

# Town of Ashford

*Established 1714*

## MEETING NOTICE

**SPECIAL SELECTMEN'S MEETING  
TUESDAY, OCTOBER 11, 2022, 7:00 P.M.  
SELECTMEN'S OFFICE, ROOM 305  
TOWN OFFICE BUILDING**

**To be held in person and virtually  
To join the meeting, please use the information provided on page 2 of this agenda**

## MINUTES

1. Call to order at 7:02 p.m.
2. Members present: Falletti, Phillips, Silver-Smith  
Guests: Melissa McDonough
3. Hear from the public
4. First Selectman's Briefing
  - Note the passing of Jack Barclay and Leon Gardner
  - Welcome to new employees: Sherri Soucy (Treasurer) and Lynn Byberg (Assessor)
  - Once again, thanks to all who put the Cadlerock remediation grant application together
  - Reconstruction of Southworth Drive and Pompey Road have been scheduled to begin in early spring
  - The ARPA funded split-unit installation at the Ashford Fire Station #20 has been completed
  - The ARPA funded split-unit installation at Knowlton Hall is underway. The Library will be closed for a few days while work is in process
  - Dedication of new trees at the Veteran's Memorial site is scheduled for Saturday, November 12, 2022
5. Acceptance of the minutes of the following meetings:
  - A. Phillips moved acceptance of the minutes of the Regular meeting of 9/19/2022. Silver-Smith seconded the motion which passed unanimously.
  - B. Phillips moved acceptance of the minutes of the Special meeting of 9/27/2022. Silver-Smith seconded the motion which passed unanimously.
  - C. Silver-Smith moved acceptance of the minutes of the Special meeting of 9/28/2022. Phillips seconded the motion which passed unanimously.
6. Hear from Boards, Commissions, Committees, Departments
7. Old Business
  - A. Rent increases for Ashford apartment buildings review material re: establishment of Fair Rent Commission – This item will be considered under New Business. 8.B
  - B. Discuss reopening strategies – Town facilities – update relating to the holding of board and commission meetings. We continue to receive COVID reports from Eastern Highlands and updates on this year's flu season
  - C. Ashford Advisory School Building Committee – a preparatory meeting with bond counsel will be scheduled. A meeting of the Building Committee will follow.
  - D. COVID update

- E. Update status of after school childcare program as proposed by the Recreation Commission – Members of the BOS discussed concerns relating to this proposed program. Among those concerns discussed were staffing, management and administration, program costs, medical protocols, initial funding
- F. Street lighting: We continue to pursue this project
- G. American Rescue Plan: Potentials for project funding
  - Review EDC proposed “Ashford Local Business Relief Fund Program”
- H. Tremko House Review Committee
- I. Revisit employee insurance incentive program
- 8. New Business
  - A. Silver-Smith moved approval of early closing (3:00 pm) Wednesday, November 23, 2022 – Thanksgiving. Philips seconded the motion which passed unanimously.
  - B. Anticipated apartment rent increases- discuss establishment of Fair Rent Commission: Members of the BOS and Melissa McDonough discussed forecasted rental unit increases and the financial hardship that these increases will cause. Information regarding the creation of a Fair Rent Commission was discussed. Town Counsel will be asked to research procedures relating to Commission formation. The BOS did agree that these rental increases present a need to act.
  - C. Board/Commission/Committee appointments
    - Recreation Commission:
      - Fill vacant seat created by the resignation of Sandra Moquin. The term associated with Ms. Moquin’s seat expires 4/1/2026.
    - Economic Development Commission:
      - Appointment to fill vacant seat created by the death of Gary Lawrence – term to expire February 2025.
      - Appointment to fill vacant seat created by the resignation of Richard Williams – term to expire February 2025.
    - Commission on Aging: Fill vacant seat created by the resignation of Elaine Wilmes-Pandolfo. The term associated with Ms. Wilmes-Pandolfo’s seat expires 6/30/2023.
    - Inland Wetlands & Watercourses Commission: Fill vacant regular member seat created by the resignation of Ray Fenn. The term associated with Mr. Fenn’s seat expires 6/1/2023
  - D. Tax Refunds
  - E. Remarks for the good
  - F. Items for next BOS meeting: motorized, unregistered motor vehicle use on town roads
- 9. Adjournment

Ashford Board of Selectmen’s Meeting  
Tuesday, October 11, 2022. 7:00 p.m.  
Join ZOOM Meeting  
<https://us02web.zoom.us/j/84415275868>  
Meeting ID: 844 1527 5868  
One tap mobile

Dial by your location  
+1 312 626 6799 US (Chicago)  
+1 646 558 8656 US (New York)  
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