

**/ASHFORD BOARD OF FINANCE  
REGULAR MEETING MINUTES  
Thursday, January 26, 2023  
Virtual Meeting via Zoom  
Ashford, CT 06278**

1. **Call to Order** was at 7:11 p.m. by Chairman Judith Austin. Members present were Garth Bean, Christina Davis, John Kopec and Paul Varga.
2. **Roll Call and Seating of Alternates:** roll call was taken, Ms. Davis was seated for Ms. DeSanto.
3. **Communications:** none
4. **Public Comments (3 minutes time limit per speaker):** none
5. **Approve Minutes of Regular Meeting Thursday January 19, 2023**

**MR. VARGA MOVED AND MR. KOPEC SECONDED A MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING THURSDAY JANUARY 19, 2023 AS CORRECTED. MOTION PASSED UNANIMOUSLY.**

Corrections: p.1 6.New Business a, last paragraph: should read ...Ashford: test kits...

6. New Business b, 2d paragraph, line 2: should read ...BOE's Non-Lapsing Fund...

**6. New Business**

**A. Selectman's Update:** Mr. Falletti was not present

**MR. VARGA MOVED AND MR. KOPEC SECONDED A MOTION TO ADD ACCEPTANCE OF THE KING, KING & ASSOCIATES' AUDIT FOR YEAR ENDING JUNE 30, 2022 TO THE AGENDA UNDER NEW BUSINESS B. MOTION PASSED UNANIMOUSLY.**

**B. MR. KOPEC MOVED AND MR. VARGA SECONDED A MOTION TO ACCEPT THE TOWN OF ASHFORD'S AUDIT FOR YEAR ENDING JUNE 30, 2022 BY KING, KING & ASSOCIATES. MOTION PASSED UNANIMOUSLY.**

**7. Old Business**

**A. Appointment of Board of Finance representative to Capital Improvements Committee**  
No member volunteered for this position.

**MR. VARGA MOVED AND MR. KOPEC SECONDED A MOTION THAT JUDITH AUSTIN SERVE AS THE BOF REPRESENTATIVE ON THE ASHFORD CAPITAL IMPROVEMENTS COMMITTEE. MOTION PASSED UNANIMOUSLY.**

**B. FY 2023-2024 Budget Discussion**

No official financial documents have been received by the BOF. The Treasurer works only on Fridays, although that should not prevent the BOF receiving the needed data. Our Board needs the information in order to work effectively in a timely manner per Mr. Varga.

The BOF Clerk's position was discussed as no member has volunteered to serve in that capacity. Mr. Varga explained the position as converting Minutes to a PDF file and sending to Town Clerk, Karen Zulick and BOF Chairman. Ms. Zulick puts the Minutes on the town web site. Mr. D'Amato provides the Zoom address; the Clerk then adds this to the BOF Agenda that he also puts together with the Chairman. The Clerk also sends Agendas and Minutes to the BOF membership. Additionally, the Clerk calls special meetings and alerts the membership and public, if necessary.

Although the possibility of the BOF handling its own Zoom arrangements was discussed, positions need to be filled first per the Chair.

This position should be held by a member of the BOF. The Board has until the end of February to fill the position.

## **8. Agenda items for next Meeting**

FY 2023-2024 budget discussion  
BOF Clerk opening  
Expenditures & Revenues data  
other subjects, please notify the Chairman

## **9. Remarks for the Good of the Board**

The Chairman hopes for a good budget season, and she will check again to make sure hard copies of the audit are sent from the auditor. The audit was finished after the end of the fiscal 2022 year so should have been received in hard copy within six months. It was felt quite strange that the hard copies have not been located, as the Auditor indicated that they had been sent.

## **10. Adjournment**

**MS. DAVIS MOVED AND MR. KOPEC SECONDED A MOTION TO ADJOURN. MOTION UNANIMOUSLY PASSED AT 7:40 P.M.**

*Respectfully submitted by,  
Valerie B. Oliver, Recording Secretary  
1/26/2023*