

TOWN OF ASHFORD

Fiscal Year 2020-2021 Budget To be adopted at the Board of Finance Meeting

**To be held virtually via Zoom
Thursday, May 28, 2020
7 P.M.**

Ashford Board of Finance Meeting – May 28, 2020
Topic: Ashford BOF 052820
Time: May 28, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting
<https://zoom.us/j/99604936068>
Meeting ID: 996 0493 6068

Dial by your location
+1 301 715 8592 US (Germantown)
Meeting ID: 996 0493 6068

BOARD OF SELECTMEN

**Ralph H. Fletcher, First Selectman
Cathryn E. Silver-Smith, Selectman
William A. Falletti, Selectman**

BOARD OF FINANCE

**Charles E. Funk, Chairperson
Judith A. Austin, Clerk
Garth Bean
Jesse Burnham
Angela C. Desanto
Carl H. Pfalzgraf**

**Esther Jagodzinski, Alternate
John Kopec, Alternate
Merrill P. Simpson, Alternate**

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Board of Finance
Town of Ashford, Connecticut

May 12, 2020

Fellow Citizens of Ashford,

The attached budget is intended to provide you with information to evaluate the Town’s spending plan for FY 2020-2021, which has been sent to the Board of Finance for **a vote to adopt on Thursday, May 28, 2020 at 7:00 p.m. Virtually via “Zoom”**. The Board of Finance has been instructed to vote on the citizens behalf by Governor Lamont’s Executive Order 7I as well as subsequent clarifying orders. The BOF would like to have held our traditional referendum, however, with the global pandemic social distancing initiatives and the Governor’s Executive Orders No. 7 mandating municipalities to do their part to keep us all distanced, we have utilized on-line access for the public to hear or view the voting process the BOF will exercise.

It is with utmost concern that the BOF has considered this year’s budgets within an environment of uncertainty that Covid-19 has waged on our citizens. This pandemic has been unfolding alongside our initial budget schedule and, as you will see reading on, our various budgets have been adjusted to try and stay ahead of State and National financial uncertainties.

2020-2021 BUDGET PREPARATION

During budget preparation, the Board of Finance reviews and considers many factors, some of which include:

- *Town of Ashford Financial Management Goals(attached)*
- *Ashford Board of Finance Budget Policies (attached) (superseded by Governor’s Executive Orders)*
- Changes in GASB (Governmental Accounting Standards Board) Requirements
- Current and Projected Debt Service
- Current and Projected Town, State and Federal Revenues
- Current and Projected Expenditures
- General Government Goals and Department Budget Requests
- Ashford Board of Education Budget Request
- Region 19 Board of Education Budget Request
- Capital Improvement Needs and Funding Sources
- Ashford 2019 Grand List: Currently estimated at \$305,594,167 an increase of \$1,801,033 (.59%)
 - Motor Vehicles: \$32,782,597
 - Real Estate & Personal Property: \$272,811,570
- Capital Non-Recurring Fund Balance
- General Fund Undesignated Balance
- Unexpended Education Fund Account (ref. CT Code, Sec. 10-248a)
- Education Minimum Budget Requirement (ref. CT Code, Sec. 10-261i)
- Recommendations made by the Board of Selectmen
- Comments and recommendations from other Ashford taxpayers

BUDGET HIGHLIGHTS

Total Spending Plan

Ashford’s proposed total spending plan for 2020-2021 is \$15,621,257

		<i>Increase/Decrease</i>		
		<i>As compared to FY 19-20</i>		
General Fund (Operating) Budget	\$15,107,007	\$ 418,095	2.85%	Increase
General Government	\$ 3,436,582	\$ 101,536	3.05%	Increase
Ashford Board of Education	\$ 7,768,893	\$ 90,000	1.20%	Increase
Region 19 Board of Education	\$ 3,901,532	\$ 226,559	6.20%	Increase
Capital Improvements Budget	\$514,250	\$6,110	1.20%	Increase
Total Spending Plan	\$15,621,257	\$424,205	2.79%	Increase

Mill Rates

Currently FY 19-20, Ashford's real estate, personal property and motor vehicle mill rate is 35.461, with a mill valued at \$297,717. The proposed Ashford FY 2020-2021 town budget mill rate will result in an increase of 1.375 mills with FY 20-21 mill being valued at \$299,482. For a total mill rate of 36.836. This means that taxes for a home valued at \$200,000 and assessed at \$140,000 (70% of its value) would be \$192.50 above last year. A motor vehicle worth \$10,000 would see an increase of \$13.75 over last year.

The ****2020-2021 Ashford Property Tax Estimator**** will be available under **Budget Information 2020-2021** on the Town website at **www.ashfordtownhall.org** to help you determine what your tax bill would be based on the proposed mill rate.

General Government

\$3,436,582

The Board of Selectmen presented to the BOF on February 13, an initial budget request of \$79,839 (2.4%) increase from the FY 19-20 budget. At the February 27 BOF meeting, the BOF reviewed a modified request of an additional \$48,011 to the requested Selectmen's general government budget resulting in a \$127,850 (4.1%) increase from FY 19-20. At the BOF Special Meeting of April 16, it was decided by the members to increase the selectmen budget by only \$71,536 over FY 19-20, a (2.1%) increase. Although the next lines below are true, let it be understood that the increase the BOF agreed to were in response to an increase by the AVFD to maintain existing EMT service levels. At the BOF special meeting of May 6, the board passed a motion to increase the town General Government budget an additional \$30,000 above the level presented at the Public Hearing for a total of \$3,436,582 sent to vote for adoption by the BOF on May 28, 2020 at 7:00 PM.

The BOS FY 20-21 proposed budget increases are mainly attributable to:

- General wage increases
- Transfer station costs, the town now pays per ton to dispose of recyclables
- Employee Benefits, increased health insurance
- Fire Department, loss of contract with the Town of Eastford for ambulance service after a 50 year relationship

Ashford Board of Education (BOE)

\$7,768,893

The Board of Education presented the BOF on February 20, an initial budget request of \$337,871 (4.4%) above the FY 19-20 budget. At the February 20 BOF meeting, the BOF approved a reduction of \$220,000 to the BOE budget request. At the March 12 BOF Special meeting, the BOE asked the BOF to reconsider a \$181,000 reduction to their request, which was approved by the BOF. At the April 16 BOF Special meeting it was decided by BOF that a zero increase to the BOE budget was appropriate to bring to the public hearing. At the Special meeting following the Public Hearing of May 6, the BOF passed a motion to increase the Ashford School budget by \$90,000 for a total of \$7,768,893 sent to vote for adoption by the BOF on May 28, 2020 at 7:00 PM.

The BOE FY 20-21 proposed budget increases are mainly attributable to:

- Certified, non-certified staff and paraprofessional contractual salary increases
- Health insurance premiums

Copies of the Board of Education detailed [budget](#) are available on the Ashford School's website.

Regional School District 19 Board of Education **\$3,901,532 (Ashford Share)**

The budget proposed by the Region 19 School Superintendent and subsequently reduced by Region 19's Finance Committee is \$22,003,790, a decrease of \$233,530 (1.1%), with Ashford's share projected to increase by \$226,559 (+6.2%). By the Governor's Executive Order No. 7I, the Region 19 BOE was given the power to adopt their budget as long as they hold open meetings. This [budget](#) was adopted at their April 7 live streamed meeting. Reminder: even though the overall Region 19 budget was reduced, each town is responsible for a proportionate share based on their sending student population, which is set every October 1st.

Total enrollment from the 3 member towns (Ashford, Mansfield and Willington) is projected to increase from 909 to 952:

- Ashford: increase from 176 to 196 (11.4%)
- Mansfield: increase from 532 to 554 (4.1%)
- Willington: increase from 201 to 202 (0.5%)

Capital Improvements

\$514,250

The Capital Improvement Projects budget has no impact on the proposed 2020-2021 mill rate. State, LOCIP and Town Aid Road grants totaling \$196,531 will be used to offset primarily DPW capital expenses. A \$49,615 insurance payment will be used to offset the cost of a new school bus. The Ashford Historical Society will contribute \$2,500 to offset design costs for the Tremko House. The remaining \$215,604 of capital improvements will be funded by the Town's Capital Non-Recurring (CNR) Fund.

The proposed Capital Improvement Projects plan for 2020-2021 are described in the *Five Year Capital Improvement Program 2020-2021* section of this package.

Debt Service

At the end of the FY 2019, the Town has \$1,330,633 of long term bonded debt and \$30,139 of capital lease obligation outstanding. The Town maintains an "Aa3" rating from Moody's Investor Service for its general obligation debt.

State statutes limit the amount of general obligation debt the Town may issue to seven times its annual receipts from taxation. The current debt limitation for the Town is \$71,299,256 which significantly exceeds our current long-term debt.

Region 19 total estimated FY 19-20 debt service is \$190,068. For FY 20-21, debt service is comprised of principle \$155,000 and interest \$110,806 for a total of \$265,806 less reimbursements of \$25,806 for a total of \$240,000.

Revenues

Non-property Town and State revenues for FY 20-21 are anticipated to be \$4,091,000.

Fund Balances

The Town's General Fund and Capital Non-Recurring Fund balances fluctuate during the year due to normal incoming (revenue) and outgoing (payment) activity. At the end of each fiscal year, these balances are audited by an outside firm and reported in Ashford's annual *Audited Financial Statements*, which is available for review on the Town website in Documents, Board of Finance, under the heading Financial Statements.

General Fund – Unassigned Fund Balance

All revenues the Town receives are captured in the General Fund. Revenues not designated for a specific purpose are considered Unassigned (uncommitted).

The June 30, 2019 audited Unassigned Fund balance was \$1,862,211, which was 12% of the year's General Fund Operating budget of \$14,696,384. A healthy Unassigned Fund balance is generally 10-15% of a town's Operating Budget.

As stated in *Ashford Financial Management Goals*, which are in keeping with auditor recommendations and are included in Moody's assessment of the Town's credit worthiness, we do not use the Unassigned Fund balance to offset Ashford's annual operating budget (decrease the mill rate); to do so would have an inherently destabilizing impact on current and future operating budgets.

The Board of Finance

- Maintains an Unassigned Fund balance of approximately 10% of the current year Operating budget to:
 - Ensure adequate cash flow during the fiscal year

- Prevent the demand for short-term borrowing in the event of an emergency or if state revenues are lower than expected during the fiscal year. Note, Ashford’s budget is decided prior to state budget finalization
- Transfers the Unassigned Fund amount in excess of 10% to the Capital Non-Recurring Fund, which is only used for large, one-time capital purchases (e.g., school bus) and projects (e.g., road resurfacing). This prevents large fluctuations in the mill rate from year-to-year for municipal purchases and improvements.

Capital Non-Recurring (CNR) Fund

The June 30, 2019 audited CNR Fund balance was \$628,564 with \$252,169 allocated for Capital Improvement expenditures for FY 19-20. For this FY 20-21, the Capital Projects Five Year Plan anticipates utilizing \$215,604 of CNR toward suggested funding. As of this letter, the Board of Finance has not made a transfer from the Unassigned Fund Balance to the CNR Fund for future road and town property repairs, school safety, buses and trucks, and other capital municipal needs. It is expected that an appropriate transfer will be approved by the BOF before the end of this FY19-20. Review the projects listed in the *5 Year Local Capital Improvement Plan* section of this budget package to see what projects were approved by the BOF.

