
Minutes of Monthly Meeting on September 13, 2022

Tuesday-7:00 PM

49 Tremko Lane, Ashford, CT 06278

1. Roll Call: Chairman Dennis Poitras called the meeting to order at 7:05pm. Commissioners Sandy Labrecque, Ann Phillips and Sandy Fletcher were present.

Public present: None

Staff Present: Jessica Miller

2. Minutes: The Minutes of the Monthly Meeting of August 9, 2022 were reviewed.

MOTION: Commissioner Phillips made the motion to approve the August Minutes.

SECONDED: Commissioner Fletcher seconded the motion.

VOTE: All in favor

3. Director's Report: We have 7 applicants on the waitlist. We have received several calls for applications during the past few weeks. We will hold an open house at Family Day on September 18th. The monthly solar invoice has changed to an actual usage versus a fixed amount; we will no longer have an annual "true up" invoice. The ARPA check for rental subsidies was received from the Town of Ashford.

4. Budget Report: The monthly financial report for August was reviewed.

MOTION: Commissioner Labrecque made the motion to approve the August financial report.

SECONDED: Commissioner Phillips seconded the motion.

VOTE: All in favor

5. Ashford Housing Development Corporation: The first meeting was held on August 30, 2022. The board elected officers and approved the bylaws, Certificate of Incorporation, and Conflict of Interest policy. Next meeting will be on October 18, 2022.

6. New Business: Director Miller reviewed one section of the Commissioners Handbook. This handbook will be an excellent resource for commissioners, new and current. It will have information that includes: defining what Public housing is, agency oversight, funding and finances, structure and function of PHAs, history of public housing and maintenance of housing.

7. Public Access: None

8. Adjournment: Meeting was adjourned at 7:34 pm.

MOTION: Commissioner Labrecque made the motion to adjourn.

SECONDED: Commissioner Phillips seconded the motion.

VOTE: All in favor

Respectfully submitted by
Jessica Miller

