



Regular Meeting
Babcock Library Board of Trustees
Babcock Library, 25 Pompey Hollow Road, Ashford
10:00 a.m., Tuesday, May 23, 2023

In Attendance: Beth Fitzroy, Sally Demars, Library Director Ann Harper, Ann Lojzim, Jean McCarthy, Catherine Sampson and Pamm Summers

Call to Order: The meeting was called to order at 10:04.

Secretary's Report: Beth made the motion and Sally seconded to approve the minutes of Regular Meeting of April 25, 2023. The motion carried.

Treasurer's Report: Sally made the motion and Pamm seconded to approve the Treasurer's Report of May 22, 2023. The motion carried.

Director's Report: Ann stated that a policy is needed to address any questioning of the amount in any funds. She will write a policy regarding this. New e-mails will be provided to the staff by Bibliomation. Anyone leaving the library will not be able to use it. Personnel files were not kept with our previous librarian. In the future, personnel files will be kept in a locked file cabinet. Picture books will be organized by subject matter, and it is anticipated will take the whole summer.

Old Business: none

New Business: The revised Personnel Policies will become effective as of July 1, 2023. Programs are doing well. A Patron Appreciation Reception will be held on June 9, 2023 from 4-6, followed by a Local History Presentation by Drew Driscoll from 6 – 8.

Persons to be Heard: Chonte discussed future programs such as a craft fair, and wreath making. Cake decorating for teens will be held on June 21, and the summer reading program will start on June 17.

Correspondence: none

Friends Update: The Friends are making a gift of books to all pre-schoolers, and two \$50.00 gift certificates from Barnes & Noble will be awarded as reading awards to two graduating 8th graders.

Items for Next Meeting, June 27, 2023: Approval of Personnel Policies as amended, Policy regarding banned books, and Sammy the turtle's birthday party.

Adjournment: Beth made the motion and Pamm seconded to adjourn at 10:55.

Respectfully submitted,

Ann T. Lojzim
Recording Secretary