middle School Function: Library/Media - 2220	\$500.00 \$3,994.00	\$0.00 \$657.98	\$0.00 \$657.98	\$500.00 \$9,436.02	\$42.98 \$50.52	\$457.02 \$9,385.50	91.40% 84.76%
100.2230.610.00.1.11	Tech - Supplies - Admin	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%

Bid/Exp Nov 2023

Ashford Board of Education

From Date: 7/1/2023 To Date: 11/30/2023

Board of Education
Fiscal Year: 2023-2024

- Subtotal by Collapse Mask
- Exclude Inactive Accounts with zero balance
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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.2230.610.10.1.10	Tech - Supplies - Elementary	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
100.2230.610.30.1.11	Subscript - Tech - Educ. - Reg	\$21,310.00	\$22,345.25	\$22,345.25	(\$1,035.25)	\$632.70	(\$1,667.95)	-7.83%
100.2230.610.50.1.10	Tech - Supplies - Middle Schoo	\$3,200.00	\$174.75	\$174.75	\$3,025.25	\$0.00	\$3,025.25	94.54%
100.2230.730.00.1.11	Equip - Tech - General	\$1,000.00	\$933.88	\$933.88	\$66.12	\$0.00	\$66.12	6.61%
	Function: Instruction Related Technology - 2230	\$27,510.00	\$23,453.88	\$23,453.88	\$4,056.12	\$632.70	\$3,423.42	12.44%
100.2240.610.30.1.11	Assessments - Reg. Ed.	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
100.2240.610.31.2.12	Assessments - Sp.Ed.	\$500.00	\$296.00	\$296.00	\$204.00	\$0.00	\$204.00	40.80%
	Function: Student Assessment - 2240	\$1,500.00	\$296.00	\$296.00	\$1,204.00	\$0.00	\$1,204.00	80.27%
100.2290.151.30.1.10	Program Advisors	\$19,800.00	\$0.00	\$0.00	\$19,800.00	\$9,976.86	\$9,823.14	49.61%
100.2290.151.31.1.10	Program Dir. & Coordinators	\$21,415.00	\$232.88	\$232.88	\$21,182.12	\$15,033.80	\$6,148.32	28.71%
100.2290.220.00.1.10	SS/Medicare Cost	\$1,000.00	\$15.59	\$15.59	\$984.41	\$204.48	\$779.93	77.99%
	Function: Instructional Support Services - 2290	\$42,215.00	\$248.47	\$248.47	\$41,966.53	\$25,215.14	\$16,751.39	39.68%
100.2300.100.01.2.10	Admin - Director - Sp. Ed.	\$120,582.00	\$51,015.47	\$51,015.47	\$69,566.53	\$69,566.53	\$0.00	0.00%
100.2300.110.02.2.10	Secretary - Sp. Ed.	\$48,357.00	\$21,064.12	\$21,064.12	\$27,292.88	\$28,723.88	(\$1,431.00)	-2.96%
100.2300.210.01.2.10	Medical/Dental Ins.	\$65,225.00	\$26,040.10	\$26,040.10	\$39,184.90	\$5,208.02	\$33,976.88	52.09%
100.2300.210.02.2.10	H.S.A. ER Contrib. - Sp. Ed. Ad	\$3,500.00	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$0.00	0.00%
100.2300.220.00.1.10	SS/Medicare Cost	\$5,450.00	\$2,187.70	\$2,187.70	\$3,262.30	\$394.78	\$2,867.52	52.62%
100.2300.230.01.2.10	Retirement Benefits - Director	\$8,440.00	\$3,524.67	\$3,524.67	\$4,915.33	\$649.28	\$4,266.05	50.55%
100.2300.230.02.2.10	Retirement Benefits - Admin A	\$3,385.00	\$1,474.44	\$1,474.44	\$1,910.56	\$268.08	\$1,642.48	48.52%
100.2300.290.00.2.12	Other Benefits - Sp Ed.	\$600.00	\$250.00	\$250.00	\$350.00	\$350.00	\$0.00	0.00%
100.2300.600.00.2.12	Supplies - Office - Sp. Ed.	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Function: Special Ed Office - 2300	\$256,039.00	\$109,056.50	\$109,056.50	\$146,982.50	\$105,160.57	\$41,821.93	16.33%
100.2310.110.00.1.10	Meeting Stipend - BOE	\$2,100.00	\$0.00	\$0.00	\$2,100.00	\$0.00	\$2,100.00	100.00%
100.2310.340.01.2.10	Legal Expense - Sp. Ed.	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
100.2310.340.02.1.10	Legal Expense - Reg. Ed.	\$31,000.00	\$3,038.88	\$3,038.88	\$27,961.12	\$0.00	\$27,961.12	90.20%
100.2310.340.03.1.10	Other Prof. Services	\$3,150.00	\$3,150.00	\$3,150.00	\$0.00	\$0.00	\$0.00	0.00%
100.2310.600.00.1.10	Supplies - BOE	\$750.00	\$808.24	\$808.24	(\$58.24)	\$187.38	(\$245.62)	-32.75%
100.2310.810.00.1.10	Dues and Fees - BOE	\$6,390.00	\$6,938.00	\$6,938.00	(\$548.00)	\$249.00	(\$797.00)	-12.47%
	Function: Board of Education - 2310	\$44,890.00	\$13,935.12	\$13,935.12	\$30,954.88	\$436.38	\$30,518.50	67.99%
100.2320.100.00.1.10	Admin - Superintendent - CO	\$50,000.00	\$21,153.88	\$21,153.88	\$28,846.12	\$28,846.12	\$0.00	0.00%
100.2320.110.01.1.10	Admin Assistant - Superintende	\$68,866.00	\$29,421.15	\$29,421.15	\$39,444.85	\$40,119.85	(\$675.00)	-0.98%
100.2320.210.01.1.10	Medical/Dental Ins	\$30,380.00	\$12,128.50	\$12,128.50	\$18,251.50	\$2,425.70	\$15,825.80	52.09%
100.2320.210.02.1.10	H.S.A. ER Contrib. - SuperAdm	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	0.00%
100.2320.220.00.1.10	SS/Medicare Cost	\$5,995.00	\$2,368.35	\$2,368.35	\$3,626.65	\$424.00	\$3,202.65	53.42%
100.2320.230.01.1.10	Retirement Benefits - Admin A	\$4,821.00	\$2,059.53	\$2,059.53	\$2,761.47	\$374.46	\$2,387.01	49.51%
100.2320.330.00.1.10	Professional Dev. Admin - CO	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
	Function: Superintendent's Office - 2320	\$164,562.00	\$68,631.41	\$68,631.41	\$95,930.59	\$72,190.13	\$23,740.46	14.43%
100.2400.100.30.1.10	Admin - Principal	\$122,400.00	\$51,784.59	\$51,784.59	\$70,615.41	\$70,615.41	\$0.00	0.00%
100.2400.100.31.1.10	Admin - Principal - Assistant	\$91,800.00	\$39,219.18	\$39,219.18	\$52,580.82	\$5,480.82	(\$900.00)	-0.98%
100.2400.110.30.1.10	Office Staff - Principal	\$79,670.00	\$34,532.38	\$34,532.38	\$45,137.62	\$46,509.30	(\$1,371.66)	-1.72%
100.2400.110.31.1.10	Substitute Calling Stipend	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
100.2400.210.01.1.10	Medical/Dental Ins.	\$109,845.00	\$40,859.22	\$40,859.22	\$68,985.78	\$7,273.59	\$61,712.19	56.18%
100.2400.210.02.1.10	H.S.A. ER Contrib. - Principal	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	0.00%
100.2400.210.02.2.10	Healthcare Waiver - Principal	\$2,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00%
100.2400.220.00.1.10	SS/Medicare Cost	\$9,280.00	\$3,662.32	\$3,662.32	\$5,617.68	\$669.35	\$4,948.33	53.33%

