

# Town of Ashford

*Established 1714*

**REGULAR SELECTMEN'S MEETING  
TUESDAY, NOVEMBER 28, 2023 at 9:00 A.M.  
ASHFORD TOWN OFFICES  
To be held in person and via ZOOM**

## MINUTES

1. Due to technical difficulties, the 11/28/2023 BOS meeting was called to order at 9:14 a.m.
2. Members present: Silver-Smith, Phillips, Falletti  
Guests: Paul Varga
3. Hear from the public: There were no members of the public wishing to be heard at this time
4. First Selectman's briefing
  - Silver-Smith accepted a proposal from H & S Carpet and Janitorial Service for the cleaning of the Knowlton Hall auditorium, the Knowlton Hall entrance hallway and two bathrooms every other week
  - The whereabouts of the new Ashford School generator is being investigated
  - As recommended by Nutmeg Mechanical, the TOB boiler has been cleaned
  - Nutmeg Mechanical will be forwarding referrals of companies to perform boiler gasket repair/replacement
  - Small business grant applications are due on December 8, 2023. At that time applications will be forwarded to the EDC for review and award recommendations
  - Silver-Smith reported that the Senior Center Director, Kit Eves, has returned to work following her FMLA
  - The BOS briefly discussed system access issues during the transition
5. Falletti moved acceptance of the minutes of the Regular Meetings of 10/31/2023. Silver-Smith seconded the motion which passed. Phillips abstained. Falletti moved acceptance of the minutes of 11/20/2023. Phillips seconded the motion which passed unanimously.
6. Hear from Boards, Commissions, Committees
  - Chief Varga reported that leaks stemming from the AVFD solar panel installation have been repaired.
7. Old Business
  - A. Ashford School Roof Replacement projects update: DAS has advised of a grant commitment for the proposed Ashford School Roof project at a 65.36% reimbursement rate.
8. New Business
  - A. Board and Commission Appointments
    - Falletti moved formation of 2024-2025 Capital Improvement Committee membership consisting of Chuck Funk, John Calarese, Cindy Ford, Casey McCue, Paul Varga and a representative named by the BOF. Phillips seconded the motion which passed unanimously.
    - Board of Assessment Appeals: Falletti moved reappointment of Alternate member Rob Trotta (R) (attached to Tom Martin) and reappointment of Alternate member Nyaunu Wi Stevens (D) (attached to Elizabeth Little) Both to serve to 11/2027. Phillips seconded the motion which passed unanimously.
    - Conservation Commission – Phillips moved reappointments of Loretta Wrobel, Steve Morytko, Gwen Haaland, Christine Acebo, Janet Bellamy, Bill Dubinsky to serve as

regular members to 11/2025 and reappointment of Stephanie Dubinsky to an Alternate member seat to serve to 11/2025. Falletti seconded the motion which passed unanimously. There remains 1 Alternate Member vacancy term of which expires 11/2025

- Ashford Housing Authority – Based upon a recommendation received from the Chairman of the Housing Authority, Phillips moved the appointment of William Kerensky to fill a vacancy created by the resignation of Sandra Fletcher. Term to expire 1/1/2024. Leaving one vacancy to expire 1/1/2028.
  - Eastern Highlands Health District Board of Directors – Falletti moved the appointment of Cathryn Silver-Smith to serve as municipal representative to the EHHD Board of Directors. Phillips seconded the motion which passed unanimously
  - Economic Development Commission – 1 Regular Member vacancy that expires in February of 2025
  - Inland Wetlands and Watercourses Commission – fill 1 Regular Member vacant seat the term of which expires 6/01/2025; 1 vacant Alternate Member seats terms of which expire 6/01/2027.
  - Zoning Board of Appeals – 1 Alternate Member seat term of which expires 11/05/2025
  - Our Town Our Future Core Committee – Phillips moved the reappointments of Ray Fenn, Maureen Hanink, Richard Williams, Gwen Haaland, Margaret Chatey, and Mike Gantick to serve on the Our Town Our Future Core Committee to 11/2025 and the appointment of Nora Galvin to serve a full term to 11/2025 on the OTOF Core Committee. Falletti seconded the motion which passed unanimously.
- B. Tax refunds: none
- C. Phillips moved adoption of the non-Tuesday option of the 2024 BOS meeting calendar. Silver-Smith seconded the motion which passed. Falletti abstained.
- D. Falletti moved addition to the agenda of the creation of a temporary clerical position within the DPW. Phillips seconded the motion which passed unanimously. Falletti moved the temporary appointment of Tess Grous to a clerical position within the DPW. Silver-Smith seconded the motion which passed unanimously.
- E. Silver-Smith moved addition to the agenda of continued discussion regarding Knowlton Memorial Hall rental fees: Following brief discussion this topic will be discussed further at an upcoming BOS meeting.
- F. Agenda items for upcoming BOS meetings
- G. Adjournment

Ashford Board of Selectmen – Agenda  
11/28/2023

Ashford Board of Selectmen Meeting  
Tuesday, November 28, 2023 9:00 a.m.

Join Zoom Meeting

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Meeting ID: 857 0333 5123

Passcode: 06278

Dial by your location

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