

ASHFORD HOUSING AUTHORITY

Minutes of Annual Meeting on January 11, 2022

Tuesday-7:00 PM

*Hybrid Meeting via GoToMeeting and in person at
49 Tremko Lane, Ashford, CT 06278*

1. Roll Call: Chairperson Dennis Poitras called the meeting to order at 7:05 pm. Commissioners Ann Phillips, Sandy Labrecque and Sandy Fletcher were present.

Public present: None

Staff Present: Jessica Miller

2. Minutes: The Minutes of the Special Meeting of December 14, 2021 were reviewed.

MOTION: Commissioner Phillips made the motion to approve the December minutes.

SECOND: Commissioner Fletcher seconded the motion.

VOTE: All in favor

3. Election of Officers: Commissioners agreed to remain in their current roles which are listed below:

Chairman- Dennis Poitras

Assistant Chairman- Vacant

Treasurer- Sandy Fletcher

Assistant Treasurer- Ann Phillips

Resident Commissioner- Sandy Labrecque

4. Director's Report: The window project has begun; they have completed three apartments to date. Currently, the contractors are completing one apartment per day; additional crews will begin shortly and the project should pick up speed and be completed within the next few weeks. The Small Cities Grant has been completed. Covid tests from town hall last week were delivered. We will receive more test kits and masks from the town. Director Miller is looking for a new HVAC contractor to service the boilers and AC's. The public comment period is open now until February 2, 2022 for the amended Tenant Admission Policy.

5. Budget Report: The monthly budget report for December was reviewed. Director Miller also reviewed the quarterly report.

MOTION: Commissioner Phillips made the motion to approve the December budget report.

SECOND: Commissioner Fletcher seconded the motion

VOTE: All in favor

6. Correspondence: None

7. New Business: Director Miller asked Chairman Poitras to table the review of the maintenance plan until the February meeting. The Commissioners agreed to table the discussion to allow Director Miller more time to complete the plan.

8. Public Access: None

9. Adjournment: Meeting was adjourned at 7:45pm.

MOTION: Commissioner Fletcher made the motion to adjourn.

SECOND: Commissioner Labrecque seconded the motion.

VOTE: All in favor

Respectfully submitted by
Jessica Miller

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