Ashford Board of Education

Bud/Exp Nov 2023

Board of Education

Fiscal Year: 2023-2024

From Date: 7/1/2023 To Date: 11/30/2023

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 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.2400.230.30.1.10	Retirement Benefits	\$20,610.00	\$5,911.23	\$5,911.23	\$14,698.77	\$1,030.43	\$13,668.34	66.32%
100.2400.230.31.1.10	Retirement Benefits	\$0.00	\$2,745.35	\$2,745.35	(\$2,745.35)	\$249.58	(\$2,994.93)	0.00%
100.2400.290.30.1.11	Other Benefits - Principal	\$600.00	\$250.00	\$250.00	\$350.00	\$350.00	\$0.00	0.00%
100.2400.600.30.1.11	Supplies - Office - Princ's Of	\$1,000.00	\$203.05	\$203.05	\$796.95	\$74.32	\$722.63	72.26%
100.2400.600.31.1.11	Principal - Discretionary Fund	\$500.00	\$0.00	\$0.00	\$500.00	\$21.26	\$478.74	95.75%
100.2400.810.00.1.11	Dues and Fees - School Function: Principal's Office - 2400	\$2,670.00 \$446,875.00	\$1,498.00 \$186,665.32	\$1,498.00 \$186,665.32	\$1,172.00 \$260,209.68	\$0.00 \$181,273.06	\$1,172.00 \$78,936.62	43.90% 17.66%
100.2490.610.50.1.11	Grad Supplies - Middle School Function: Graduation Supplies - 2490	\$1,100.00 \$1,100.00	\$0.00 \$0.00	\$0.00 \$0.00	\$1,100.00 \$1,100.00	\$0.00 \$0.00	\$1,100.00 \$1,100.00	100.00% 100.00%
100.2500.530.01.1.10	Comm. - Telephone - CO & Schoo	\$3,000.00	\$361.09	\$361.09	\$2,638.91	\$667.83	\$1,971.08	65.04%
100.2500.530.02.1.10	Comm. - Postage - CO & School	\$4,250.00	\$25.02	\$25.02	\$4,224.98	\$1,923.57	\$2,301.41	54.15%
100.2500.530.03.1.10	Comm. - Internet - CO & School	\$3,000.00	\$396.00	\$396.00	\$2,604.00	\$1,208.99	\$1,395.01	46.50%
100.2500.530.04.1.10	Comm. - Advertising - CO & Sch	\$615.00	\$0.00	\$0.00	\$615.00	\$0.00	\$615.00	100.00%
100.2500.600.00.1.10	Supplies - Office - CO	\$2,500.00	\$168.67	\$168.67	\$2,331.33	\$151.91	\$2,179.42	87.18%
100.2500.600.01.1.10	Supplies - Finl Forms - CO	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
100.2500.610.00.1.10	Dues and Fees - CO Function: Central Office - 2500	\$5,350.00 \$19,715.00	\$5,040.00 \$5,990.78	\$5,040.00 \$5,990.78	\$310.00 \$13,724.22	\$0.00 \$3,972.30	\$310.00 \$9,751.92	5.79% 49.46%
100.2510.100.00.1.10	Admin - Business Manager - CO	\$88,424.00	\$37,781.15	\$37,781.15	\$50,642.85	\$51,519.85	(\$877.00)	-0.99%
100.2510.110.00.1.10	Office Staff - Business - CO	\$93,625.00	\$39,610.12	\$39,610.12	\$54,014.88	\$54,013.88	\$1.00	0.00%
100.2510.210.01.1.10	Medical/Dental Ins.	\$43,275.00	\$17,278.10	\$17,278.10	\$25,996.90	\$3,455.62	\$22,541.28	52.09%
100.2510.210.02.1.10	H.S.A. ER Contrib. - Finance O	\$2,250.00	\$2,250.00	\$2,250.00	\$0.00	\$0.00	\$0.00	0.00%
100.2510.210.02.2.10	Healthcare Waiver - Finance Of	\$2,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	0.00%
100.2510.220.00.1.10	SS/Medicare Cost	\$13,925.00	\$5,786.23	\$5,786.23	\$8,138.77	\$1,034.30	\$7,104.47	51.02%
100.2510.230.00.1.10	Retirement Benefits	\$12,745.00	\$5,417.39	\$5,417.39	\$7,327.61	\$984.98	\$6,342.63	49.77%
100.2510.290.00.1.10	Other Benefits - Business Mana	\$600.00	\$250.00	\$250.00	\$350.00	\$350.00	\$0.00	0.00%
100.2510.340.01.1.10	Auditor Function: Business Office - 2510	\$17,000.00 \$273,844.00	\$0.00 \$109,372.99	\$0.00 \$109,372.99	\$17,000.00 \$164,471.01	\$0.00 \$112,358.63	\$17,000.00 \$52,112.38	100.00% 19.03%
100.2530.550.00.1.11	Printing - CO & School Function: Printing - 2530	\$700.00 \$700.00	\$0.00 \$0.00	\$0.00 \$0.00	\$700.00 \$700.00	\$0.00 \$0.00	\$700.00 \$700.00	100.00% 100.00%
100.2580.110.01.1.10	Tech Assistant	\$36,350.00	\$0.00	\$0.00	\$36,350.00	\$0.00	\$36,350.00	100.00%
100.2580.210.01.1.10	Medical/Dental Ins.	\$26,450.00	\$0.00	\$0.00	\$26,450.00	\$0.00	\$26,450.00	100.00%
100.2580.210.02.1.10	H.S.A. ER Contrib. - Tech	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
100.2580.220.00.1.10	SS/Medicare Cost	\$2,780.00	\$0.00	\$0.00	\$2,780.00	\$0.00	\$2,780.00	100.00%
100.2580.230.01.1.10	Retirement Benefits	\$2,545.00	\$0.00	\$0.00	\$2,545.00	\$0.00	\$2,545.00	100.00%
100.2580.350.00.1.10	IT Managed Services	\$79,500.00	\$39,750.00	\$39,750.00	\$39,750.00	\$39,750.00	\$0.00	0.00%
100.2580.600.00.1.10	Software - Tech - CO Operation	\$36,300.00	\$36,861.48	\$36,861.48	(\$561.48)	\$205.00	(\$766.48)	-2.11%
100.2580.600.30.1.11	Software - Tech - School Opera	\$23,775.00	\$6,337.50	\$6,337.50	\$17,437.50	\$0.00	\$17,437.50	73.34%
100.2580.600.30.2.12	Software - Tech - Sp. Ed Opera Function: Technology Services - 2580	\$365.00 \$210,065.00	\$348.90 \$63,297.88	\$348.90 \$63,297.88	\$16.10 \$126,767.12	\$0.00 \$39,955.00	\$16.10 \$86,812.12	4.41% 41.33%
100.2600.110.30.1.10	Custodians	\$237,500.00	\$91,344.47	\$91,344.47	\$146,155.53	\$143,186.03	\$2,969.50	1.25%
100.2600.110.32.1.10	Custodians - Emergency OT	\$1,500.00	\$107.92	\$107.92	\$1,392.08	\$0.00	\$1,392.08	92.81%
100.2600.113.00.1.10	Sub Custodians	\$3,000.00	\$451.28	\$451.28	\$2,548.72	\$260.49	\$2,288.23	76.27%
100.2600.210.01.1.10	Medical/Dental Ins.	\$49,480.00	\$8,098.86	\$8,098.86	\$41,381.14	\$3,358.06	\$38,023.08	76.85%
100.2600.210.02.1.10	H.S.A. ER Contrib. - Custodian	\$4,000.00	\$2,666.64	\$2,666.64	\$1,333.36	\$0.00	\$1,333.36	33.33%
100.2600.210.02.2.10	Healthcare Waiver - Custodians	\$2,000.00	\$750.00	\$750.00	\$1,250.00	\$750.00	\$500.00	25.00%

