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ASHFORD HOUSING AUTHORITY

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**Minutes of Monthly Meeting on August 9, 2022**

**Tuesday-7:00 PM**

*49 Tremko Lane, Ashford, CT 06278*

**1. Roll Call:** Chairman Dennis Poitras called the meeting to order at 7:03pm. Commissioners Sandy Labrecque, Ann Phillips and Sandy Fletcher were present.

**Public present:** Holly Hensel

**Staff Present:** Jessica Miller

**2. Minutes:** The Minutes of the Monthly Meeting of July 12, 2022 were reviewed. Director Miller stated one error..

**MOTION:** Commissioner Poitras made the motion to approve the July Minutes as amended.

**SECONDED:** Commissioner Fletcher seconded the motion.

**VOTE:** All in favor

**3. Director's Report:** Both apartments will be ready at the end of this month. Director Miller completed the annual workman's comp audit. We are actively looking for a new heating/cooling contractor. Director Miller is interviewing candidates for the open maintenance position.

**4. Budget Report:** The monthly budget report for July was reviewed.

**MOTION:** Commissioner Phillips made the motion to approve the July financial report.

**SECONDED:** Commissioner Fletcher seconded the motion.

**VOTE:** All in favor

**5. Ashford Housing Development Corporation:** Director Miller has found three members for the board. In addition, Chairman Dennis Poitras has also agreed to serve on the new board. Director Miller will schedule the first meeting for the end of August.

**6. New Business:** Director Miller reviewed the marketing plan for this fall. It includes advertisements in two new local papers and a local magazine. We will also hold an open house on Family Day in September.

**7. Public Access:** Holly Hensel mentioned the town meeting on Monday. We had a very good turnout with residents supporting our requests. Both requests were approved.

**8. Adjournment:** Meeting was adjourned at 8:10 pm.

**MOTION:** Commissioner Phillips made the motion to adjourn.

**SECONDED:** Commissioner Fletcher seconded the motion.

**VOTE:** All in favor

Respectfully submitted by  
Jessica Miller

