
Minutes of Monthly Meeting on December 13, 2022

Tuesday-7:00 PM

49 Tremko Lane, Ashford, CT 06278

1. Roll Call: Commissioner Dennis Poitras called the meeting to order at 7:20 pm. Ann Phillips and Sandy Fletcher were present. Sandy Labrecque was excused.

Public present: Elaine Bissonnette

Staff Present: Jessica Miller

2. Minutes: The Minutes of the Monthly Meeting of November 8, 2022 were reviewed.

MOTION: Commissioner Fletcher made the motion to approve the November Minutes.

SECONDED: Commissioner Poitras seconded the motion.

VOTE: All in favor

3. Director's Report: The Spectrum Contract will be extended for another five years. Jessica met with tenants twice to discuss the contract and the increase in price. An invoice for the AHDC seed money was sent to the Town of Ashford. The CO detectors will be replaced in all apartments soon. We have approval from the Fire Marshall to have maintenance staff replace the devices. Jessica hired David Sharpley for the open maintenance position. He will work three days a week.

4. Budget Report: The monthly financial report for November was reviewed.

MOTION: Commissioner Phillips made the motion to approve the November financial report.

SECONDED: Commissioner Fletcher seconded the motion.

VOTE: All in favor

5. Ashford Housing Development Corporation: The board met on November 22, 2022. Barbara McGrath attended the meeting and we had a great discussion on the contract between AHA and AHDC and the rehab process. Jessica will work with Barbara to complete the application for 501c3 status and submit by the end of January. Barbara also agreed to continue to serve as legal counsel to AHDC for the rehab project.

6. New Business: Director Miller reviewed changes to the Strategic Plan. Director Miller created a "to-do" list for 2023 that is critical to accomplish to stay on track with the Strategic plan goals.

7. Public Access: None

8. Adjournment: Meeting was adjourned at 8:01 pm.

MOTION: Commissioner Fletcher made the motion to adjourn.

SECONDED: Commissioner Phillips seconded the motion.

VOTE: All in favor

Respectfully submitted by
Jessica Miller