Ashford Board of Education

Budget Exp Nov 2023

Board of Education

Fiscal Year: 2023-2024

From Date: 7/1/2023

To Date: 11/30/2023

- Subtotal by Collapse Mask Include pre encumbrance Print accounts with zero balance Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.2600.220.00.1.10	SS/Medicare Cost	\$18,600.00	\$6,694.19	\$6,694.19	\$11,905.81	\$1,314.51	\$10,591.30	56.94%
100.2600.230.30.1.10	Retirement Benefits	\$16,750.00	\$3,105.60	\$3,105.60	\$13,644.40	\$679.32	\$12,965.08	77.40%
100.2600.290.00.1.10	Clothing Allowance - Cust/Cafe	\$1,800.00	\$250.82	\$250.82	\$1,549.18	\$0.00	\$1,549.18	86.07%
100.2600.430.30.1.13	Maintenance - Asbestos Monitor	\$2,200.00	\$585.00	\$585.00	\$1,615.00	\$0.00	\$1,615.00	73.41%
100.2600.430.31.1.13	Maintenance - Rubbish	\$15,000.00	\$4,601.99	\$4,601.99	\$10,398.01	\$6,673.69	\$3,724.32	24.83%
100.2600.430.33.1.13	Maintenance - Gen'l & Repairs	\$27,000.00	\$8,828.87	\$8,828.87	\$18,171.13	\$684.68	\$17,506.45	64.84%
100.2600.430.34.1.13	Maintenance - Painting	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
100.2600.430.36.1.13	Maintenance - Sanitary System	\$4,200.00	\$3,885.00	\$3,885.00	\$315.00	\$0.00	\$315.00	7.50%
100.2600.430.37.1.13	Maintenance - Water Monitoring	\$16,700.00	\$6,436.25	\$6,436.25	\$4,430.25	\$4,430.25	\$5,833.50	34.93%
100.2600.600.00.1.13	Building - Supplies	\$23,000.00	\$3,110.34	\$3,110.34	\$19,889.66	\$70.36	\$19,819.30	86.17%
100.2600.620.00.1.10	Building - Utilities	\$65,000.00	\$12,933.76	\$12,933.76	\$52,066.24	\$52,066.24	\$8.00	0.01%
100.2600.624.00.1.10	Fuel - Building - Heating Oil	\$99,650.00	\$35,935.77	\$35,935.77	\$63,714.23	\$63,691.03	\$23.20	0.02%
100.2600.730.00.1.11	Equip - Non-Instruc./Rentals/F	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
	Function: Custodial Maintenance - 2600	\$591,880.00	\$189,786.76	\$189,786.76	\$402,093.24	\$277,136.66	\$124,956.58	21.11%
100.2610.430.31.1.13	Maintenance - Boiler Repairs	\$14,000.00	\$560.00	\$560.00	\$13,440.00	\$0.00	\$13,440.00	96.00%
100.2610.430.32.1.13	Maintenance - Building - Repai	\$0.00	\$621.87	\$621.87	(\$621.87)	\$0.00	(\$621.87)	0.00%
100.2610.430.33.1.13	Maintenance - HVAC	\$11,000.00	\$6,802.76	\$6,802.76	\$4,197.24	\$5,345.00	(\$1,147.76)	-10.43%
100.2610.430.34.1.13	Maintenance - Roof	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
100.2610.430.35.1.13	Maintenance - Generator	\$2,800.00	\$2,405.90	\$2,405.90	\$394.10	\$4,776.50	(\$4,382.40)	-156.51%
	Function: Building Operations & Repairs - 2610	\$31,300.00	\$10,390.53	\$10,390.53	\$20,909.47	\$10,121.50	\$10,787.97	34.47%
100.2630.430.00.1.13	Maintenance - Building - Groun	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
	Function: Grounds Upkeep - 2630	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100.00%
100.2640.431.32.2.12	Equip - Repairs - Instruct. Sp.	\$500.00	\$0.00	\$0.00	\$500.00	\$272.00	\$228.00	45.60%
100.2640.431.33.1.10	Equip - Repairs - Instruct. Reg	\$750.00	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00	100.00%
	Function: Upkeep Instructional Equipment - 2640	\$1,250.00	\$0.00	\$0.00	\$1,250.00	\$272.00	\$978.00	78.24%
100.2670.430.00.1.13	Maintenance - Safety - Fire Eq	\$5,000.00	\$6,874.88	\$6,874.88	(\$1,874.88)	\$3,893.00	(\$5,767.88)	-115.36%
	Function: Fire Safety - 2670	\$5,000.00	\$6,874.88	\$6,874.88	(\$1,874.88)	\$3,893.00	(\$5,767.88)	-115.36%
100.2680.520.01.1.10	Insur. - Student Accident- Tr	\$1,155.00	\$1,056.00	\$1,056.00	\$99.00	\$0.00	\$99.00	8.57%
100.2680.520.02.1.10	Insur. - Building/Liability	\$36,815.00	\$13,126.64	\$13,126.64	\$23,688.36	\$17,963.64	\$5,724.72	15.55%
100.2680.520.03.3.10	Insur. - Transportation	\$8,550.00	\$6,985.86	\$6,985.86	\$1,564.14	\$6,985.86	(\$5,421.72)	-63.41%
100.2680.520.04.1.10	Insur. - Cyber Security	\$6,500.00	\$0.00	\$0.00	\$6,500.00	\$0.00	\$6,500.00	100.00%
	Function: Liability Insurance - 2680	\$53,020.00	\$21,168.50	\$21,168.50	\$31,851.50	\$24,949.50	\$6,902.00	13.02%
100.2700.110.30.2.10	Drivers - Sp. Ed.	\$48,102.00	\$30,585.45	\$30,585.45	\$17,516.55	\$65,493.82	(\$47,977.27)	-99.74%
100.2700.110.31.3.10	Transport - Coordinator	\$46,870.00	\$11,765.21	\$11,765.21	\$35,104.79	\$35,509.59	(\$404.80)	-0.86%
100.2700.110.32.3.10	Drivers - Reg. Ed.	\$112,086.00	(\$65,489.31)	(\$65,489.31)	\$177,575.31	\$120,002.57	\$57,572.74	51.36%
100.2700.110.33.3.10	Drivers - Substitutes	\$8,000.00	\$3,569.67	\$3,569.67	\$4,430.33	\$243.93	\$4,186.40	52.33%
100.2700.152.00.2.10	ESY Program Drivers	\$6,000.00	\$9,639.59	\$9,639.59	(\$3,639.59)	\$0.00	(\$3,639.59)	-60.66%
100.2700.210.01.2.10	Medical/Dental Ins.	\$26,500.00	\$11,158.44	\$11,158.44	\$15,341.56	\$3,719.48	\$11,622.08	43.86%
100.2700.210.01.3.10	Medical/Dental Ins.	\$29,470.00	(\$20,604.38)	(\$20,604.38)	\$50,074.38	\$3,667.02	\$46,407.36	157.47%
100.2700.210.02.1.10	H.S.A. ER contrib. - Drivers	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$0.00	0.00%
100.2700.210.02.2.10	Healthcare Waivers - Drivers	\$5,000.00	\$2,215.00	\$2,215.00	\$2,785.00	\$2,215.00	\$570.00	11.40%
100.2700.220.00.1.10	SS/Medicare Cost	\$23,450.00	\$9,770.19	\$9,770.19	\$13,689.81	\$2,181.56	\$11,508.25	49.05%
100.2700.230.30.2.10	Retirement Benefits	\$3,210.00	\$2,094.44	\$2,094.44	\$1,115.56	\$605.68	\$509.88	15.88%
100.2700.230.31.3.10	Retirement Benefits	\$3,500.00	\$1,822.81	\$1,822.81	\$1,677.19	\$331.42	\$1,345.77	38.45%
100.2700.230.32.3.10	Retirement Benefits	\$10,400.00	(\$6,061.26)	(\$6,061.26)	\$16,461.26	\$1,059.80	\$15,401.46	148.09%

Ashford Board of Education

Bud/Exp. Nov-2023

Board of Education

Fiscal Year: 2023-2024

From Date: 7/1/2023 To Date: 11/30/2023

- Subtotal by Collapse Mask Include pre encumbrance Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.2700.340.00.3.10	Medical - Driver Screening	\$540.00	\$125.00	\$125.00	\$415.00	\$415.00	\$0.00	0.00%
100.2700.430.00.1.14	Transport - Fleet Maintenance	\$10,000.00	(\$1,262.14)	(\$1,262.14)	\$11,262.14	\$0.00	\$11,262.14	112.62%
100.2700.626.00.3.14	Fuel - Transport - Diesel	\$52,135.00	(\$27,717.98)	(\$27,717.98)	\$79,852.98	\$85,748.00	(\$5,895.02)	-11.31%
100.2700.627.00.3.14	Fuel - Transport - Gasoline	\$0.00	\$6,274.84	\$6,274.84	(\$6,274.84)	\$21,661.90	(\$27,936.74)	0.00%
100.2700.810.00.3.14	Due and Fees - Transport	\$352.00	\$289.00	\$289.00	\$63.00	\$0.00	\$63.00	17.90%
	Function: Transportation - 2700	\$391,625.00	(\$25,825.43)	(\$25,825.43)	\$417,450.43	\$942,874.77	\$74,575.66	19.04%
100.2710.510.00.3.14	Transport - Class Trip - Tolls	\$110.00	\$0.00	\$0.00	\$110.00	\$0.00	\$110.00	100.00%
	Function: Vehicle Operation - 2710	\$110.00	\$0.00	\$0.00	\$110.00	\$0.00	\$110.00	100.00%
100.2730.110.00.3.10	Transport - Mechanic	\$55,560.00	\$15,381.12	\$15,381.12	\$40,178.88	\$39,778.88	\$400.00	0.72%
100.2730.210.01.3.10	Medical/Dental Ins.	\$25,480.00	\$5,755.74	\$5,755.74	\$19,724.26	\$2,272.28	\$17,451.98	68.49%
100.2730.210.02.3.10	H.S.A. ER Contrib. - Mechanic	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	0.00%
100.2730.220.00.1.10	SS/Medicare Cost	\$3,230.00	\$905.08	\$905.08	\$2,324.92	\$958.10	\$1,966.82	60.89%
100.2730.230.00.3.10	Retirement Benefits	\$3,890.00	\$1,076.63	\$1,076.63	\$2,813.37	\$371.26	\$2,442.11	62.78%
100.2730.440.00.3.14	Transport - Facility Usage	\$3,600.00	(\$2,400.00)	(\$2,400.00)	\$6,000.00	\$0.00	\$6,000.00	166.67%
100.2730.600.00.3.14	Transport - Maintenance Suppl	\$20,000.00	\$11,983.75	\$11,983.75	\$8,016.25	\$3,103.36	\$4,912.89	24.56%
	Function: Vehicle Maintenance - 2730	\$113,760.00	\$34,702.32	\$34,702.32	\$79,057.68	\$45,883.88	\$33,173.80	29.16%
100.2790.110.30.3.10	Transport - Class Trip	\$8,906.00	\$851.49	\$851.49	\$8,054.51	\$173.07	\$7,881.44	88.50%
100.2790.110.31.3.10	Transport - Extracurricular	\$2,640.00	\$0.00	\$0.00	\$2,640.00	\$0.00	\$2,640.00	100.00%
100.2790.110.32.3.10	Transport - After School Activ	\$9,650.00	\$2,737.85	\$2,737.85	\$6,912.15	\$370.35	\$6,541.80	67.79%
100.2790.220.00.1.10	SS/Medicare Cost	\$1,620.00	\$271.25	\$271.25	\$1,348.75	\$41.12	\$1,307.63	80.72%
	Function: Other Student Transportation - 2790	\$22,816.00	\$3,860.59	\$3,860.59	\$18,955.41	\$564.54	\$18,370.87	80.52%
100.2900.151.30.1.10	Athletic - Coaches	\$28,115.00	\$4,450.00	\$4,450.00	\$23,665.00	\$12,442.10	\$11,222.90	39.92%
100.2900.151.31.1.10	Event Chaperones	\$2,500.00	\$610.00	\$610.00	\$1,890.00	\$61.00	\$1,829.00	73.16%
100.2900.220.00.1.10	SS/Medicare Cost	\$700.00	\$80.51	\$80.51	\$619.49	\$4.63	\$614.86	87.84%
100.2900.230.31.1.10	Retirement Benefits	\$0.00	\$4.27	\$4.27	(\$4.27)	\$0.00	(\$4.27)	0.00%
100.2900.340.00.1.10	Athletic - Officials	\$5,300.00	\$1,140.00	\$1,140.00	\$4,160.00	\$0.00	\$4,160.00	78.49%
	Function: Other Support Services - 2900	\$36,615.00	\$6,284.78	\$6,284.78	\$30,330.22	\$12,507.73	\$17,822.49	48.68%
100.3100.110.00.0.15	Non-Cert Staff - Cafe	\$0.00	\$8,903.06	\$8,903.06	(\$8,903.06)	\$69,626.00	(\$76,529.06)	0.00%
100.3100.210.01.0.15	Employee Insurance	\$44,720.00	\$12,854.04	\$12,854.04	\$31,865.96	\$4,284.68	\$27,581.28	61.68%
100.3100.210.02.1.15	H.S.A. ER Contrib. - Cafe	\$4,000.00	\$3,000.00	\$3,000.00	\$1,000.00	\$0.00	\$1,000.00	25.00%
100.3100.210.02.2.15	Healthcare Waiver - Cafe	\$3,500.00	\$1,280.00	\$1,280.00	\$2,220.00	\$1,280.00	\$940.00	26.86%
100.3100.220.00.1.10	Social Security/Medicare	\$0.00	\$603.07	\$603.07	(\$603.07)	\$597.00	(\$1,200.07)	0.00%
100.3100.230.00.0.15	Retirement Benefits	\$7,195.00	\$1,640.05	\$1,640.05	\$5,554.95	\$486.34	\$5,068.61	70.45%
100.3100.910.00.1.10	Operating Transfers Out - Cafe	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
	Function: Food Services - 3100	\$59,515.00	\$28,280.22	\$28,280.22	\$31,234.78	\$76,274.02	(\$45,039.24)	-75.68%
Grand Total:		\$8,578,536.00	\$3,144,434.06	\$3,144,434.06	\$5,434,101.92	\$4,320,137.17	\$1,113,964.75	12.99%

