
Minutes of Annual Meeting on January 12, 2023

Tuesday-7:00 PM

49 Tremko Lane, Ashford, CT 06278

1. Roll Call: Chairperson Dennis Poitras called the meeting to order at 7:05 pm. Commissioners Ann Phillips and Sandy Labrecque were present. Sandy Fletcher was excused.

Public present: Holly Hensel, Linda Suprenant

Staff Present: Jessica Miller

2. Minutes: The Minutes of the Monthly Meeting of December 13, 2022 were reviewed.

MOTION: Commissioner Labrecque made the motion to approve the December minutes.

SECOND: Commissioner Phillips seconded the motion.

VOTE: All in favor

3. Election of Officers: Chairman- Dennis Poitras

Assistant Chairman- Vacant

Treasurer- Sandy Fletcher

Assistant Treasurer- Ann Phillips

Resident Commissioner- Sandy Labrecque

MOTION: Commissioner Phillips made the motion to approve slate of officers for 2023.

SECOND: Commissioner Labrecque seconded the motion.

VOTE: All in favor

4. Director's Report: Dave Sharpley was hired in December for the maintenance position. He will work three full days a week. Apartment 203 will be renovated and ready for March 1st. Dime Oil was here last week and delivered over 4,500 gallons of oil. Current price per gallon is \$3.56.

5. Budget Report: The monthly budget report for December was reviewed. Director Miller also reviewed the quarterly report.

MOTION: Commissioner Phillips made the motion to approve the December budget report.

SECOND: Commissioner Labrecque seconded the motion

VOTE: All in favor

6. Ashford Housing Development: The AHDC Board will schedule a meeting in February.

7. New Business: Jessica reviewed the top three goals that need to be completed this year:

1. Capital needs funding- AHA must move ahead with plans to complete a major rehab. This begins with finding necessary funding for the pre-development phase of the project.

2. Secure additional rental subsidies- Current rental subsidies outside of ERAP will expire in June of 2024. We must raise funds to continue this program. AHA will develop a fundraising event for early in 2024.

3. Affordable housing opportunities- Complete a housing needs assessment for Ashford. This assessment will determine the housing gap and what type of housing is needed in Ashford. This should be done first before we start to explore expanding affordable housing in town.

8. Public Access: Linda Suprenant stated AHA was not in ADA compliance with trash services since the closure of the trash rooms. A discussion ensued. There was also a question in regards to executive session on employees. Executive Session is allowed if there is a two-thirds vote by members.

9. Executive Session: The Commissioners agreed to not hold executive session and discussed the requested salary increase by Director Miller in open meeting.

MOTION: Commissioner Phillips made the motion to approve a salary increase to \$47,000 annually.

SECOND: Commissioner Labrecque seconded the motion.

VOTE: All in favor

10. Adjournment: Meeting was adjourned at 8:45pm.

MOTION: Commissioner Labrecque made the motion to adjourn.

SECOND: Commissioner Phillips seconded the motion.

VOTE: All in favor

Respectfully submitted by
Jessica Miller