I strongly encourage Ashford citizens to attend the Ashford Town BOF Special Meeting Budget Vote via the “Zoom” meeting platform on Thursday, May 28, 7:00 p.m., to observe the vote by the BOF. The Board of Finance will finalize the mill rate at the same meeting of May 28.

Please contact me at bofashford@ashfordtownhall.org if you have questions or comments for the BOF.

Respectfully yours,

Charles E. Funk, IV
Chairman, Board of Finance

Ashford Board of Finance Meeting – May 28, 2020

Topic: Ashford BOF 052820

Time: May 28, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/99604936068>

Meeting ID: 996 0493 6068

Dial by your location

+1 301 715 8592 US (Germantown)

Meeting ID: 996 0493 6068

**TOWN OF ASHFORD
FINANCIAL MANAGEMENT POLICY
For Fiscal Year 2020-2021**

The Board of Finance has developed the following to aid current and future board members in planning, monitoring and communicating to the community the Town's approach to financial management. This policy will be periodically reviewed to keep it current.

FINANCIAL REPORTING PERFORMANCE

- The Town will adhere to full and open disclosure of all financial activity.
- Records will be maintained on a basis consistent with accepted municipal accounting standards.
- The Comprehensive Annual Financial Report will be prepared in conformity with generally accepted governmental accounting principles and financial reporting practices.
- An independent public accounting firm will be employed to perform an annual audit of all Funds, Authorities, Agencies and Grant Programs, and the annual audited report will be made available to the general public, bond and financial consultants, and other interested citizens and organizations. The audit will be completed and submitted to the Board of Finance within one hundred seventy-five (175) days of the close of the Town's fiscal year.
- 501(c)3 organizations that use funds provided by the Town must report how those funds were used to the Board of Finance on an annual basis.

FUND BALANCE

- The goal is to preserve the Town of Ashford's financial stability and maintain the Town's credit worthiness while ensuring a positive cash flow in the event of temporary revenue shortfalls and/or unanticipated major expenditures.
- The goal is to not use the undesignated fund balance for operating expenses, as this practice has an inherently destabilizing impact on current and future operating budgets.
- A year-to-year carryover fund balance will be maintained in an amount necessary for adequate cash flow and to prevent the demand for short-term borrowing. The undesignated fund balance should be approximately ten to fifteen (10-15) percent of the general fund operating budget.
- Fund balance in excess of the goal shall be transferred to the CNR Fund and used for one-time expenditures.
- Government Accounting Standards Board (GASB) fund classifications and hierarchies will be used for fund balance reporting.

CAPITAL IMPROVEMENTS PERFORMANCE

- Capital improvements will be based on long-range projected needs in order to minimize future maintenance, replacement and capital costs.
- All capital improvements should be made in accordance with the Town's five-year capital improvement program. The capital improvement program shall be revisited annually.

**TOWN OF ASHFORD
FINANCIAL MANAGEMENT POLICY
For Fiscal Year 2020-2021**

- The five-year capital improvement plan will be coordinated with the operating budget in order to maintain a reasonably stable total tax levy.
- Unanticipated capital improvements will be funded from CNR to the extent available.
- Before submission to the Board of Finance, the Board of Selectmen will identify the estimated cost and potential funding sources for each capital project proposed. Future operating costs associated with a proposed capital improvement will be evaluated before a decision is made to implement a project.
- Federal, State and other intergovernmental and private funding sources will be sought out and used as available to assist in financing capital improvements.

INVESTMENT PERFORMANCE

- A cash flow analysis of all funds will be developed on a regular basis. Collections, deposits and disbursement of all funds will be scheduled in a way as to ensure maximum cash availability.
- Where permitted by law, cash from separate funds and sources will be pooled to maximize investment yields. Interest will be credited to the General Fund except where prohibited by law or where the source of the cash is from an individual or corporation to insure performance.
- Investment policy will be consistent with State law and will provide for security of principal as well as needed liquidity.

DEBT PERFORMANCE

- Long-term debt will be limited to those capital improvements that should not be financed from current revenues.
- The maturity date for any debt will not exceed the reasonably expected useful life of the project so financed.
- The total direct general obligation debt will not exceed statutory limits.
- The issuance of Bond, Tax and revenue Anticipation Notes will be avoided.
- An official statement will be prepared to be used in connection with all sales of bonds and notes.
- Good relations will be maintained with financial and bond rating agencies and a policy of full and open disclosure on every financial report and bond prospectus will be followed.

OPERATING EXPENDITURES PERFORMANCE

- The Board of Finance will propose, and the Town Meeting will adopt and maintain a balanced budget in which expenditures will not be allowed to exceed reasonable estimated resources and revenues.
- All current operation and maintenance expenses will be paid from the current revenue sources.

**TOWN OF ASHFORD
FINANCIAL MANAGEMENT POLICY
For Fiscal Year 2020-2021**

- The operating budget will provide for the adequate maintenance of capital assets and equipment.
- The budget will provide for adequate funding of all employee benefit programs and retirement systems.
- A budgetary control system will be maintained to enable adherence to the adopted budget. This will include a record keeping system to be adhered to by all programs and activities receiving annual town budget appropriations.
- A system of regular monthly financial reports comparing actual revenues and expenditures to be budgeted amounts will be prepared and maintained.
- An effective risk management program to minimize loss and reduce costs will be developed and implemented. The Board of Selectmen will ensure that adequate insurance programs are in place, including unemployment and worker's compensation insurance.
- Delivery of services by other public and private organizations will be encouraged whenever and wherever greater efficiency and effectiveness can be expected. Technology and productivity advancements that will help reduce or avoid increasing personnel costs as a proportion of the total budget, to use available resources more productively and creatively, and to avoid duplication of effort and resources.
- A Reserve Fund for Capital and Nonrecurring Expenditures will be maintained and will be adequately funded each year by a transfer from the General Fund Budget and by unanticipated one-time revenues.

REVENUE PERFORMANCE

- A diversified and stable revenue system will be maintained as protection from short-run fluctuations.
- Annual revenues will be estimated based on an objective and reasonable basis. The Board of Finance will project revenues annually during the budget cycle.
- Special Revenue Funds are used to account and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specific purposes other than debt service or capital projects.
 - One-time or special purpose revenues will only be used for capital expenditures or for expenditures required by the revenue (grants) and not to subsidize recurring personnel, operation or maintenance costs.
 - The creation of any new special revenue fund must be approved by the Board of Finance.
 - The purpose of the special revenue fund, and which revenues and other sources for the fund must be formally documented.
- All user charges and fees will be periodically re-evaluated at a level related to the cost of providing the services.
- Appropriate expansion and diversification of the tax base will be encouraged, and additional Federal and State revenues will be sought in order to reduce the reliance on the property tax due to its effect on individual homeowners.

**ASHFORD BOARD OF FINANCE
BUDGET POLICIES
For Fiscal Year 2020-2021**

1. Formal budgetary integration is employed by the Board of Finance as a management control device during the year for the General Fund and the Capital Projects Fund, which are the only funds with a legally adopted annual budget. The General Fund includes General Government, Debt Service, Ashford Board of Education, Ashford's portion of Region 19 Board of Education, outside financing sources such as the Babcock Library, Recreation and Fire Department. Budgetary comparisons are included in the appropriate financial statements and schedules.
2. Prior to **January 10, 2020**, each department head, office, agency, board or commission of the Town, supported wholly or in part from Town funds, shall submit budget requests in the form required by the Board of Selectmen so as to indicate the program, activities, and work accomplished in the current fiscal year and to be accomplished during the ensuing year. These shall be accompanied by detailed estimates of expenditures to be made and of revenues other than taxes to be collected during the ensuing fiscal year, along with such other information as may be requested by the Board of Selectmen.
3. On **February 13, 2020**:
 - a. The Board of Selectmen shall present to the Board of Finance:
 - A budget message outlining the financial situation of the Town government and describing the important features of the budget plan;
 - Statements of the Board of Selectmen's proposed operating program and expenditures for the Town functions and Town-supported functions, other than those of the Boards of Education, along with comparisons of amounts expended in the last completed fiscal year and estimated amounts to be expended in the current fiscal year;
 - Information on amounts of revenue, other than property taxes collected, by source, in the last completed fiscal year, estimates for the current and for the ensuing year, along with information and estimates regarding property tax revenues for the same periods;
 - Statements of the condition and estimated condition of the Town funds and of the debt service obligations of the Town, proposed capital improvements to be undertaken during the ensuing fiscal year or later years, and the proposed method of financing them;
 - And such other information as will assist the Board of Finance and the Town Meeting in deciding on an annual appropriation and a capital improvement program.
 - b. The Capital Improvement Committee shall present to the Board of Finance:
 - The financial and completion status of current Capital Improvement projects and purchases;
 - Proposed capital improvements and purchases to be undertaken during the ensuing fiscal year or later years, and the proposed method of financing them;
 - And such other information as will assist the Board of Finance and the Town Meeting in deciding on a capital improvement program.

**ASHFORD BOARD OF FINANCE
BUDGET POLICIES
For Fiscal Year 2020-2021**

4. On **February 20, 2020**, the Ashford Board of Education shall present to the Board of Finance and Board of Selectmen:
 - a. Statements of the Board of Educations' proposed operating program and expenditures for Ashford School, along with comparisons of amounts expended in the last completed fiscal year and estimated amounts to be expended in the current fiscal years;
 - b. Information on amounts of revenue in the last completed fiscal year, and estimates for the current and ensuing year;
 - c. And such other information as will assist the Board of Finance and the Town Meeting in deciding on an annual appropriation.
5. On **March 24, 2020**, the Region 19 Board of Education shall hold a Public Hearing to present the Superintendent's proposed budget. On **March 31, 2020** the Region 19 Board of Education shall adopt a finalized budget, which shall be presented at the Region 19 Annual Budget Meeting on **May 4, 2020**.
6. On **March 19, 2020**, the Ashford Board of Finance shall approve a proposed budget for presentation to the Town at Public Hearing. This will include General Government, Ashford Board of Education, Ashford Capital Improvement Plan and Region 19 Board of Education budget plans.
7. The Board of Finance shall hold at least one Public Hearing on the budget. A Public Hearing for the 2020-2021 budget shall be scheduled for **April 7, 2020**. Following the Public Hearing, the Board of Finance shall review the recommendations and adopt a proposed budget, including a recommended appropriation, which shall be published in the Ashford Citizen or a newspaper in general circulation in the Town at least five days prior to the annual Town Meeting for budget consideration.
8. The Annual Town Budget Meeting shall be held on **April 21, 2020**. This meeting shall consider the budget presented by the Board of Finance and may approve or lower the general Government, Ashford Board of Education and/or Capital projects budgets. (The Region 19 budget cannot be approved or lowered during this meeting as it is subject to a separate Region 19 referendum.) The Annual Budget meeting will adjourn to referendum to be held **May 5, 2020**. If the budget is not adopted at referendum by July 1, the last budget adopted by referendum shall remain in effect for the new fiscal year until a new budget is approved at referendum.
9. The level of control for all legally adopted budgets (the level at which expenditure may not legally exceed appropriations without Board of Finance and/or Town Meeting approval) is at the department level for the General Government portion of the General Fund. Budgetary transfers from one department to another within the General Government may be made by the Board of Finance. Transfers or new appropriations that exceed \$20,000 must be approved by consecutive actions of the Board of Selectmen, Board of Finance and a Town Meeting. The Ashford Board of Education and Region 19 Board of Education have full authority over transfers within their own budgets.
10. Except for encumbrance accounting in the General Fund, all budgets are prepared on the modified accrual basis of accounting. Encumbrance accounting, under which purchase orders, contracts, and other commitments are recorded in order to reserve that portion of the applicable appropriations, is employed as an extension of formal budgetary integration. Since the Town intends to honor contracts in process at year end, encumbrances outstanding as of June 30 are reported as reservations of fund balance, since they do not constitute expenditures or liabilities.
11. Unencumbered appropriations lapse at fiscal year-end, except for capital project budgets, which remain in effect until completion.