End of Report

Presented to BOE 12/12/2023

DRAFT #2 12/12/2023

Ashford School Calendar - Approved by the Ashford BOE on

2024-2025

August 2024						
Su	M	Tu	W	Th	F	Sa
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Session Days: 2

November 2024						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Session Days: 18

February 2025						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

Session Days: 17

May 2025						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Session Days: 21

Session Days: 20

September 2024						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Session Days: 20

December 2024						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Session Days: 15

March 2025						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Session Days: 21

June 2025						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Session Days: 8

Session Days: 21

October 2024						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Session Days: 21

January 2025						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Session Days: 20

April 2025						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Session Days: 17

June 2025						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Session Days: 17

Grades Close:
T1 TBD
T2 TBD
T3 TBD

Date	Event
Aug. 26-27	Professional Development Days - NO STUDENTS
Aug. 28	All Staff Preparation Day - NO STUDENTS
Aug. 29	First Day of School for Students
Sept. 2	Labor Day - NO SCHOOL
Sept. 26	OPEN HOUSE
Oct. 14	Columbus Day - NO SCHOOL
Oct. 15	Professional Development Day - NO STUDENTS
Nov. 1	All Staff Professional Dev. Day - NO STUDENTS
Nov. 25-26	Parent Teacher Conferences - Early Dismissals
Nov. 27	Early Dismissal - Thanksgiving Break Begins
Nov. 28-29	Thanksgiving Break - NO SCHOOL
Dec. 20	Early Dismissal - Winter Recess Begins
Dec. 23-Jan. 1	Winter Recess - NO SCHOOL
Jan. 20	Martin Luther King Day - NO SCHOOL
Jan. 21	Professional Development Day - NO STUDENTS
Feb. 14	Professional Development Day - NO STUDENTS
Feb. 17-18	President's Day Recess - NO SCHOOL
March 7	Early Dismissal - Parent Teacher Conferences
March 28	Early Dismissal - Professional Development
Apr. 14 - Apr. 18	Spring Recess - NO SCHOOL
May 23	Early Dismissal - Professional Development
May 26	Memorial Day - NO SCHOOL
June 11	Last Day of School - Early Dismissal*

Makeup days will be added to the end of the school calendar

Early Dismissal Time is 12:25 PM including PreK students. Delays, Emergency Closing and Dismissals will be announced on K-12 Campus Alerts, and noticed on Channels 3, 30 and 61

Delayed openings will be 2 hours in duration with no AM class held. If so warranted, a 3 hour delay option may be called. If this occurs, PM PreK students will be picked up at the same time as K-8 students.

SHIPMAN

MODEL POLICY CLIENTS SUMMARY OF CHANGES TO MODEL POLICIES OCTOBER 2023 UPDATE

Introduction

In May 2023, we provided you with a Memorandum summarizing revisions we made to a variety of our model policies, administrative regulations, and forms. Since that time, we have made additional revisions to existing policies, primarily based on recent legislative changes. These updates are designed to ensure legal compliance and consistency among all of our model policies.

This Memorandum is comprehensive of all model document revisions made thus far during 2023. Revisions made since May 2023 are identified in yellow highlight, and prior revisions are marked with the date of revision, for ease of reference. The redlines for policy changes identified in this Memorandum are included in the 2023 redlines folder in the client portal. We will provide you with additional model policy revisions later this fall.

For access to these policies, regulations, and accompanying documents, please visit our client portal and use the login and password with which you have been provided. If you need any assistance with your login and/or password, please contact Lilli Robertson, lrobertson@goodwin.com. If you have any questions about the policy revisions, please contact Dori Pagé Antonetti, dantonetti@goodwin.com, Sarah E. Gleason, segleason@goodwin.com, or Gwen J. Zittoun, gzittoun@goodwin.com.

Series 1000: Community/Board Operation

Non-Discrimination (Community) (11v9) (May 2023 Revision) *Approved 6/15/23*

We have revised this policy to add definitions of discrimination and harassment and include examples of the types of conduct that may be considered Protective Class harassment prohibited by the policy. While not required by law, these revisions are designed to provide guidance to districts in determining whether conduct in question constitutes discrimination or harassment. Further, in 2022, Public Act 22-82 added domestic violence victims as a protected class under Connecticut's anti-discrimination laws. We have revised the policy to reflect this new protected class and to include the definition of "domestic violence victim." In addition, we have updated the regulations and the complaint procedures consistent with a recently issued [resolution](#) from the U.S. Department of Education Office of Civil regarding a school district's obligations to ensure that students are not subjected to a hostile environment on the basis of a protected class. Finally, we have made numerous technical revisions for clarity.

Non-Discrimination (Community) (12v11) (October 2023 Revision)

Connecticut's anti-discrimination laws prohibit discrimination on the basis of many different categories, including but not limited to sexual orientation. In 2023, Public Act No. 23-145

established a statutory definition of the term “sexual orientation.” We revised this policy to include this new definition and to reflect the federal requirement that boards of education provide equal access to the Boy Scouts and other groups. We also made several technical revisions to this policy for clarity.

Series 2000: Administration

NONE

Series 3000: Business

NONE

Series 4000: Personnel

Employment and Student Teacher Checks (21v19) (May 2023 Revision) *Approved 6/15/23*
State law prohibits employers from requiring applicants and employees to disclose the existence of erased criminal history information. Effective January 1, 2023, the definition of erased records has been expanded. In addition, Connecticut General Statutes Section 31-51i now requires that employment applications that contain a question concerning the criminal history of the applicant also contain a specific notice in “clear and conspicuous language.” We have revised our model policy to identify this notice requirement and to include the required notice language. We have also made revisions to reflect gender-neutral language and other technical edits.

Family and Medical Leave (13v11) (May 2023 Revision) *Approved 6/15/23*
We have revised this policy to provide additional details regarding eligibility for and administration of leave consistent with the requirements of the federal Family and Medical Leave Act (FMLA) and applicable state law. While this policy does not, and cannot, recite every statutory and regulatory requirement, the revisions are designed to provide additional guidance in areas that are often the subject of client inquiry. When administering leave pursuant to the FMLA, districts should be aware of any applicable collective bargaining agreement provisions, which may provide greater benefits to the employee than the requirements of law, which are reflected in the policy.

