



**Regular Meeting**  
**Babcock Library Board of Trustees**  
**Babcock Library, 25 Pompey Hollow Road, Ashford, CT**  
**10:00 a.m., Tuesday, August 23, 2022**

**In Attendance:** Beth Fitzroy, Sally Demars, Ann Lojzim, Jean McCarthy, Catherine Sampson and Pamm Summers, and Chonte Fields

**Call to Order:** The meeting was called to order at 10:00.

**Secretary's Report:** Beth made the motion and Jean seconded to approve the minutes of regular meeting July 26, 2022 and special meeting August 2, 2022. The motion carried.

**Treasurer's Report:** Sally made the motion and Beth seconded to approve the report. The motion carried.

**Library Director's Report:** Storytime has slowed down. The summer reading program has finished. We had 20 children complete their journals and 10 joined us for ice cream on the 19<sup>th</sup>. Form 846 has been completed and sent to the state. At this time we are caught up on all reporting and documentation that the state requires. New payroll binders for fiscal year 2022, 2021 and half of 2020 have been made. Our contract with CT Business System (copy machine) has not been terminated as we had thought. Chonte is waiting for a response to her inquiry. The Paws adoption program has been rescheduled for October 8<sup>th</sup>. The Friends are paying for trick or treat bags for our Trunk or Treat event which will be Friday October 30<sup>th</sup> from 7- 8 p.m.

**Old Business:** Library Director Status – there has been no word from the Workers' Compensation lawyer. The Family Leave forms have not been picked up. Hiring has been tabled.

**New Business:** Cleaning of the library and building. We are looking into hiring a housekeeper to clean the library. The building is under the jurisdiction of the town. Passwords have been changed except on the main computer.

**Executive Session:** Cathy made the motion and Pamm seconded to move into Executive Session at 10:45. The motion carried. Beth made the motion and Pamm seconded to exit Executive Session at 11:00. The motion carried. No action was taken.

**Persons to be Heard:** none

**Correspondence:** none

**Friends Update:** Plans for the Wine Tasting are progressing

**Items for Next Regular Meeting:** September 27, 2022

Children's Librarian

Cleaning

Update on Workers' Compensation

Director Status – Executive Session

**Adjournment:** Beth made the motion and Cathy seconded to adjourn at 11:00. The motion carried.

Respectfully submitted, Ann T. Lojzim, Recording Secretary