TOWN GOVERNMENT

ESTIMATES OF EXPENDITURES

2020-2021

B U D G E T W O R K S H E E T - E X P E N D I T U R E S

Report Sequence = Department

Account = First thru Last; Mask = ###-####-####-###

Level of Detail = Account Number; Level = 9

Fund: GENERAL FUND - GEN20/21

Budget Year: July 2020 thru June 2021

Account Number	Account Name	2018-2019 Budget (1)	2018-2019 Actual (2)	2019-2020 Budget (3)	2020-2021 BOS Revised (6)	2020-2021 BOF Approved (7)
BOARD OF SELECTMEN						
110-11000-51310-000	FIRST SELECTMAN	57,106	57,106	59,385	60,878	60,878
110-11000-51311-000	SELECTMEN	11,640	11,640	11,990	12,349	12,349
110-11000-51510-000	Executive Admin Asst.	50,756	50,756	52,782	54,097	54,097
110-11000-51560-000	BOS-PART-TIME SALARIES	7,500	5,887	8,500	4,487	4,487
110-11000-55410-000	BOS-CONF/DUES/SCHOOLS	200	0	200	0	0
110-11000-55411-000	BOS-MILEAGE REIMBURSEMENT	50	0	50	50	50
110-11000-55512-000	BOS-ADVERTISING	1,000	1,248	1,000	1,285	1,285
110-11000-55513-000	Self-Printing & Binding	23,000	23,618	23,000	25,000	25,000
110-11000-55514-000	BOS-POSTAGE	250	18	250	260	260
110-11000-55527-000	BOS-CONTRACTED SERVICES	3,000	2,818	3,000	3,100	3,100
110-11000-56817-000	BOS-OFFICE SUPPLIES	400	120	400	500	500
110-11000-56825-000	BOS-MISC EXPENSES	500	355	500	500	500
110-11000-57505-000	BOS-NON-CAPITAL EQUIPMENT	0	0	0	0	0
110-11000-59514-000	BOS-VOLUNTEER INCENTIVE	10	0	10	10	10
110-11000-59515-000	MEMORIAL DAY EXPENSE	600	464	600	500	500
	TOTAL BOARD OF SELECTMEN	156,012	154,031	161,666	163,017	163,017
TOWN COUNSEL						
110-11100-53422-000	BOS-LEGAL FEES	20,000	11,116	15,000	14,000	14,000
110-11100-58209-000	BOS-LEGAL/ENGINEERING	20,000	12,949	20,000	18,000	18,000
	TOTAL TOWN COUNSEL	40,000	24,065	35,000	32,000	32,000
INFORMATION TECHNOLOGY						
110-11110-55527-000	CONTRACTED SERVICES	27,486	29,121	32,869	33,167	33,167
110-11110-57505-000	IT-Non Capital Equipment	10,550	8,729	7,450	7,152	7,152
	TOTAL INFORMATION TECHNOLOGY	38,036	37,850	40,319	40,319	40,319
KNOWLTON HALL OPER/MAINT						
110-12000-54110-000	KH-ELECTRICITY INTERIOR	9,000	7,743	9,000	9,250	9,250
110-12000-54114-000	KH-WATER	900	642	900	925	925
110-12000-54210-000	KH-BUILDING REPAIRS	5,000	1,713	5,000	5,150	5,150
110-12000-55521-000	KH-TELEPHONE	575	948	575	950	950
110-12000-55527-000	KH-CONTRACTED SERVICES	4,900	4,975	4,900	5,500	5,500

BUDGET WORKSHEET - EXPENDITURES

Report Sequence = Department

Account = First thru Last; Mask = ###-####-####-###

Level of Detail = Account Number; Level = 9

Fund: GENERAL FUND - GEN20/21

Budget Year: July 2020 thru June 2021

Account Number	Account Name	2018-2019 Budget (1)	2018-2019 Actual (2)	2019-2020 Budget (3)	2020-2021 BOS Revised (6)	2020-2021 BOF Approved (7)
110-12000-56311-000	KH-FUEL OIL	9,000	9,508	9,000	7,500	7,500
TOTAL KNOWLTON HALL OPER/MAINT		29,375	25,529	29,375	29,275	29,275
TOWN OFFICE BLDG. OPER / MAINT						
110-12250-54110-000	TOB ELECTRICITY INTERIOR	17,500	16,535	17,500	18,000	18,000
110-12250-54114-000	TOB- WATER	1,700	2,033	1,700	2,100	2,100
110-12250-54210-000	TOB-BUILDING REPAIRS	3,500	4,459	3,500	3,750	3,750
110-12250-55521-000	TOB-TELEPHONE	6,500	3,435	6,500	4,500	4,500
110-12250-55527-000	TOB-CONTRACTED SERVICES	11,500	11,973	11,500	12,000	12,000
110-12250-56311-000	TOB-FUEL OIL	9,000	8,850	9,000	7,605	7,605
TOTAL TOWN OFFICE BLDG. OPER / MAINT		49,700	47,285	49,700	47,955	47,955
MAINTENANCE OF TOWN PROPERTY						
110-12300-51410-000	CUSTODIAL	8,240	6,765	8,240	8,427	8,427
110-12300-54110-000	TnProp-Electricity Interior	2,100	3,035	2,100	3,000	3,000
110-12300-54111-000	TnProp-CT Clean Energy	500	1,413	500	500	500
110-12300-54113-000	STREET LIGHTING	3,000	3,329	3,000	3,300	3,300
110-12300-54114-000	TnProp-Water	300	332	300	350	350
110-12300-54210-000	Historical Bldg Repairs/Maint.	0	0	0	0	0
110-12300-54218-000	PROPERTY MAINTENANCE	5,000	3,929	5,000	5,200	5,200
110-12300-54219-000	TnProp-Landscaping	1,200	162	1,200	750	750
110-12300-55527-000	CONTRACTED SERVICES	1,000	600	1,000	750	750
110-12300-56111-000	CUSTODIAL SUPPLIES	1,000	1,009	1,000	1,250	1,250
TOTAL MAINTENANCE OF TOWN PROPERTY		22,340	20,574	22,340	23,527	23,527
EARL SMITH SENIOR CENTER						
110-12500-51560-000	Sr Ctr Director	23,001	21,139	21,533	24,098	24,098
110-12500-54110-000	SrCtr-ELECTRICITY INTERIOR	5,000	4,632	5,000	4,600	4,600
110-12500-54210-000	SrCtr-BUILDING REPAIRS	3,500	3,878	3,500	3,500	3,500
110-12500-54211-000	SrCtr-EQUIPMENT REPAIRS	100	497	200	200	200
110-12500-54224-000	SrCtr-VEHICLE REPAIRS	500	0	490	300	300
110-12500-55410-000	SrCtr-CONF/DUES/SCHOOL	60	270	100	270	270
110-12500-55411-000	SrCtr-MILEAGE REIMBURSEMENTS	100	86	150	150	150
110-12500-55514-000	SrCtr-POSTAGE	20	20	270	270	270
110-12500-55521-000	SrCtr-TELEPHONE	1,200	1,247	1,500	1,250	1,250
110-12500-55527-000	SrCtr-CONTRACTED SVCS&WATER	875	1,293	875	1,300	1,300

BUDGET WORKSHEET - EXPENDITURES

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Fund: GENERAL FUND - GEN20/21

Budget Year: July 2020 thru June 2021

Account Number	Account Name	2018-2019 Budget (1)	2018-2019 Actual (2)	2019-2020 Budget (3)	2020-2021 BOS Revised (6)	2020-2021 BOF Approved (7)
110-12500-55528-000	SrCtr-CLEANING SERVICE	5,000	3,640	5,300	5,000	5,000
110-12500-56111-000	SrCtr-CUSTODIAL SUPPLIES	300	1,547	300	1,600	1,600
110-12500-56313-000	SrCtr-PROPANE GAS	9,000	5,156	7,000	5,500	5,500
110-12500-56815-000	SrCtr-Program Expense	5,000	7,848	7,500	8,400	8,400
110-12500-56817-000	SrCtr-OFFICE SUPPLIES	100	310	300	300	300
110-12500-57515-000	SrCtr-OTHER EQUIP.-NON-CAPITAL	0	0	260	260	260
TOTAL	EARL SMITH SENIOR CENTER	53,756	51,562	54,278	56,998	56,998

BOARD OF FINANCE

110-13000-51561-000	BOF-Recording Secretary	1,330	1,200	1,330	1,840	1,840
110-13000-53422-000	BOF-TAX OFFICE EXIT AUDIT	0	0	0	0	0
110-13000-53423-000	BOF-CONSULTANTS	10	0	10	10	10
110-13000-53424-000	BOF-AUDIT EXPENSE	24,000	21,200	24,000	24,000	24,000
110-13000-55410-000	BOF-CONFERENCE/DUES/SCHOOL	200	0	200	200	200
110-13000-55512-000	BOF-ADVERTISING	300	213	300	300	300
110-13000-55513-000	BOF-PRINTING & BINDING	200	225	200	250	250
110-13000-55514-000	BOF-POSTAGE	50	1	50	50	50
110-13000-56723-000	BOF-SUBSCRIPTIONS/BOOKS	10	28	10	50	50
110-13000-56816-000	BOF-COPIER SUPPLIES	100	0	100	100	100
110-13000-56817-000	BOF-OFFICE SUPPLIES	150	45	150	150	150
TOTAL	BOARD OF FINANCE	26,350	22,912	26,350	26,950	26,950

ASSESSOR'S OFFICE

110-14000-51411-000	ASSESSOR	59,149	59,149	61,509	63,045	63,045
110-14000-55410-000	ASR-CONFERENCE/DUES/SCHOOLS	1,605	1,705	2,060	1,860	1,860
110-14000-55411-000	ASR-MILEAGE REIMBURSEMENT	500	347	500	350	350
110-14000-55510-000	ASR-DATA PROCESSING	13,251	12,998	13,535	12,855	12,855
110-14000-55512-000	ASR-ADVERTISING	170	133	200	200	200
110-14000-55514-000	ASR-POSTAGE	600	854	800	800	800
110-14000-56723-000	ASR-SUBSCRIPTION/BOOKS	1,310	1,250	1,605	1,325	1,325
110-14000-56817-000	ASR-OFFICE SUPPLIES	757	857	900	800	800
110-14000-57505-000	ASR-NON CAPITAL EQUIPMENT	400	449	0	900	900
TOTAL	ASSESSOR'S OFFICE	77,742	77,742	81,109	82,135	82,135