In addition, consistent with federal regulations, we have included an optional section allowing for intermittent leave following the birth or placement of a healthy child, but only if the employer agrees. A board of education may decide that it will not allow intermittent or reduced schedule leave for these reasons, and therefore not include this provision in its policy. If it does include this provision, the district must be aware of its equal protection obligations and treat similarly situated individuals in the same manner.

Increasing Educator Diversity Plan (formerly titled Plan for Minority Educator Recruitment) (7v5) (October 2023 Revision)

Under prior law, boards of education were required to develop and implement a “plan for minority educator recruitment” to reduce racial, ethnic and economic isolation and provide students with opportunities to interact with teachers from a variety of racial, ethnic, and

economic backgrounds. Effective July 1, 2023, state law requires that such plan be named the “increasing educator diversity plan.” The new law also changes various references from “minority” to “diverse” without redefining the term’s underlying meaning. We revised our model policy to account for these language adjustments. Boards of education should note that, pursuant to Section 10 of Public Act 23-167, they are now required to submit their “increasing educator diversity plan” to the Commissioner of Education by March 15, 2024 for review and approval. In customizing and implementing their plans, boards of education should be mindful of state and federal legal requirements as well as evolving legal developments in the wake of the United States Supreme Court’s [decision](#) in *Students for Fair Admissions, Inc. v. President and Fellows of Harvard College* and *Students for Fair Admissions, Inc. v. University of North Carolina*.

Non-Discrimination (Personnel) (25v23) (May 2023 Revision) *Approved 6/15/23*

We have revised this policy to add definitions of discrimination and harassment and include examples of the types of conduct that may be considered Protective Class harassment prohibited by the policy. While not required by law, these revisions are designed to provide guidance to districts in determining whether conduct in question constitutes discrimination or harassment. Further, in 2022, Public Act 22-82 added domestic violence victims as a protected class under Connecticut’s anti-discrimination laws. We have revised the policy to reflect this new protected class and to include the definition of “domestic violence victim.” In addition, effective January 1, 2023, it became an unlawful discriminatory practice for an employer to make decisions based on an employee’s or job applicant’s erased criminal record and we have added language reflecting this new prohibition. We have also updated the regulations and the complaint procedures consistent with a recently issued [resolution](#) from the U.S. Department of Education Office of Civil regarding a school district’s obligations to ensure that students are not subjected to a hostile environment on the basis of a protected class. Finally, we have made numerous technical revisions for clarity.

Non-Discrimination (Personnel) (26v25) (October 2023 Revision)

Connecticut’s anti-discrimination laws prohibit discrimination on the basis of many different categories, including but not limited to sexual orientation. In 2023, Public Act No. 23-145 established a statutory definition of the term “sexual orientation.” We revised this policy to include this new protected class definition. We also made several technical revisions to this policy for clarity.

Reports of Suspected Abuse or Neglect of Children or Reports of Sexual Assault of Students By Employees (36v34) (October 2023 Revision)

Under current law, school employees must make certain mandated reports, as described in this policy. Our model policy contains several appendices, one of which contains relevant excerpts of statutory definitions of sexual assault and related terms covered by mandatory reporting laws and the policy. Effective October 1, 2023, the definition of “sexual contact” and “sexual assault in the fourth degree” have been expanded to include sexual contact with the deceased. We revised our model appendix to reflect the new definitions.

Series 5000: Students

Administration of Student Medications in the Schools (39v37) (October 2023 Revision)

In 2022, the General Assembly revised state law regarding the administration of medication in schools to allow specified school personnel to maintain and administer opioid antagonists to students in emergency circumstances, provided certain requirements are met. Among other things, boards of education were authorized to enter into agreements with prescribing practitioners and pharmacists (“prescribers”) related to the distribution and administration of opioid antagonists (e.g., Narcan) for the reversal of an opioid overdose. The law was revised again this year to specify that this agreement may apply to any intranasally (administered through the nose) or orally administered opioid antagonists. The law was also revised to allow boards of education and prescribers to enter into agreements permitting boards to install a “secure box” containing opioid antagonists and/or a “vending machine” distributing opioid antagonists on their premises, provided certain requirements are met. We have revised our model policy to include provisions for boards that enter into these new agreements.

Admission to the Public Schools at or Before Age Five (NEW)

Under current law, boards of education are required to cause each child five years of age and over and under eighteen years of age who is not a high school graduate and is residing within the district to attend school in accordance with state law. In addition, current law requires children to be at least five years old on or before January 1 of the school year in order to enroll in the public schools. Beginning July 1, 2024, children must turn five years old on or before September 1 of the school year in order for that child’s parent or guardian to enroll the child in kindergarten. The new law further provides, effective July 1, 2024, that a child who is not five years old on or before September 1 of the school year may be admitted to public school (1) upon written request by the child’s parent or guardian to the school principal and (2) after the principal and an appropriate certified staff member conduct an assessment of the child to ensure that admitting the child is developmentally appropriate. In light of the new statutory requirements, we drafted a new policy to address admission to the public schools. We will continue to monitor whether additional guidance will be provided by the State Department of Education as related to the new statutory provisions.

Bullying Prevention and Intervention (42v39) (May 2023 Revision) *Approved 4/15/23*

We have revised this policy and the model Safe School Climate Plan to add definitions of “discrimination” and “harassment.” While not required by law, these revisions are designed to provide guidance to districts in determining whether conduct in question constitutes discrimination or harassment. We have also clarified that the policy is applicable to both schools and alternative school programs operated by a board of education. We have also made additional technical revisions for clarity.

High School Graduation Requirements (7v6) (October 2023 Revision)

Under prior law, students graduating in 2024 and beyond were required to complete a one-credit mastery-based diploma assessment to graduate high school. Public Act No. 23-204 amends this requirement to afford boards of education discretion whether to require this one-credit mastery-based diploma assessment as a graduation requirement, and this policy has been updated to reflect this change. This revised policy also includes the new requirement that students graduating in 2027 and beyond complete one-half credit in Personal Financial Management and

Financial Literacy, which may be counted toward the humanities or as an elective credit, in order to graduate. In addition, we revised this model policy to address the new FAFSA graduation requirements detailed in the summary concerning the revisions made to the Policy to Improve Completion Rates of the FAFSA. Lastly, we made other technical revisions to this policy, including the elimination of outdated policy language.

Non-Discrimination (Students) (26v24) (May 2023 Revision) *Approved 6/15/23*

We have revised this policy to add definitions of discrimination and harassment and include examples of the types of conduct that may be considered Protective Class harassment prohibited by the policy. While not required by law, these revisions are designed to provide guidance to districts in determining whether conduct in question constitutes discrimination or harassment. We have also added optional language regarding biased conduct and/or communications by students and a school district's obligation to address such biased conduct and/or communications. Further, in 2022, Public Act 22-82 added domestic violence victims as a protected class under Connecticut's anti-discrimination laws. We have revised the policy to reflect this new protected class and to include the definition of "domestic violence victim." We have also made additional revisions to clarify that parent/guardians, staff members, and other students may report discrimination or harassment on behalf of a student. In addition, we have updated the regulations and the complaint procedures consistent with a recently issued [resolution](#) from the U.S. Department of Education Office of Civil regarding a school district's obligations to ensure that students are not subjected to a hostile environment on the basis of a protected class. Finally, we have made numerous technical revisions for clarity.

Non-Discrimination (Students) (27v26) (October 2023 Revision)

Connecticut's anti-discrimination laws prohibit discrimination on the basis of many different categories, including but not limited to sexual orientation. In 2023, Public Act No. 23-145 established a statutory definition of the term "sexual orientation." We revised this policy to include this new definition and to reflect the federal requirement that boards of education provide equal access to the Boy Scouts and other groups. We also made several technical revisions to this policy for clarity.

Policy to Improve Completion Rates of the FAFSA (3v2) (October 2023 Revision)

We revised this policy to include the new Free Application for Federal Student Aid ("FAFSA") graduation requirements for students graduating in 2025 and beyond. Students in these graduating classes are now required to satisfy one of the following before graduation: (1) complete a FAFSA; (2) for students without legal immigration status, complete and submit to a public institution of higher education an application for institutional financial aid; or (3) complete a waiver of completion of the FAFSA and/or financial aid application. We further revised this policy to identify that certain certified educators may complete a waiver on behalf of any graduating student, under specific circumstances. In addition, we have made technical revisions for clarity.

Recess and Play-Based Learning (formerly titled Physical Activity, Undirected Play and Student Discipline) (11v10) (October 2023 Revision)

Public Act No. 23-159 and Public Act No. 23-101 add new play-based learning requirements for pre-school through fifth grade. Beginning with the 2024-2025 school year, each board of education must provide for play-based learning during the instructional time of each regular school day for students in preschool and kindergarten. Teachers who instruct students in grades

one to five must be permitted to utilize play-based learning during the instructional time of a regular school day. We revised this policy to include these upcoming play-based learning requirements. The new law also includes a definition of “recess,” which has been incorporated throughout the policy. Finally, we have made minor technical revisions for clarity.