BOARD OF ASSESSMENT APPEALS

110-15000-51312-000	BAA-PART TIME ELECTED OFCLS F	800	780	1,340	1,340	1,340
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Fund: GENERAL FUND - GEN20/21

Budget Year: July 2020 thru June 2021

Account Number	Account Name	2018-2019 Budget (1)	2018-2019 Actual (2)	2019-2020 Budget (3)	2020-2021 BOS Revised (6)	2020-2021 BOF Approved (7)
110-15000-55410-000	BAA-CONF/DUES/SCHOOLS	200	0	200	200	200
110-15000-55512-000	BAA-ADVERTISING	160	130	160	160	160
TOTAL	BOARD OF ASSESSMENT APPEALS	1,160	910	1,700	1,700	1,700

TAX COLLECTOR

110-16000-51313-000	TAX COLLECTOR	59,149	59,149	59,009	63,045	63,045
110-16000-51314-000	TxC-WAGES-SCHOOL/CONF/DUES	10	0	10	10	10
110-16000-51560-000	TxC-PART TIME SALARIES	840	0	840	6,900	6,900
110-16000-54211-000	TxC-EQUIPMENT REPAIRS	125	125	125	125	125
110-16000-54212-000	TxC-EQUIP. MAINT. CONTRACT	290	290	290	290	290
110-16000-55410-000	TxC-CONFERENCES/DUES/SCHOOLS	1,305	1,305	1,305	1,305	1,305
110-16000-55411-000	TxC-MILEAGE REIMBURSEMENT	1,000	745	1,000	1,000	1,000
110-16000-55510-000	TxC-DATA PROCESSING	6,900	6,900	6,900	7,300	7,300
110-16000-55512-000	TxC-ADVERTISING	500	500	500	200	200
110-16000-55514-000	TxC-POSTAGE	3,500	3,500	3,500	3,500	3,500
110-16000-56816-000	TxC-COPIER SUPPLIES	350	350	350	350	350
110-16000-56817-000	TxC-OFFICE SUPPLIES	350	447	350	350	350
110-16000-56821-000	TxC-COMPUTER SUPPLIES	750	750	750	750	750
110-16000-59512-000	MOTOR VEHICLES FEE	300	250	300	300	300
TOTAL	TAX COLLECTOR	75,369	74,311	75,229	85,425	85,425

FINANCE DEPARTMENT

110-17000-51312-000	TREASURER	21,542	21,542	22,402	22,961	22,961
110-17000-51413-000	Deputy Treasurer	34,740	34,740	36,182	37,068	37,068
110-17000-51414-000	ADMINISTRATIVE ASSISTANT	57,257	57,257	59,535	61,025	61,025
110-17000-53400-000	Fin-Other Prof & Tech Svcs	2,000	0	2,000	2,000	2,000
110-17000-55410-000	FIN-CONFERENCES/DUES/SCHOOLS	250	65	85	150	150
110-17000-55411-000	FIN-MILEAGE REIMBURSEMENT	315	58	300	200	200
110-17000-55510-000	Fin-Data Processing	5,926	5,920	6,050	18,027	18,027
110-17000-55514-000	FIN-POSTAGE	625	698	675	700	700
110-17000-56817-000	FIN-OFFICE SUPPLIES	1,200	3,035	1,600	1,600	1,600
110-17000-59509-000	Fin-Permits & fees	1,900	2,104	2,100	2,150	2,150
TOTAL	FINANCE DEPARTMENT	125,756	125,420	130,929	145,882	145,882

TOWN CLERK

110-18000-51314-000	TnCk-WAGES-SCHOOL/CONFERENCE	1,020	975	1,000	1,050	1,050
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BUDGET WORKSHEET - EXPENDITURES

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Fund: GENERAL FUND - GEN20/21

Budget Year: July 2020 thru June 2021

Account Number	Account Name	2018-2019 Budget (1)	2018-2019 Actual (2)	2019-2020 Budget (3)	2020-2021 BOS Revised (6)	2020-2021 BOF Approved (7)
110-18000-51315-000	TOWN CLERK	56,469	56,469	61,509	63,045	63,045
110-18000-51421-000	ASSISTANT TOWN CLERK	40,786	40,484	42,410	43,475	43,475
110-18000-54211-000	TnCK-EQUIPMENT REPAIRS	500	0	500	400	400
110-18000-54212-000	TnCK-EQUIP. MAINT. CONTRACT	2,196	2,214	2,196	2,200	2,200
110-18000-55410-000	TnCK-CONFERENCE/DUES/SCHOOL	3,870	3,788	3,870	3,155	3,155
110-18000-55510-000	TnClk-Data Processing	4,500	4,000	4,500	2,500	2,500
110-18000-55512-000	TnCK-ADVERTISING	700	1,502	1,500	1,500	1,500
110-18000-55514-000	TnCK-POSTAGE	400	351	600	400	400
110-18000-55515-000	INDEXING & RECORDING	8,875	9,354	9,575	9,400	9,400
110-18000-55517-000	VITAL STATISTICS	100	0	100	50	50
110-18000-55518-000	SECURITY FILMING	1,500	414	1,500	1,500	1,500
110-18000-56722-000	BOOK REPAIRS	1,500	0	1,500	1,500	1,500
110-18000-56817-000	TnCK-OFFICE SUPPLIES	2,925	2,057	3,500	3,000	3,000
	TOTAL TOWN CLERK	125,341	121,606	134,260	133,175	133,175
ELECTION EXPENSE						
110-19000-51560-000	RV-PART-TIME SALARIES	26,279	22,343	23,000	23,000	23,000
110-19000-53400-000	RV-OTHER PROF.& TECH.SERVICES	3,575	2,722	3,375	2,827	2,827
110-19000-55410-000	RV-CONFERENCES/DUES/SCHOOL	4,120	3,010	2,920	2,120	2,120
110-19000-55411-000	RV-MILEAGE	1,025	675	808	675	675
110-19000-55514-000	RV-POSTAGE	450	448	450	450	450
110-19000-56817-000	RV-OFFICE SUPPLIES	3,656	1,516	615	400	400
110-19000-56820-000	ELECTION SUPPLIES	615	3,833	2,585	2,167	2,167
	TOTAL ELECTION EXPENSE	39,720	34,548	33,753	31,639	31,639
EMERGENCY SERVICES						
110-22000-51513-000	FIRE MARSHALL	14,050	14,050	14,050	14,050	14,050
110-22000-52315-000	TRAINING	100	0	100	100	100
110-22000-53400-000	OTHER PROF & TECH SERVICE	100	0	100	100	100
110-22000-54212-000	EQUIP. MAINTENANCE CONTRACT	2,685	2,010	2,685	2,660	2,660
110-22000-55410-000	CONFERENCES/DUES/SCHOOL	150	0	150	175	175
110-22000-55523-000	BURNING OFFICIAL	500	500	500	500	500
110-22000-55524-000	DEPUTY FIRE MARSHALL	500	1,000	500	500	500
110-22000-55525-000	EMERGENCY MANAGEMENT	10,000	2,991	10,000	10,000	10,000
110-22000-55530-000	TREE WARDEN	10	0	10	10	10
110-22000-56825-000	MISC EXPENSES	100	0	100	100	100
110-22000-57505-000	NON CAPITAL EQUIPMENT	100	0	100	10	10
110-22000-57511-000	OTHER EQUIP.-REPLACEMENT	10	0	10	0	0

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Fund: GENERAL FUND - GEN20/21

Budget Year: July 2020 thru June 2021

Account Number	Account Name	2018-2019 Budget (1)	2018-2019 Actual (2)	2019-2020 Budget (3)	2020-2021 BOS Revised (6)	2020-2021 BOF Approved (7)
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TOTAL EMERGENCY SERVICES 28,305 20,551 28,305 28,205 28,205

PUBLIC WORKS DEPARTMENT

PW ADMINISTRATION

110-31000-51416-000	PUBLIC WORK EMPLOYEES	257,387	245,123	266,632	280,314	280,314
110-31000-51417-000	PUBLIC WORKS OVERTIME	43,000	36,800	43,000	43,000	43,000
110-31000-51418-000	PUBLIC WORKS MEALS	2,000	1,460	2,000	2,000	2,000
110-31000-51515-000	PUBLIC WORKS FOREMAN	65,686	65,686	68,183	70,237	70,237
110-31000-51560-000	PART-TIME SALARIES	5,000	10,472	10,000	5,000	5,000
110-31000-52312-000	WORK CLOTHING	3,000	2,813	3,000	3,000	3,000
110-31000-52313-000	DRUG & ALCOHOL TESTING	500	187	400	400	400
110-31000-55410-000	DPW Conferences/Dues/School	1,000	50	1,000	500	500
TOTAL PW ADMINISTRATION		377,573	362,591	394,215	404,451	404,451

ROAD & BRIDGES

110-32000-54311-000	EQUIPMENT RENTAL	1,000	4,780	1,000	1,000	1,000
110-32000-54321-000	CATCH BASIN CLEANING	5,500	5,601	6,000	6,000	6,000
110-32000-54322-000	BRIDGE MAINTENANCE	5,000	36	5,000	4,000	4,000
110-32000-56219-000	HAND TOOLS	500	110	500	500	500
110-32000-56221-000	TREE REMOVAL & REPLACEMENT	6,000	0	6,000	3,000	3,000
110-32000-56222-000	SEDIMENT & EROSION CONTROL	1,000	186	1,000	1,000	1,000
110-32000-56223-000	ASPHALT MATERIALS	12,920	36,264	8,000	18,000	18,000
110-32000-56224-000	SAND/GRAVEL/CEMENT	25,000	31,832	25,000	25,000	25,000
110-32000-56225-000	SALT/ ICE CONTROL	73,000	50,966	68,000	66,000	66,000
110-32000-56226-000	PIPE/CULVERT	8,000	15,284	8,000	8,000	8,000
110-32000-56227-000	FENCING MATERIALS	2,000	120	2,000	2,000	2,000
110-32000-56228-000	SIGNS & SIGNALS	3,000	1,091	3,000	3,000	3,000
110-32000-56229-000	WINTER SAND	13,000	9,650	13,000	12,000	12,000
TOTAL ROAD & BRIDGES		155,920	155,920	146,500	149,500	149,500

DPW Bldg Maint & Repairs

110-32500-54110-000	DPW -ELECTRICITY INT	7,700	7,486	5,600	5,600	5,600
110-32500-54209-000	DPW-MAINT. & REPAIRS	5,000	9,759	5,000	5,000	5,000
110-32500-54225-000	DPW-WASTE DISPOSAL	1,000	0	500	1,000	1,000

B U D G E T W O R K S H E E T - E X P E N D I T U R E S

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Fund: GENERAL FUND - GEN20/21

Budget Year: July 2020 thru June 2021

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110-32500-55521-000	DPW-TELEPHONE	2,450	1,840	2,450	2,400	2,400
110-32500-55527-000	DPW-CONTRACTED SVCS	2,973	3,214	3,000	3,000	3,000
110-32500-56313-000	DPW-PROPANE GAS	7,000	4,250	6,500	6,500	6,500
110-32500-56815-000	DPW-PROGRAM EXPENSE	2,000	1,574	3,500	3,500	3,500
TOTAL	DPW Bldg Maint & Repairs	28,123	28,123	26,550	27,000	27,000