Student Attendance, Truancy and Chronic Absenteeism (30v29) (May 2023 Revision)

Approved
6/15/23

In 2021, the Connecticut legislature directed the State Board of Education to amend its definitions of “excused absence” and “unexcused absence” as they relate to student attendance during remote learning. In the fall of 2022, the State Board of Education responded to this mandate by revising its definition of “in attendance.” We have revised our model regulations to reflect the new definition. In addition, we have revised the regulation’s documentation requirements to allow districts greater flexibility, while still following the guidelines established by the Connecticut State Department of Education. The revised language allows districts to accept delivery of written documentation to support a student’s absence through a scanned copy sent by e-mail under “certain circumstances” rather than “in rare and extraordinary circumstances.”

Student Discipline (72v69) (May 2023 Revision)

Approved 6/15/23

We have revised this policy to add a definition of “Protected Class Harassment” and clarify that Protected Class Harassment is an offense that may lead to disciplinary action. Further, pursuant to changes in Connecticut law regarding the legalization of cannabis under certain circumstances, we have clarified that the sale or distribution of less than one kilogram of cannabis is not subject to mandatory expulsion pursuant to Connecticut General Statutes Section 10-233d. We have also made additional technical revisions for clarity.

Suicide Prevention and Intervention (7v5) (October 2023 Revision)

Under current law, boards are required to adopt a written policy and procedures for addressing youth suicide prevention and youth suicide attempts. State law also authorizes, but does not require, boards of education to establish a student assistance program, which if established by the board must identify risk factors for youth suicide, procedures to intervene with such youths, referral services, and training for teachers and other school professionals and students who provide assistance to such program. If established, such student assistance program must comply with statutory requirements, including but not limited to Public Act 23-167’s new requirement that the risk factors identified in a school district’s student assistance program be based on the state-wide strategic suicide prevention plan developed by the Connecticut Suicide Advisory Board (“CSAB”). In addition, boards of education may now use an assessment, from a list recommended by the Connecticut State Department of Education (“CSDE”), to determine the suicide risk of students who: (1) exhibit mental health distress, (2) have been identified as at risk of suicide or (3) are considered to be at an increased risk of suicide based on the risk factors identified by statute and in the CSAB’s suicide prevention plan.

We updated our policy and administrative regulations to comply with current legislative requirements. Boards of education should take note that, if they choose to adopt a student assistance program and/or use an assessment recommended by the CSDE, they must ensure such program and assessment comply with Public Act 23-167 and relevant state guidance and statutes, and align with board policy and administrative regulations regarding suicide prevention and intervention.

In reviewing, revising and implementing policy and procedures regarding youth suicide prevention and intervention, we recommend that boards and school districts consult closely with their school medical advisor, if any, and other qualified mental health professionals, as these policies, regulations and procedures are informed by both medical and mental health best practices as well as legal recommendations.

Series 6000: Instruction

Parental Access to Instructional Material (6v5) (October 2023 Revision)

We revised this policy to comply with Public Act No. 23-160, which requires boards of education to make available all curriculum approved by the district's curriculum committee and all associated curriculum materials in accordance with the requirements of the Protection of Pupil Rights Amendments ("PPRA"). The new state law mirrors the existing requirements of the PPRA.

Weighted Grading and Calculation of Grade Point Averages (6v5) (May 2023 Revision)

In June 2021, Connecticut passed legislation directing the Board of Regents for Higher Education ("BOR") to establish the Connecticut Automatic Admissions Program ("CAAP") to permit eligible Connecticut high school students to be admitted automatically to Connecticut's state universities (other than the University of Connecticut) and other Connecticut post-secondary institutions of higher education that choose to participate. On October 31, 2022, the CSDE released helpful [information and resources](#) to guide school districts in the process of identifying and notifying students of their eligibility for the CAAP and other details about the new program, which must be implemented beginning in the 2022-2023 school year. Under the CAAP, public high schools must calculate high school seniors' grade point averages according to the standardized method established by the BOR ("CAAP GPA") and determine their corresponding class rank percentile ("CAAP percentile rank"). In addition, schools must identify the participating universities to which students are eligible for automatic admission and send students who qualify for automatic admission letters confirming their eligibility. Importantly, under the new law, schools may continue to use their existing GPA formulas for all other purposes. We have revised our model policy to (1) identify the Board's obligation to calculate and notify students of their CAAP GPA and CAAP percentile rank for purposes of the CAAP and (2) allow Boards to continue to identify how GPA will be calculated for all other purposes.

N/A

Series 9000: Board Bylaws

Construction and Posting of Agenda (7v6) (October 2023 Revision)

Pursuant to the Freedom of Information Act, boards of education are required to post an agenda in various locations at least twenty-four hours prior to the time of a regular or special meeting. Section 6 of Public Act 23-160 expands the duties of boards of education to require boards to post on the board's website any associated documents that board members may review at such meeting (provided such documents are not exempt from disclosure under the Freedom of Information Act). We revised our model policy to reflect the new requirements.

Approved 11/02/23

Notifications/Forms – State

NONE

Distribute to BOE
12/21/23



1st Reading
Jan 4, 2024

**MODEL POLICY CLIENTS
SUMMARY OF CHANGES TO MODEL POLICIES
DECEMBER 2023 UPDATE**

Introduction

In May and October 2023, we provided you with Memoranda summarizing revisions we made to a variety of our model policies, administrative regulations, and forms. Since that time, we have made additional revisions to existing policies. These updates are designed to ensure legal compliance and consistency among all of our model policies.

This Memorandum is comprehensive of all model document revisions made thus far during 2023. Revisions made since October 2023 are identified in yellow highlight, and prior revisions are marked with the date of revision, for ease of reference. The redlines for policy changes identified in this Memorandum are included in the 2023 redlines folder in the client portal.

For access to these policies, regulations, and accompanying documents, please visit our client portal and use the login and password with which you have been provided. If you need any assistance with your login and/or password, please contact Lilli Robertson, lrobertson@goodwin.com. If you have any questions about the policy revisions, please contact Dori Pagé Antonetti, dantonetti@goodwin.com, Sarah E. Gleason, segleason@goodwin.com, or Gwen J. Zittoun, gzittoun@goodwin.com.

Series 1000: Community/Board Operation

Non-Discrimination (Community) (11v9) (May 2023 Revision)

We have revised this policy to add definitions of discrimination and harassment and include examples of the types of conduct that may be considered Protective Class harassment prohibited by the policy. While not required by law, these revisions are designed to provide guidance to districts in determining whether conduct in question constitutes discrimination or harassment. Further, in 2022, Public Act 22-82 added domestic violence victims as a protected class under Connecticut's anti-discrimination laws. We have revised the policy to reflect this new protected class and to include the definition of "domestic violence victim." In addition, we have updated the regulations and the complaint procedures consistent with a recently issued [resolution](#) from the U.S. Department of Education Office of Civil Rights regarding a school district's obligations to ensure that students are not subjected to a hostile environment on the basis of a protected class. Finally, we have made numerous technical revisions for clarity.

Non-Discrimination (Community) (12v11) (October 2023 Revision)

Connecticut's anti-discrimination laws prohibit discrimination on the basis of many different categories, including but not limited to sexual orientation. In 2023, Public Act No. 23-145 established a statutory definition of the term "sexual orientation." We revised this policy to

include this new definition and to reflect the federal requirement that boards of education provide equal access to the Boy Scouts and other groups. We also made several technical revisions to this policy for clarity.

Series 2000: Administration

Retention and Disposition of Records and Information (formerly titled Retention of Electronic Records and Information) (18v17) (December 2023 Revision)

This policy and the accompanying regulations have been revised to address the retention and disposition of paper records, as well as electronic records. We have also revised this policy and the accompanying regulations to reflect the Office of the Public Records Administrator's (the "OPRA's") April 3, 2023 guidance, which addresses the disposition of original paper records after such records have been scanned. Previously, districts were only permitted to dispose of original paper records after they completed the RC-075.1 form and received authorization from the OPRA. The OPRA's new guidance allows districts to bypass this process, but only after the district has (1) developed a district-specific digitization policy that meets OPRA's requirements and (2) submitted such digitization policy to the OPRA. The digitalization policy must include, among other things, requirements for the destruction of original records. While the guidance does not expressly require the OPRA's approval, we recommend that districts pursuing this process obtain written confirmation and seek approval from the OPRA prior to using the alternative method for disposing of original source records that have been digitalized.

Series 3000: Business

Purchasing (8v7) (December 2023 Revision)

We have revised this policy to clarify when various procurement processes apply to the board's purchase of goods and services. We eliminated the need to publish legal notices inviting sealed bids or requests for competitive proposals in a daily newspaper unless such publication is required by law. We clarified that, when choosing a vendor, the board will make a provisional award subject to finalization of the contract. We also clarified the conditions in which the board may award a bid to a vendor other than the lowest bidder. For schools participating in the National School Lunch Program, we added a section noting that the board will comply with relevant federal regulations and school food authority procurement reviews. Finally, we added a section confirming that the board, when procuring goods or services pursuant to a grant or award, will comply with applicable grant or award requirements.

Series 4000: Personnel

Employee Use of the District's Computer Systems and Electronic Communications (16v15) (December 2023 Revision)

We have revised this policy to prohibit employee use of generative artificial intelligence using the district's computer systems in a manner that causes disruption or is otherwise inappropriate, unlawful, or violates board policies and/or other school rules and regulations. We have also provided alternative policy language for districts that wish to prohibit employee use of

generative artificial intelligence altogether. In addition, we updated the social media platforms referenced in the policy and made other technical revisions for clarity.

Employment and Student Teacher Checks (21v19) (May 2023 Revision)

State law prohibits employers from requiring applicants and employees to disclose the existence of erased criminal history information. Effective January 1, 2023, the definition of erased records has been expanded. In addition, Connecticut General Statutes Section 31-51i now requires that employment applications that contain a question concerning the criminal history of the applicant also contain a specific notice in “clear and conspicuous language.” We have revised our model policy to identify this notice requirement and to include the required notice language. We have also made revisions to reflect gender-neutral language and other technical edits.

Family and Medical Leave (13v11) (May 2023 Revision)

We have revised this policy to provide additional details regarding eligibility for and administration of leave consistent with the requirements of the federal Family and Medical Leave Act (FMLA) and applicable state law. While this policy does not, and cannot, recite every statutory and regulatory requirement, the revisions are designed to provide additional guidance in areas that are often the subject of client inquiry. When administering leave pursuant to the FMLA, districts should be aware of any applicable collective bargaining agreement provisions, which may provide greater benefits to the employee than the requirements of law, which are reflected in the policy.

In addition, consistent with federal regulations, we have included an optional section allowing for intermittent leave following the birth or placement of a healthy child, but only if the employer agrees. A board of education may decide that it will not allow intermittent or reduced schedule leave for these reasons, and therefore not include this provision in its policy. If it does include this provision, the district must be aware of its equal protection obligations and treat similarly situated individuals in the same manner.

Increasing Educator Diversity Plan (formerly titled Plan for Minority Educator Recruitment) (7v5) (October 2023 Revision)

Under prior law, boards of education were required to develop and implement a “plan for minority educator recruitment” to reduce racial, ethnic, and economic isolation and provide students with opportunities to interact with teachers from a variety of racial, ethnic, and economic backgrounds. Effective July 1, 2023, state law requires that such plan be named the “increasing educator diversity plan.” The new law also changes various references from “minority” to “diverse” without redefining the term’s underlying meaning. We revised our model policy to account for these language adjustments. Boards of education should note that, pursuant to Section 10 of Public Act 23-167, they are now required to submit their “increasing educator diversity plan” to the Commissioner of Education by March 15, 2024 for review and approval. In customizing and implementing their plans, boards of education should be mindful of state and federal legal requirements as well as evolving legal developments in the wake of the United States Supreme Court’s [decision](#) in *Students for Fair Admissions, Inc. v. President and Fellows of Harvard College* and *Students for Fair Admissions, Inc. v. University of North Carolina*.

Non-Discrimination (Personnel) (25v23) (May 2023 Revision)

We have revised this policy to add definitions of discrimination and harassment and include examples of the types of conduct that may be considered Protective Class harassment prohibited by the policy. While not required by law, these revisions are designed to provide guidance to districts in determining whether conduct in question constitutes discrimination or harassment. Further, in 2022, Public Act 22-82 added domestic violence victims as a protected class under Connecticut’s anti-discrimination laws. We have revised the policy to reflect this new protected class and to include the definition of “domestic violence victim.” In addition, effective January 1, 2023, it became an unlawful discriminatory practice for an employer to make decisions based on an employee’s or job applicant’s erased criminal record and we have added language reflecting this new prohibition. We have also updated the regulations and the complaint procedures consistent with a recently issued [resolution](#) from the U.S. Department of Education Office of Civil regarding a school district’s obligations to ensure that students are not subjected to a hostile environment on the basis of a protected class. Finally, we have made numerous technical revisions for clarity.

Non-Discrimination (Personnel) (26v25) (October 2023 Revision)

Connecticut’s anti-discrimination laws prohibit discrimination on the basis of many different categories, including but not limited to sexual orientation. In 2023, Public Act No. 23-145 established a statutory definition of the term “sexual orientation.” We revised this policy to include this new protected class definition. We also made several technical revisions to this policy for clarity.

Reports of Suspected Abuse or Neglect of Children or Reports of Sexual Assault of Students By Employees (36v34) (October 2023 Revision)

Under current law, school employees must make certain mandated reports, as described in this policy. Our model policy contains several appendices, one of which contains relevant excerpts of statutory definitions of sexual assault and related terms covered by mandatory reporting laws and the policy. Effective October 1, 2023, the definition of “sexual contact” and “sexual assault in the fourth degree” have been expanded to include sexual contact with the deceased. We revised our model appendix to reflect the new definitions.

Series 5000: Students

Administration of Student Medications in the Schools (39v37) (October 2023 Revision)

In 2022, the General Assembly revised state law regarding the administration of medication in schools to allow specified school personnel to maintain and administer opioid antagonists to students in emergency circumstances, provided certain requirements are met. Among other things, boards of education were authorized to enter into agreements with prescribing practitioners and pharmacists (“prescribers”) related to the distribution and administration of opioid antagonists (*e.g.*, Narcan) for the reversal of an opioid overdose. The law was revised again this year to specify that this agreement may apply to any intranasally (administered through the nose) or orally administered opioid antagonists. The law was also revised to allow boards of education and prescribers to enter into agreements permitting boards to install a “secure box” containing opioid antagonists and/or a “vending machine” distributing opioid

antagonists on their premises, provided certain requirements are met. We have revised our model policy to include provisions for boards that enter into these new agreements.

Admission to the Public Schools at or Before Age Five (NEW) (October 2023)

Under current law, boards of education are required to cause each child five years of age and over and under eighteen years of age who is not a high school graduate and is residing within the district to attend school in accordance with state law. In addition, current law requires children to be at least five years old on or before January 1 of the school year in order to enroll in the public schools. Beginning July 1, 2024, children must turn five years old on or before September 1 of the school year in order for that child's parent or guardian to enroll the child in kindergarten. The new law further provides, effective July 1, 2024, that a child who is not five years old on or before September 1 of the school year may be admitted to public school (1) upon written request by the child's parent or guardian to the school principal and (2) after the principal and an appropriate certified staff member conduct an assessment of the child to ensure that admitting the child is developmentally appropriate. In light of the new statutory requirements, we drafted a new policy to address admission to the public schools. We will continue to monitor whether additional guidance will be provided by the Connecticut State Department of Education as related to the new statutory provisions.

Admission to the Public Schools at or Before Age Five (2v1) (December 2023 Revision)

In October 2023, we released a new policy, Admission to the Public Schools at or Before Age 5. In light of [guidance](#) from the Connecticut State Department of Education regarding early admission to kindergarten, we have developed administrative regulations to accompany this policy. These administrative regulations are intended to assist districts with the assessment process for early admission to kindergarten and should be tailored to the district's specific needs.

Bullying Prevention and Intervention (42v39) (May 2023 Revision)

We have revised this policy and the model Safe School Climate Plan to add definitions of "discrimination" and "harassment." While not required by law, these revisions are designed to provide guidance to districts in determining whether conduct in question constitutes discrimination or harassment. We have also clarified that the policy is applicable to both schools and alternative school programs operated by a board of education. We have also made additional technical revisions for clarity.

High School Graduation Requirements (7v6) (October 2023 Revision)

Under prior law, students graduating in 2024 and beyond were required to complete a one-credit mastery-based diploma assessment to graduate high school. Public Act No. 23-204 amends this requirement to afford boards of education discretion whether to require this one-credit mastery-based diploma assessment as a graduation requirement, and this policy has been updated to reflect this change. This revised policy also includes the new requirement that students graduating in 2027 and beyond complete one-half credit in Personal Financial Management and Financial Literacy, which may be counted toward the humanities or as an elective credit, in order to graduate. In addition, we revised this model policy to address the new FAFSA graduation requirements detailed in the summary concerning the revisions made to the Policy to Improve Completion Rates of the FAFSA. Lastly, we made other technical revisions to this policy, including the elimination of outdated policy language.

Homeless Children and Youth (13v12) (December 2023 Revision)

The U.S. Department of Education Office for Civil Rights recently released two [fact sheets](#) regarding protecting access to education for unaccompanied children and migratory children. In light of these fact sheets, we have revised our model administrative regulations to specifically address students who are English learners/multilingual learners and families who have limited English proficiency. We also made technical revisions for clarity.