DPW Maintenance of Equipment

110-33000-54216-000	DPW-RADIO MAINT. & REPAIR	2,000	0	2,000	2,000	2,000
110-33000-54224-000	DPW-VEHICLE REPAIRS	4,862	1,775	8,500	8,500	8,500
110-33000-56411-000	DPW-GASOLINE - NO LEAD	7,000	4,160	5,000	5,000	5,000
110-33000-56412-000	DPW-DIESEL FUEL	25,000	24,473	25,000	22,000	22,000
110-33000-56413-000	DPW-TIRES & CHAINS	6,000	5,987	6,000	6,000	6,000
110-33000-56414-000	DPW-LUBRICATION	745	745	3,500	3,500	3,500
110-33000-56416-000	DPW-TRUCK PARTS	15,000	27,666	20,000	20,000	20,000
110-33000-56417-000	DPW-EQUIPMENT PARTS	20,000	30,441	20,000	20,000	20,000
110-33000-56418-000	DPW-WELDING SUPPLIES	2,500	293	2,500	2,500	2,500
110-33000-56419-000	DPW-HAND TOOLS	500	839	500	500	500
TOTAL	DPW Maintenance of Equipment	83,607	96,379	93,000	90,000	90,000
TOTAL	PUBLIC WORKS DEPARTMENT	645,223	643,013	660,265	670,951	670,951

RECYCLING/TRANSFER STATION

110-34000-51422-000	TrSt-PART-TIME RECYCLING/TRANS	77,912	67,585	76,236	75,479	75,479
110-34000-52312-000	TrSt-WORK CLOTHING	1,000	1,000	1,000	1,000	1,000
110-34000-53400-000	TrSt-OTHER PROF.& TECH. SERVIC	1,500	64	1,500	1,500	1,500
110-34000-54110-000	TrSt-ELECTRICITY INTERIOR	2,000	2,220	2,000	2,000	2,000
110-34000-54211-000	TrSt-EQUIPMENT REPAIRS	2,000	2,677	3,000	3,000	3,000
110-34000-54214-000	WASTE RECYC.DISP/HAULING	173,966	187,197	180,000	185,000	185,000
110-34000-54220-000	CONTAMINATED MAT.DISP.	2,000	1,132	2,000	2,000	2,000
110-34000-54221-000	MID-NEROC FEES	1,000	950	1,000	1,000	1,000
110-34000-54222-000	SITE MAINT.MAT. HANDLING	1,000	102	1,000	1,000	1,000
110-34000-54223-000	HOUSEHOLD CHEMICAL WASTE	2,000	2,386	2,424	2,424	2,424
110-34000-55514-000	POSTAGE	0	0	0	0	0
110-34000-55521-000	TELEPHONE	650	567	650	650	650
110-34000-56417-000	TrSt-Equipment Parts	1,000	197	2,000	2,000	2,000
110-34000-59226-000	PERMITS & LICENSING	850	800	850	2,500	2,500
TOTAL	RECYCLING/TRANSFER STATION	266,878	266,878	273,660	279,553	279,553

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Fund: GENERAL FUND - GEN20/21

Budget Year: July 2020 thru June 2021

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CONT TO AREA AGENCIES						
110-44000-59213-000	DIAL-A-RIDE (WRTD)	2,275	2,275	2,343	2,402	2,402
110-44000-59214-000	EASTERN CONN CONSV.DISTRICT	500	500	500	500	500
110-44000-59215-000	UNITED SERVICES INC.	0	0	0	0	0
110-44000-59217-000	SEXUAL ASSAULT CRISIS CENTER	600	600	600	600	600
110-44000-59218-000	THAMES VALLEY COUNCIL COMM.	1,700	1,700	1,700	1,700	1,700
110-44000-59221-000	CT. COUNCIL OF SMALL TOWNS	725	725	725	975	975
110-44000-59222-000	CCM	2,704	2,704	2,704	2,704	2,704
110-44000-59225-000	CONN LEGAL SERVICES	1,000	1,000	1,000	1,000	1,000
110-44000-59228-000	EASTERN HIGHLANDS HEALTH DIST	22,493	22,493	23,000	24,480	24,480
110-44000-59235-000	WALKING WEEKEND	200	200	200	200	200
110-44000-59237-000	NECCOG	4,110	4,024	4,032	4,048	4,048
110-44000-59239-000	Regional Probate Court	4,850	4,850	4,730	4,700	4,700
110-44000-59240-000	Access Community Action Agency	500	500	500	1,000	1,000
110-44000-59242-000	VNHSC formerly VNA East	1,000	1,000	1,000	1,000	1,000
TOTAL	CONT TO AREA AGENCIES	42,657	42,571	43,034	45,309	45,309
AGENT FOR ELDERLY						
110-45000-51560-000	PART-TIME SALARIES	5,750	5,529	5,922	6,100	6,100
110-45000-56815-000	PROGRAM EXPENSE	1,330	1,160	1,330	1,330	1,330
TOTAL	AGENT FOR ELDERLY	7,080	6,689	7,252	7,430	7,430
COMMISSION ON AGING						
110-46000-56815-000	COA-Program Expense	700	698	700	700	700
TOTAL	COMMISSION ON AGING	700	698	700	700	700
SEXTON						
110-47500-51560-000	PART-TIME SALARIES	3,200	3,200	3,200	3,200	3,200
110-47500-55410-000	CONFERENCES/DUES/SCHOOL	220	250	220	250	250
110-47500-55527-000	CONTRACTED SERVICES	9,330	9,238	9,330	9,899	9,899
110-47500-56114-000	CEMETERY REPAIR SUPPLIES	2,000	2,100	2,000	2,000	2,000
110-47500-56228-000	SIGNS & SIGNALS	200	0	200	200	200
110-47500-56723-000	SUBSCRIPTIONS/BOOKS	100	0	100	100	100

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Report Sequence = Department

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Fund: GENERAL FUND - GEN20/21

Budget Year: July 2020 thru June 2021

Account Number	Account Name	2018-2019 Budget (1)	2018-2019 Actual (2)	2019-2020 Budget (3)	2020-2021 BOS Revised (6)	2020-2021 BOF Approved (7)
TOTAL SEXTON		15,050	14,788	15,050	15,649	15,649
PLANNING & ZONING						
110-51000-51560-000	P&Z PART TIME SALARY	20,600	20,600	21,422	0	0
110-51000-51561-000	PZC-Recording Secretary	975	595	1,100	1,105	1,105
110-51000-53400-000	P&Z OTHER PROF & TECH SVCS	2,000	715	1,750	48,000	48,000
110-51000-55410-000	P&Z CONFERENCES/DUES/SCHOOL	400	110	400	300	300
110-51000-55411-000	P&Z MILEAGE REIMBURSEMENT	150	0	150	50	50
110-51000-55512-000	P&Z ADVERTISING	550	86	550	600	600
110-51000-55514-000	P&Z POSTAGE	200	155	200	200	200
110-51000-56723-000	P&Z SUBSCRIPTIONS/BOOKS	400	0	350	100	100
110-51000-56817-000	P&Z OFFICE SUPPLIES	1,200	1,016	1,200	1,000	1,000
110-51000-57505-000	P&Z NON-CAPITAL EQUIPMENT	0	0	0	0	0
TOTAL PLANNING & ZONING		26,475	23,277	27,122	51,355	51,355
ZONING BOARD OF APPEALS						
110-52000-55410-000	ZBA CONFERENCES/DUES/SCHOOL	150	45	100	90	90
110-52000-55512-000	ZBA ADVERTISING	1,295	1,427	1,000	1,000	1,000
110-52000-55514-000	ZBA POSTAGE	80	53	50	25	25
TOTAL ZONING BOARD OF APPEALS		1,525	1,525	1,150	1,115	1,115
Inland Wetlands & Watercourses						
110-53000-51560-000	IW PART TIME SALARY	10,331	10,331	10,743	0	0
110-53000-51561-000	IW Recording Secretary	500	0	500	500	500
110-53000-53400-000	IW OTHER PROF & TECH SVCS	9,000	9,395	9,000	10,000	10,000
110-53000-55410-000	IW CONF/DUES/SCHOOL	200	60	200	200	200
110-53000-55411-000	IW MILEAGE REIMBURSEMENT	150	0	100	10	10
110-53000-55512-000	IW ADVERTISING	500	304	550	400	400
110-53000-55514-000	IW POSTAGE	200	20	200	200	200
110-53000-56723-000	IW SUBSCRIPTIONS/BOOKS	150	0	150	50	50
110-53000-56817-000	IW SUPPLIES	650	219	650	300	300
TOTAL Inland Wetlands & Watercourses		21,681	20,330	22,093	11,660	11,660

Conservation Commission

BUDGET WORKSHEET - EXPENDITURES

Report Sequence = Department

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Level of Detail = Account Number; Level = 9

Fund: GENERAL FUND - GEN20/21

Budget Year: July 2020 thru June 2021

Account Number	Account Name	2018-2019 Budget (1)	2018-2019 Actual (2)	2019-2020 Budget (3)	2020-2021 BOS Revised (6)	2020-2021 BOF Approved (7)
110-53500-55410-000	Cons-Conf/Dues/Schools	150	60	150	150	150
110-53500-55512-000	Cons-Advertising	0	0	0	0	0
110-53500-55514-000	Cons-Postage	100	2	100	100	100
110-53500-55522-000	Cons-Mapping	150	0	150	150	150
110-53500-56723-000	Cons-Subscriptions/Books	100	0	100	100	100
110-53500-56815-000	Cons-Program Expense	1,350	1,139	1,300	1,300	1,300
110-53500-56817-000	Cons-Supplies	300	0	350	350	350
TOTAL	Conservation Commission	2,150	1,201	2,150	2,150	2,150

BUILDING DEPARTMENT

110-54000-51420-000	BUILDING CLERK	47,684	47,666	49,576	50,821	50,821
110-54000-51517-000	Building official	28,622	28,622	29,765	0	0
110-54000-51518-000	Asst Building Official	2,000	134	2,000	0	0
110-54000-53400-000	BLDG-OTHER PROF & TECH SVCS	700	775	800	32,000	32,000
110-54000-55410-000	BLDG-CONFERENCES/DUES/SCHOOL	750	230	750	50	50
110-54000-55411-000	BLDG-MILEAGE REIMBURSEMENT	1,800	1,331	1,800	50	50
110-54000-55514-000	BLDG-POSTAGE	275	127	275	290	290
110-54000-56817-000	BLDG-OFFICE SUPPLIES	1,500	1,338	1,500	1,400	1,400
110-54000-57505-000	BLDG-Non Capital Equipment	0	700	0	0	0
110-54000-59509-000	BLDG-PERMITS & FEES	1,000	931	1,000	1,050	1,050
TOTAL	BUILDING DEPARTMENT	84,331	81,854	87,465	85,661	85,661

ECONOMIC DEVELOPMENT

110-55000-53400-000	EDC-OTHER PROF.& TECH. SERVICE	1,200	150	1,200	1,200	1,200
110-55000-55410-000	EDC-Conf/Dues/School	100	0	100	100	100
110-55000-55513-000	EDC-PRINTING & BINDING	305	0	305	305	305
110-55000-55514-000	EDC-POSTAGE	25	0	25	25	25
110-55000-56228-000	EDC-SIGNS & SIGNALS	150	1,763	150	150	150
110-55000-56815-000	EDC-PROGRAM EXPENSE	150	37	150	150	150
110-55000-56817-000	EDC-OFFICE SUPPLIES	20	0	20	20	20
TOTAL	ECONOMIC DEVELOPMENT	1,950	1,950	1,950	1,950	1,950

WATER POLLUTION CONTROL AUTHORITY

110-56000-55411-000	WPC-MILEAGE REIMBURSEMENT	10	0	10	5	5
110-56000-55512-000	WPC-ADVERTISING	10	0	10	5	5
110-56000-55514-000	WPC-POSTAGE	10	0	10	5	5

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Fund: GENERAL FUND - GEN20/21

Budget Year: July 2020 thru June 2021

Account Number	Account Name	2018-2019 Budget (1)	2018-2019 Actual (2)	2019-2020 Budget (3)	2020-2021 BOS Revised (6)	2020-2021 BOF Approved (7)
110-56000-56817-000	WPC-OFFICE SUPPLIES	10	0	10	5	5
110-56000-57505-000	WPC-NON CAPITAL EQUIPMENT	10	0	10	0	0
TOTAL	WATER POLLUTION CONTROL AUTHORITY	50	0	50	20	20
ASHFORD HISTORICAL PROPERTIES						
110-57000-54210-000	Hist-Building Repairs	1,000	0	10	0	0
TOTAL	ASHFORD HISTORICAL PROPERTIES	1,000	0	10	0	0
ASHFORD BOARD OF EDUCATION						
110-61000-59610-000	ASHFORD BOARD OF EDUCATION	7,506,140	7,492,042	7,678,893	7,678,893	7,768,893
TOTAL	ASHFORD BOARD OF EDUCATION	7,506,140	7,492,042	7,678,893	7,678,893	7,768,893
REGION 19 BOARD OF EDUCATION						
110-62000-59620-000	REGION 19 BOARD OF EDUCATION	3,585,805	3,585,805	3,674,973	3,901,532	3,901,532
TOTAL	REGION 19 BOARD OF EDUCATION	3,585,805	3,585,805	3,674,973	3,901,532	3,901,532
EMPLOYEE BENEFITS						
110-71000-52110-000	FICA	70,008	65,284	68,883	68,172	68,172
110-71000-52111-000	WORKER'S COMPENSATION	37,683	29,641	40,000	30,868	30,868
110-71000-52112-000	UNEMPLOYMENT COMPENSATION	1,000	0	1,000	1,000	1,000
110-71000-52113-000	MEDICARE	16,373	15,269	16,110	16,510	16,510
110-71000-52114-000	RETIREMENT PROGRAMS	65,000	62,516	72,074	69,170	69,170
110-71000-52210-000	Employee Health Insurance	188,479	188,479	195,559	213,460	213,460
110-71000-52211-000	Employee Dental Insurance	9,500	9,047	9,500	8,656	8,656
110-71000-52316-000	LIFE INSURANCE	1,550	1,508	1,758	1,758	1,758
TOTAL	EMPLOYEE BENEFITS	389,592	371,743	404,883	409,594	409,594
INSURANCE						
110-72000-55210-000	GENERAL LIABILITY	30,241	29,642	31,793	32,800	32,800
TOTAL	INSURANCE	30,241	29,642	31,793	32,800	32,800

BUDGET WORKSHEET - EXPENDITURES

Report Sequence = Department

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Fund: GENERAL FUND - GEN20/21

Budget Year: July 2020 thru June 2021

Account Number	Account Name	2018-2019 Budget (1)	2018-2019 Actual (2)	2019-2020 Budget (3)	2020-2021 BOS Revised (6)	2020-2021 BOF Approved (7)
DEBT PAYMENTS						
110-73000-59440-000	GOB Refund 2013-Principal	225,000	225,000	225,000	225,000	225,000
110-73000-59441-000	GOB Refund 2013 Interest	41,525	41,525	33,650	25,775	25,775
	TOTAL DEBT PAYMENTS	266,525	266,525	258,650	250,775	250,775
CONTINGENCY						
110-74000-59520-000	CONTINGENCY	0	0	28,000	0	30,000
	TOTAL CONTINGENCY	0	0	28,000	0	30,000
Other Financing Sources/Uses						
110-92000-59920-000	VOLUNTEER FIRE & AMBULANCE	230,936	230,936	239,260	310,796	310,796
110-92000-59921-000	RECREATION FUND	85,583	85,583	89,586	79,306	79,306
110-92000-59930-000	BABCOCK LIBRARY	185,000	185,000	185,000	175,000	175,000
110-92000-59940-000	ANIMAL CONTROL FUND	19,000	19,000	19,860	14,860	14,860
110-92000-59950-000	YOUTH/SOCIAL SVC PROGRAMS	28,201	28,201	31,748	31,748	31,748
110-92000-59960-000	Other Financing Uses Trans Out	363,649	363,649	0	0	0
110-92000-59961-000	Unexpended Education Funds	0	0	0	0	0
110-92000-59980-000	Bond Issuance Costs	0	0	0	0	0
	TOTAL Other Financing Sources/Uses	912,369	912,369	565,454	611,710	611,710
DEFAULT ACCOUNT						
110-99999-99999-000	DEFAULT DISCOUNT ACCOUNT	0	0	0	0	0
	TOTAL DEFAULT ACCOUNT	0	0	0	0	0
	TOTAL BUDGET TOTAL	14,696,385	14,601,795	14,688,911	14,987,007	15,107,007

TOWN GOVERNMENT

ESTIMATES OF REVENUE

2020-2021

BUDGET WORKSHEET - REVENUES
 Report Sequence = Department
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 Level of Detail = Account Number; Level = 9

Fund: GENERAL FUND - GEN20/21

Budget Year: July 2020 thru June 2021

Account Number	Account Name	2018-2019 Budget (1)	2018-2019 Actual (2)	2019-2020 Budget (3)	2020-2021 BOS Revised (6)	2020-2021 BOF Approved (7)
INTERGOVERNMENTAL						
110-11000-43220-000	TELEPHONE ACCESS GRANT SBC	6,629	6,506	6,506	7,216	7,216
110-11000-43222-000	LEVEL 3 COMM.CO.LP TAX	2,163	2,199	2,199	0	0
110-11000-43224-000	MOHEGAN-PEQUOT GRANT	12,010	12,010	12,010	12,010	12,010
110-11000-43229-000	PY Unliquidated Encumbrances	0	1,843	0	0	0
110-11000-43230-000	FEMA	0	0	0	0	0
110-11000-43231-000	TOWN AID ROADS	73,228	219,665	146,447	146,768	146,768
110-11000-43232-000	BOE-Bus Garage Usage	6,000	6,000	6,000	6,000	6,000
110-11000-43237-000	Intergovern. Rev	19,788	50,895	48,080	48,080	48,080
110-11000-43238-000	Newsletter revenues	8,000	11,875	8,000	10,160	10,160
110-12000-43213-000	CT Clean Energy Fund Grant	0	0	0	0	0
110-12000-44900-000	RENTAL - TOWN HALL	0	0	0	0	0
	TOTAL INTERGOVERNMENTAL	127,818	310,993	229,242	230,234	230,234
Earl Smith Senior Center						
110-12500-44200-000	SrCtr-Program Revenue	1,700	1,833	1,700	2,700	2,700
	TOTAL Earl Smith Senior Center	1,700	1,833	1,700	2,700	2,700
APPROPRIATION OF FUND BALANCE						
110-13000-48120-000	USE OF SURPLUS FUNDS	0	0	28,000	0	0
	TOTAL APPROPRIATION OF FUND BALANCE	0	0	28,000	0	0
INTERGOVERNMENTAL						
110-14000-43207-000	MACH EQUIP/COMM MV REIMB	0	0	0	0	0
110-14000-43209-000	AIRCRAFT REIMB	0	0	0	0	0
110-14000-43212-000	TAX RELIEF - ELDERLY	20,285	0	0	0	0
110-14000-43216-000	DISABILITY EXEMPT REIMB.	1,270	924	971	0	0
110-14000-43217-000	VETERANS REIMBURSEMENT	1,500	1,700	1,450	0	0
110-14000-43218-000	BOAT SAFETY/MISC GRANTS	0	0	0	0	0
110-14000-43222-000	PMTS. IN LIEU OF TAXES	40	2,817	2,817	2,817	2,817
110-14000-43223-000	PYMT IN LIEU OF TXS - AHA	10,000	10,000	10,000	10,000	10,000
110-14000-43224-000	Pymt In Lieu of TxS - other	0	0	9,670	8,059	8,059
110-14000-46212-000	MISC.	0	0	0	553	553

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Fund: GENERAL FUND - GEN20/21

Budget Year: July 2020 thru June 2021

Account Number	Account Name	2018-2019 Budget (1)	2018-2019 Actual (2)	2019-2020 Budget (3)	2020-2021 BOS Revised (6)	2020-2021 BOF Approved (7)
TOTAL INTERGOVERNMENTAL		33,095	15,441	24,909	21,429	21,429
TAX COLLECTOR						
110-16000-41100-000	CURRENT YEAR LEVY	10,250,628	10,230,027	10,543,486	10,896,007	11,016,007
110-16000-41200-000	PRIOR YEAR LEVY	78,000	177,019	80,000	83,000	83,000
110-16000-41300-000	INTEREST & LIEN FEES	40,000	86,523	44,000	44,000	44,000
110-16000-41400-000	Motor Vehicle Supplemental	65,000	128,570	67,000	75,000	75,000
110-16000-41600-000	SUSPENSE TAX	150	2,004	0	0	0
110-16000-41700-000	SUSPENSE INTEREST	0	1,399	0	0	0
110-16000-46212-000	MISC.	0	168	70	75	75
110-16000-47100-000	Tax Refunds-Current Yr	0	(4,031)	0	0	0
110-16000-47101-000	Tax Refunds-Prior Yrs	0	(4,040)	0	0	0
TOTAL TAX COLLECTOR		10,433,778	10,617,642	10,734,556	11,098,082	11,218,082
Finance Department						
110-17000-46111-000	INTEREST ON INVESTMENTS	13,000	50,593	17,000	50,000	50,000
110-17000-46212-000	FIN-MISC.	11,000	7,087	12,000	11,000	11,000
110-17000-46229-000	Proceeds from Sales of Assets	0	100	0	500	500
110-17000-46230-000	OPERATING TRANSFERS IN	0	0	0	0	0
TOTAL Finance Department		24,000	57,780	29,000	61,500	61,500
TOWN CLERK						
110-18000-42110-000	HUNTING/FISHING LICENSE	75	104	100	100	100
110-18000-42111-000	MARRIAGE LICENSES	150	208	150	150	150
110-18000-42120-000	TnCk-Dog License Fee	550	570	450	500	500
110-18000-42122-000	OPEN SPACE RECAPTURE TAX	1,000	12,480	2,500	6,000	6,000
110-18000-44100-000	COPIES OF RECORDS	4,500	5,409	4,500	5,000	5,000
110-18000-44500-000	RECORDING FEE	18,000	16,711	18,000	16,000	16,000
110-18000-44800-000	CONVEYANCE TAX	30,000	29,237	30,000	29,000	29,000
110-18000-46212-000	TnCk-MISC.	3,500	4,636	3,500	4,000	4,000
TOTAL TOWN CLERK		57,775	69,355	59,200	60,750	60,750
RECYCLING/TRANSFER STATION						
110-34000-46000-000	TrSt-OTHER	1,500	2,992	2,000	2,400	2,400