Non-Discrimination (Students) (26v24) (May 2023 Revision)

We have revised this policy to add definitions of discrimination and harassment and include examples of the types of conduct that may be considered Protective Class harassment prohibited by the policy. While not required by law, these revisions are designed to provide guidance to districts in determining whether conduct in question constitutes discrimination or harassment. We have also added optional language regarding biased conduct and/or communications by students and a school district's obligation to address such biased conduct and/or communications. Further, in 2022, Public Act 22-82 added domestic violence victims as a protected class under Connecticut's anti-discrimination laws. We have revised the policy to reflect this new protected class and to include the definition of "domestic violence victim." We have also made additional revisions to clarify that parent/guardians, staff members, and other students may report discrimination or harassment on behalf of a student. In addition, we have updated the regulations and the complaint procedures consistent with a recently issued [resolution](#) from the U.S. Department of Education Office of Civil regarding a school district's obligations to ensure that students are not subjected to a hostile environment on the basis of a protected class. Finally, we have made numerous technical revisions for clarity.

Non-Discrimination (Students) (27v26) (October 2023 Revision)

Connecticut's anti-discrimination laws prohibit discrimination on the basis of many different categories, including but not limited to sexual orientation. In 2023, Public Act No. 23-145 established a statutory definition of the term "sexual orientation." We revised this policy to include this new definition and to reflect the federal requirement that boards of education provide equal access to the Boy Scouts and other groups. We also made several technical revisions to this policy for clarity.

Policy to Improve Completion Rates of the FAFSA (3v2) (October 2023 Revision)

We revised this policy to include the new Free Application for Federal Student Aid ("FAFSA") graduation requirements for students graduating in 2025 and beyond. Students in these graduating classes are now required to satisfy one of the following before graduation: (1) complete a FAFSA; (2) for students without legal immigration status, complete and submit to a public institution of higher education an application for institutional financial aid; or (3) complete a waiver of completion of the FAFSA and/or financial aid application. We further revised this policy to identify that certain certified educators may complete a waiver on behalf of any graduating student, under specific circumstances. In addition, we have made technical revisions for clarity.

Recess and Play-Based Learning (formerly titled Physical Activity, Undirected Play and Student Discipline) (11v10) (October 2023 Revision)

Public Act No. 23-159 and Public Act No. 23-101 add new play-based learning requirements for pre-school through fifth grade. Beginning with the 2024-2025 school year, each board of education must provide for play-based learning during the instructional time of each regular

school day for students in preschool and kindergarten. Teachers who instruct students in grades one to five must be permitted to utilize play-based learning during the instructional time of a regular school day. We revised this policy to include these upcoming play-based learning requirements. The new law also includes a definition of “recess,” which has been incorporated throughout the policy. Finally, we have made minor technical revisions for clarity.

Student Attendance, Truancy and Chronic Absenteeism (30v29) (May 2023 Revision)

In 2021, the Connecticut legislature directed the State Board of Education to amend its definitions of “excused absence” and “unexcused absence” as they relate to student attendance during remote learning. In the fall of 2022, the State Board of Education responded to this mandate by revising its definition of “in attendance.” We have revised our model regulations to reflect the new definition. In addition, we have revised the regulation’s documentation requirements to allow districts greater flexibility, while still following the guidelines established by the Connecticut State Department of Education. The revised language allows districts to accept delivery of written documentation to support a student’s absence through a scanned copy sent by e-mail under “certain circumstances” rather than “in rare and extraordinary circumstances.”

Student Discipline (72v69) (May 2023 Revision)

We have revised this policy to add a definition of “Protected Class Harassment” and clarify that Protected Class Harassment is an offense that may lead to disciplinary action. Further, pursuant to changes in Connecticut law regarding the legalization of cannabis under certain circumstances, we have clarified that the sale or distribution of less than one kilogram of cannabis is not subject to mandatory expulsion pursuant to Connecticut General Statutes Section 10-233d. We have also made additional technical revisions for clarity.

Student Discipline (75v72) (December 2023 Revision)

We have revised this policy to prohibit the unauthorized use of generative artificial intelligence. We also made changes to address consistent discipline practices and promote strategies to teach, encourage, and reinforce positive student behavior in light of recent [guidance](#) issued by the U.S. Department of Education Office for Civil Rights and U.S. Department of Justice Civil Rights Division, Resource on Confronting Racial Discrimination in Student Discipline.

Student Use of the District’s Computer Systems and Internet Safety (17v15) (December 2023 Revision)

We have revised this policy to prohibit the unauthorized use of generative artificial intelligence by students using the district’s computer systems. We have also made several technical revisions to this policy for clarity.

Suicide Prevention and Intervention (7v5) (October 2023 Revision)

Under current law, boards are required to adopt a written policy and procedures for addressing youth suicide prevention and youth suicide attempts. State law also authorizes, but does not require, boards of education to establish a student assistance program, which if established by the board must identify risk factors for youth suicide, procedures to intervene with such youths, referral services, and training for teachers and other school professionals and students who provide assistance to such program. If established, such student assistance program must comply with statutory requirements, including but not limited to Public Act 23-167’s new requirement that the risk factors identified in a school district’s student assistance program be based on the

state-wide strategic suicide prevention plan developed by the Connecticut Suicide Advisory Board (“CSAB”). In addition, boards of education may now use an assessment, from a list recommended by the Connecticut State Department of Education (“CSDE”), to determine the suicide risk of students who: (1) exhibit mental health distress, (2) have been identified as at risk of suicide or (3) are considered to be at an increased risk of suicide based on the risk factors identified by statute and in the CSAB’s suicide prevention plan.

We updated our policy and administrative regulations to comply with current legislative requirements. Boards of education should take note that, if they choose to adopt a student assistance program and/or use an assessment recommended by the CSDE, they must ensure such program and assessment comply with Public Act 23-167 and relevant state guidance and statutes, and align with board policy and administrative regulations regarding suicide prevention and intervention.

In reviewing, revising and implementing policy and procedures regarding youth suicide prevention and intervention, we recommend that boards and school districts consult closely with their school medical advisor, if any, and other qualified mental health professionals, as these policies, regulations and procedures are informed by both medical and mental health best practices as well as legal recommendations.

Use of Private Technology Devices by Students (6v5) (December 2023 Revision)

We have revised this policy to prohibit the unauthorized use of generative artificial intelligence by students using their own private technological devices on school property and/or during school-sponsored activities. Additionally, we have made technical revisions to this policy for clarity.

Series 6000: Instruction

Enrollment in an Advanced Course or Program and Challenging Curriculum (3v2) (December 2023 Revision)

The U.S. Department of Education Office for Civil Rights recently released a [fact sheet](#) regarding meaningful participation in advanced coursework and specialized programs for students who are English learners. In light of this fact sheet, we have revised our model policy and administrative regulations to specifically address students who are English learners/multilingual learners and to include additional optional sections related to reducing barriers to opportunities for advanced courses and programs for English learners/multilingual learners.

Parental Access to Instructional Material (6v5) (October 2023 Revision)

We revised this policy to comply with Public Act No. 23-160, which requires boards of education to make available all curriculum approved by the district’s curriculum committee and all associated curriculum materials in accordance with the requirements of the Protection of Pupil Rights Amendments (“PPRA”). The new state law mirrors the existing requirements of the PPRA.

Policy for the Equitable Identification of Gifted and Talented Students (2v1) (December 2023 Revision)

The U.S. Department of Education Office for Civil Rights recently released a [fact sheet](#) regarding meaningful participation in advanced coursework and specialized programs, including gifted and talented programs, for students who are English learners/multilingual learners. In light of this fact sheet, we have revised our model policy to specifically address students who are English learners/multilingual learners in evaluating and identifying students as gifted or talented and providing services, if any, for gifted and talented students.

Weighted Grading and Calculation of Grade Point Averages (6v5) (May 2023 Revision)

In June 2021, Connecticut passed legislation directing the Board of Regents for Higher Education (“BOR”) to establish the Connecticut Automatic Admissions Program (“CAAP”) to permit eligible Connecticut high school students to be admitted automatically to Connecticut’s state universities (other than the University of Connecticut) and other Connecticut post-secondary institutions of higher education that choose to participate. On October 31, 2022, the CSDE released helpful [information and resources](#) to guide school districts in the process of identifying and notifying students of their eligibility for the CAAP and other details about the new program, which must be implemented beginning in the 2022-2023 school year. Under the CAAP, public high schools must calculate high school seniors’ grade point averages according to the standardized method established by the BOR (“CAAP GPA”) and determine their corresponding class rank percentile (“CAAP percentile rank”). In addition, schools must identify the participating universities to which students are eligible for automatic admission and send students who qualify for automatic admission letters confirming their eligibility. Importantly, under the new law, schools may continue to use their existing GPA formulas for all other purposes. We have revised our model policy to (1) identify the Board’s obligation to calculate and notify students of their CAAP GPA and CAAP percentile rank for purposes of the CAAP and (2) allow Boards to continue to identify how GPA will be calculated for all other purposes.

Series 9000: Board Bylaws

Construction and Posting of Agenda (7v6) (October 2023 Revision)

Pursuant to the Freedom of Information Act, boards of education are required to post an agenda in various locations at least twenty-four hours prior to the time of a regular or special meeting. Section 6 of Public Act 23-160 expands the duties of boards of education to require boards to post on the board’s website any associated documents that board members may review at such meeting (provided such documents are not exempt from disclosure under the Freedom of Information Act). We revised our model policy to reflect the new requirements.