BUDGET WORKSHEET - REVENUES

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Fund: GENERAL FUND - GEN20/21

Budget Year: July 2020 thru June 2021

Account Number	Account Name	2018-2019 Budget (1)	2018-2019 Actual (2)	2019-2020 Budget (3)	2020-2021 BOS Revised (6)	2020-2021 BOF Approved (7)
TOTAL	RECYCLING/TRANSFER STATION	1,500	2,992	2,000	2,400	2,400
PLANNING & ZONING						
110-51000-42213-000	ZONING PERMITS	1,500	3,132	2,000	3,000	3,000
110-51000-42311-000	P&Z-REIMBURSEMENT FOR SERVICES	1,000	0	500	500	500
110-51000-46212-000	P&Z-Miscellaneous	500	0	500	100	100
TOTAL	PLANNING & ZONING	3,000	3,132	3,000	3,600	3,600
Inland Wetlands & Watercourses						
110-53000-42310-000	Wetlands Permits	700	744	700	750	750
110-53000-42311-000	IW-REIMBURSEMENT PLAN REVIEW	0	0	0	0	0
TOTAL	Inland Wetlands & Watercourses	700	744	700	750	750
BUILDING DEPARTMENT						
110-54000-42210-000	BUILDING PERMITS	45,000	45,629	48,000	46,500	46,500
TOTAL	BUILDING DEPARTMENT	45,000	45,629	48,000	46,500	46,500
EDUCATION						
110-60000-43109-000	E.O.SMITH TRANSPORTATION	0	0	0	0	0
110-60000-43110-000	EDUCATION ASSISTANCE (ECS)	3,604,370	3,612,295	3,528,605	3,459,062	3,459,062
110-60000-43113-000	REGULAR TRANSPORTATION	0	0	0	0	0
110-60000-43126-000	Prior Year Adjustments	0	0	0	0	0
TOTAL	EDUCATION	3,604,370	3,612,295	3,528,605	3,459,062	3,459,062
Other Financing Sources/Uses						
110-92000-49980-000	Bond Issuance Proceeds	0	0	0	0	0
110-92000-49981-000	Use of Fund Balance	0	0	0	0	0
TOTAL	Other Financing Sources/Uses	0	0	0	0	0
TOTAL	BUDGET TOTAL	14,332,736	14,737,836	14,688,911	14,987,007	15,107,007

TOWN OF ASHFORD
RECREATION FUND BUDGET

2020-2021

B U D G E T W O R K S H E E T - E X P E N D I T U R E S

Report Sequence = Department

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Level of Detail = Account Number; Level = 9

Fund: RECREATION FUND - REC20/21

Budget Year: July 2020 thru June 2021

Account Number	Account Name	2018-2019 Budget (1)	2018-2019 Actual (2)	2019-2020 Budget (3)	2020-2021 BOS Revised (6)	2020-2021 BOF Approved (7)
RECREATION PROGRAMS						
220-43100-53400-000	OTHER PROF. & TECH. SERVICES	9,000	3,938	7,000	6,000	6,000
220-43100-56815-000	PROGRAM EXPENSE	22,000	20,892	24,000	22,000	22,000
220-43100-56819-000	Rec-Grant Funded Programs	0	1,265	0	0	0
	TOTAL RECREATION PROGRAMS	31,000	26,095	31,000	28,000	28,000
ADMINISTRATION						
220-43300-51330-000	REC DIRECTOR WAGES	47,453	47,453	48,876	42,905	42,905
220-43300-51560-000	PART-TIME SALARIES	0	359	0	500	500
220-43300-52311-000	MEMBERSHIP FEES	400	410	400	400	400
220-43300-55411-000	MILEAGE REIMBURSEMENT	700	661	700	700	700
220-43300-55512-000	ADVERTISING	500	0	500	200	200
220-43300-55514-000	POSTAGE	800	0	600	100	100
220-43300-55521-000	TELEPHONE	1,000	0	1,000	0	0
220-43300-56816-000	COPIER SUPPLIES	800	0	600	100	100
220-43300-56817-000	OFFICE SUPPLIES	900	409	700	500	500
220-43300-57505-000	Rec Non Capital Equipment	0	0	600	500	500
	TOTAL ADMINISTRATION	52,553	49,292	53,976	45,905	45,905
GROUND MAINTENANCE						
220-43400-54110-000	ELECTRICITY INTERIOR	500	536	650	650	650
220-43400-54218-000	MAINT. OF TOWN PROPERTY	1,500	2,908	2,387	2,250	2,250
220-43400-54300-000	RENTALS	1,100	1,130	1,200	1,200	1,200
220-43400-54410-000	MOWING	5,000	5,400	6,500	5,400	5,400
220-43400-55527-000	CONTRACTED SERVICES	2,200	2,586	2,200	2,200	2,200
220-43400-56815-000	PROGRAM EXPENSE	1,000	1,385	1,000	750	750
	TOTAL GROUND MAINTENANCE	11,300	13,945	13,937	12,450	12,450
EMPLOYEE BENEFITS						
220-71000-52110-000	REC DEPT FICA	2,478	2,551	2,602	2,182	2,182
220-71000-52111-000	REC-WORKER'S COMPENSATION	2,600	2,572	2,408	2,729	2,729
220-71000-52113-000	REC DEPT MEDICARE	579	597	609	510	510
220-71000-52114-000	Rec-Retirement Program	3,322	3,322	3,322	3,003	3,003
220-71000-52210-000	REC-HEALTH INSURANCE	22,382	21,606	22,362	25,091	25,091

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Fund: RECREATION FUND - REC20/21

Budget Year: July 2020 thru June 2021

Account Number	Account Name	2018-2019 Budget (1)	2018-2019 Actual (2)	2019-2020 Budget (3)	2020-2021 BOS Revised (6)	2020-2021 BOF Approved (7)
220-71000-52211-000	REC-DENTAL INSURANCE	1,285	1,224	1,285	1,345	1,345
220-71000-52316-000	REC-LIFE INSURANCE	84	90	84	90	90
	TOTAL EMPLOYEE BENEFITS	32,730	31,961	32,673	34,951	34,951
	TOTAL BUDGET TOTAL	127,583	121,293	131,586	121,306	121,306

BUDGET WORKSHEET - REVENUES
 Report Sequence = Department
 Account = First thru Last; Mask = ###-####-####-###
 Level of Detail = Account Number; Level = 9

Fund: RECREATION FUND - REC20/21

Budget Year: July 2020 thru June 2021

Account Number	Account Name	2018-2019 Budget (1)	2018-2019 Actual (2)	2019-2020 Budget (3)	2020-2021 BOS Revised (6)	2020-2021 BOF Approved (7)
RECREATION COMMISSION						
220-43000-43207-000	Rec-Grants Received	0	1,438	0	0	0
220-43000-43229-000	Rec-PY Unliquidated Encumbranc	0	84	0	0	0
220-43000-44200-000	RECREATION COMMISSION	42,000	34,208	42,000	42,000	42,000
220-43000-44210-000	APRC-Donations Received	0	0	0	0	0
220-43000-47110-000	APRC-from General Fund	85,583	85,583	89,586	79,306	79,306
	TOTAL RECREATION COMMISSION	127,583	121,313	131,586	121,306	121,306
Other Financing Sources/Uses						
220-92000-46230-000	Rec-Oper. Transfer In	0	0	0	0	0
	TOTAL Other Financing Sources/Uses	0	0	0	0	0
	TOTAL BUDGET TOTAL	127,583	121,313	131,586	121,306	121,306

TOWN OF ASHFORD

ANIMAL CONTROL FUND BUDGET

2020-2021

BUDGET WORKSHEET - EXPENDITURES

Report Sequence = Department

Account = First thru Last; Mask = ###-####-####-###

Level of Detail = Account Number; Level = 9

Fund: ANIMAL CONTROL - AC 20/21

Budget Year: July 2020 thru June 2021

Account Number	Account Name	2018-2019 Budget (1)	2018-2019 Actual (2)	2019-2020 Budget (3)	2020-2021 BOS Revised (6)	2020-2021 BOF Approved (7)
Animal Control						
210-21100-51511-000	Animal Control Officer	11,826	11,826	12,298	12,601	12,601
210-21100-51512-000	ASST ANIMAL CONTROL OFCR	600	1,676	600	2,000	2,000
210-21100-54110-000	AC-ELECTRICITY	2,000	1,108	2,000	1,000	1,000
210-21100-54208-000	AC-BUILDING MAINTENANCE	100	1,247	100	100	100
210-21100-54213-000	AC-CLEANING/SANITIZING	150	61	100	100	100
210-21100-54224-000	AC-Vehicle Repairs	0	1,383	500	100	100
210-21100-55410-000	AC-CONFERENCE/DUES/SCHOOL	130	0	130	0	0
210-21100-55411-000	AC-MILEAGE	700	43	250	25	25
210-21100-55512-000	AC-ADVERTISING	75	0	75	75	75
210-21100-55514-000	AC-Postage	190	193	200	200	200
210-21100-55521-000	AC-TELEPHONE	625	346	625	350	350
210-21100-55527-000	AC-CONTRACTED SVC-SEPTIC	185	0	185	200	200
210-21100-55531-000	VET EXPENSE	2,000	3,010	2,000	1,000	1,000
210-21100-56313-000	AC-PROPANE	100	1,527	500	1,000	1,000
210-21100-56411-000	AC-Gasoline	0	56	0	100	100
210-21100-56510-000	FEED	500	380	300	150	150
210-21100-56815-000	AC-Program Expense	525	470	500	475	475
210-21100-56817-000	AC-OFFICE SUPPLIES	220	92	225	100	100
210-21100-56818-000	FEES TO STATE OF CONN.	3,450	3,359	3,100	3,100	3,100
210-21100-57505-000	AC-Non Capital Equipment	0	0	100	0	0
	TOTAL Animal Control	23,376	26,777	23,788	22,676	22,676
EMPLOYEE BENEFITS						
210-71000-52110-000	AC-FICA	770	837	800	905	905
210-71000-52111-000	AC-WORKERS COMPENSATION	274	274	285	285	285
210-71000-52113-000	AC-MEDICARE	180	196	187	212	212
	TOTAL EMPLOYEE BENEFITS	1,224	1,307	1,272	1,402	1,402
	TOTAL BUDGET TOTAL	24,600	28,084	25,060	24,078	24,078

B U D G E T W O R K S H E E T - R E V E N U E S

Report Sequence = Department

Account = First thru Last; Mask = ###-####-####-###

Level of Detail = Account Number; Level = 9

Fund: ANIMAL CONTROL - AC 20/21

Budget Year: July 2020 thru June 2021

Account Number	Account Name	2018-2019 Budget (1)	2018-2019 Actual (2)	2019-2020 Budget (3)	2020-2021 BOS Revised (6)	2020-2021 BOF Approved (7)
APPROPRIATION OF FUND BALANCE						
210-13000-48120-000	AC Use of Fund Balance	0	0	0	4,018	4,018
	TOTAL APPROPRIATION OF FUND BALANCE	0	0	0	4,018	4,018
ANIMAL CONTROL						
210-21100-42120-000	DOG LICENSE	0	0	0	0	0
210-21100-42125-000	FEES & REDEMPTIONS	100	35	100	100	100
210-21100-42126-000	STATE ADOPTION PROGRAM	0	0	0	0	0
210-21100-43237-000	AC-Intergovernmental Revenue	0	0	0	0	0
210-21100-44210-000	AC-Donations Received	0	410	0	0	0
210-21100-46215-000	DOG FEE TO STATE	5,500	5,358	5,100	5,100	5,100
210-21100-47110-000	Dog-from General Fund	19,000	19,000	19,860	14,860	14,860
	TOTAL ANIMAL CONTROL	24,600	24,803	25,060	20,060	20,060
	TOTAL BUDGET TOTAL	24,600	24,803	25,060	24,078	24,078

TOWN OF ASHFORD
YOUTH AND SOCIAL SERVICES
2020-2021

BUDGET WORKSHEET - EXPENDITURES

Report Sequence = Department

Account = First thru Last; Mask = ###-####-####-###

Level of Detail = Account Number; Level = 9

Fund: ASHFORD YOUTH SERV.BUREAU - YSB20/21

Budget Year: July 2020 thru June 2021

Account Number	Account Name	2018-2019 Budget (1)	2018-2019 Actual (2)	2019-2020 Budget (3)	2020-2021 BOS Revised (6)	2020-2021 BOF Approved (7)
ASHFORD YOUTH SERVICES						
225-48000-51330-000	Yth/SS Director	47,300	49,732	49,187	50,424	50,424
225-48000-51560-000	AYSB PART-TIME SALARIES	0	0	0	0	0
225-48000-55411-000	Yth/SS-Mileage	0	191	300	300	300
225-48000-55527-000	YthSvc-Contracted Services	0	0	0	0	0
225-48000-56815-000	YthSvcs-Program Expense	9,062	13,696	12,000	12,000	12,000
225-48000-56819-000	Yth/SS-Newman Fund	0	0	0	0	0
225-48000-56822-000	Yth/SS-NECASA	2,265	0	2,265	2,265	2,265
225-48000-57505-000	Yth/SS-Non-Capital Equipment	0	0	0	0	0
	TOTAL ASHFORD YOUTH SERVICES	58,627	63,619	63,752	64,989	64,989
EMPLOYEE BENEFITS						
225-71000-52110-000	AYSB FICA EXPENSE	2,933	3,158	3,124	3,201	3,201
225-71000-52111-000	SS Workers Compensation	0	0	1,117	1,151	1,151
225-71000-52113-000	AYSB MEDICARE EXPENSE	686	739	731	749	749
225-71000-52114-000	Yth/SS-Retirement Program	0	0	0	3,443	3,443
225-71000-52210-000	Yth/SS Health Insurance	1,200	1,200	1,200	1,200	1,200
225-71000-52316-000	Yth/SS-Life Insurance	83	90	90	95	95
	TOTAL EMPLOYEE BENEFITS	4,901	5,186	6,261	9,838	9,838
	TOTAL BUDGET TOTAL	63,528	68,805	70,013	74,828	74,828

B U D G E T W O R K S H E E T - R E V E N U E S

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = ###-####-####-###

Level of Detail = Account Number; Level = 9

Fund: ASHFORD YOUTH SERV.BUREAU - YSB20/21

Budget Year: July 2020 thru June 2021

Account Number	Account Name	2018-2019 Budget (1)	2018-2019 Actual (2)	2019-2020 Budget (3)	2020-2021 BOS Revised (6)	2020-2021 BOF Approved (7)
APPROPRIATION OF FUND BALANCE						
225-13000-48120-000	Yth/SS Use of Fund Balance	0	0	0	14,060	14,060
TOTAL	APPROPRIATION OF FUND BALANCE	0	0	0	14,060	14,060
ASHFORD YOUTH SERVICES						
225-48000-43206-000	Yth/SS-State Matching Grant	14,000	14,000	14,000	14,000	14,000
225-48000-43207-000	Yth/SS-Other Grants	13,062	17,732	17,000	5,755	5,755
225-48000-46212-000	YthSvcs-Miscellaneous	6,000	7,038	5,000	7,000	7,000
225-48000-46819-000	Yth/SS-Newman Fund	0	0	0	0	0
225-48000-46822-000	Yth/SS-NECASA	2,265	2,265	2,265	2,265	2,265
225-48000-47110-000	YthSvcs-from General Fund	28,201	28,201	31,748	31,748	31,748
TOTAL	ASHFORD YOUTH SERVICES	63,528	69,235	70,013	60,768	60,768
TOTAL	BUDGET TOTAL	63,528	69,235	70,013	74,828	74,828

TOWN OF ASHFORD
CAPITAL IMPROVEMENT BUDGET
2020-2021

B U D G E T W O R K S H E E T - E X P E N D I T U R E S

Report Sequence = Department

Account = First thru Last; Mask = ###-####-####-###

Level of Detail = Account Number; Level = 9

Fund: Capital Improvement Bdgt - CAP20/21

Budget Year: July 2020 thru June 2021

Account Number	Account Name	2018-2019 Budget (1)	2018-2019 Actual (2)	2019-2020 Budget (3)	2020-2021 BOS Revised (6)	2020-2021 BOF Approved (7)
BOARD OF SELECTMEN						
227-11000-58819-000	Brownfields	173,957	127,175	46,782	0	0
	TOTAL BOARD OF SELECTMEN	173,957	127,175	46,782	0	0
KNOWLTON HALL OPER/MAINT						
227-12000-58817-000	Cap-Knowlton Hall Generator	0	0	0	39,500	39,500
	TOTAL KNOWLTON HALL OPER/MAINT	0	0	0	39,500	39,500
ASSESSOR'S OFFICE						
227-14000-58106-000	CapBdgt-Revaluation	11,669	11,669	11,669	15,000	15,000
227-14000-58107-000	Assessor software conversion	0	0	9,500	7,500	7,500
	TOTAL ASSESSOR'S OFFICE	11,669	11,669	21,169	22,500	22,500
EMERGENCY SERVICES						
227-22000-57114-000	Fire truck	77,437	77,437	0	74,250	74,250
227-22000-57228-000	Fire Dept Vehicle Repairs	0	0	0	0	0
227-22000-57277-000	Fire Dept Equipment	16,080	16,080	41,200	0	0
227-22000-57277-002	Fire Dept Equip-Radios/related	15,000	15,000	0	0	0
	TOTAL EMERGENCY SERVICES	108,517	108,517	41,200	74,250	74,250
PUBLIC WORKS DEPARTMENT						
ROAD & BRIDGES						
227-32000-55528-000	CapBdgt-DPW Road Resurfacing	204,514	204,274	196,450	255,000	255,000
227-32000-57230-000	CapBdgt-DPW Dump Trk	31,232	31,232	0	0	0
	TOTAL ROAD & BRIDGES	235,746	235,506	196,450	255,000	255,000
DPW Maintenance of Equipment						
227-33000-57229-000	Cap-DPW Pick up purchase	15,044	15,044	0	0	0

BUDGET WORKSHEET - EXPENDITURES

Report Sequence = Department

Account = First thru Last; Mask = ###-####-####-###

Level of Detail = Account Number; Level = 9

Fund: Capital Improvement Bdgt - CAP20/21

Budget Year: July 2020 thru June 2021

Account Number	Account Name	2018-2019 Budget (1)	2018-2019 Actual (2)	2019-2020 Budget (3)	2020-2021 BOS Revised (6)	2020-2021 BOF Approved (7)
227-33000-57231-019	Cap-Man Lift	0	0	38,000	0	0
227-33000-57231-021	DPW-Eq. Purch Mower	30,760	30,760	30,761	0	0
TOTAL DPW Maintenance of Equipment		45,804	45,804	68,761	0	0
TOTAL PUBLIC WORKS DEPARTMENT		281,550	281,310	265,211	255,000	255,000
Recreation						
227-43000-54230-000	Playscape Equipment	0	0	30,000	30,000	30,000
TOTAL Recreation		0	0	30,000	30,000	30,000
ASHFORD HISTORICAL PROPERTIES						
227-57000-54210-000	Historical Prop. Repairs	0	0	17,000	5,000	5,000
TOTAL ASHFORD HISTORICAL PROPERTIES		0	0	17,000	5,000	5,000
ASHFORD BOARD OF EDUCATION						
227-61000-55528-000	Cap-Finance Software	0	0	86,800	0	0
227-61000-57111-000	CapBdgt-Sch Bus	83,692	83,692	85,000	88,000	88,000
227-61000-57113-000	School Van Replacements	23,236	23,236	0	0	0
227-61000-58815-003	Cap-School Facility Tech Space	18,000	18,000	0	0	0
227-61000-58815-004	Cap-School Facility-Roof	0	0	0	0	0
TOTAL ASHFORD BOARD OF EDUCATION		124,928	124,928	171,800	88,000	88,000
Other Financing Sources/Uses						
227-92000-59960-000	Cap-Op Transfer Out	15,573	15,573	0	0	0
TOTAL Other Financing Sources/Uses		15,573	15,573	0	0	0
TOTAL BUDGET TOTAL		716,194	669,172	593,162	514,250	514,250

B U D G E T W O R K S H E E T - R E V E N U E S

Report Sequence = Department

Account = First thru Last; Mask = ###-####-####-###

Level of Detail = Account Number; Level = 9

Fund: Capital Improvement Bdgt - CAP20/21

Budget Year: July 2020 thru June 2021

Account Number	Account Name	2018-2019 Budget (1)	2018-2019 Actual (2)	2019-2020 Budget (3)	2020-2021 BOS Revised (6)	2020-2021 BOF Approved (7)
INTERGOVERNMENTAL						
227-11000-43225-000	CapImp-LoCIP Grant	58,058	57,925	49,763	49,763	49,763
227-11000-43237-000	Cap-Intergovern. Revenue	0	0	0	50,000	50,000
227-11000-43239-000	Non-Governmental Grants	30,761	30,760	54,761	2,500	2,500
227-11000-44201-000	CapImp-CNR Revenue	359,067	359,067	228,169	215,604	215,604
227-11000-48819-000	Brownfields-DECD	0	127,175	0	0	0
	TOTAL INTERGOVERNMENTAL	447,886	574,927	332,693	317,867	317,867
TOWN AID ROAD GRANT						
227-30000-43214-000	Cap Imp-Town Aid Rd Grant	73,228	73,228	146,447	146,768	146,768
	TOTAL TOWN AID ROAD GRANT	73,228	73,228	146,447	146,768	146,768
Other Financing Sources/Uses						
227-92000-46230-000	CapBdgt-Operating Transfer In	0	1,544	0	49,615	49,615
227-92000-46230-112	Cap-Op Transfer In-BOE	0	4,000	29,000	0	0
	TOTAL Other Financing Sources/Uses	0	5,544	29,000	49,615	49,615
	TOTAL BUDGET TOTAL	521,114	653,699	508,140	514,250	514,250

TOWN OF ASHFORD

**FIVE YEAR
LOCAL CAPITAL IMPROVEMENT PLAN**

FYE 2021 through FYE 2025

2020-2021 Capital Projects (revised for Public Hearing 5/6/2020)

		2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
		budgeted	proposed					
PUBLIC WORKS								
Road resurfacing		196,210	255,000		195,000	195,000	195,000	195,000
Dump truck lease								
Salt Shed repair						100,000		
Cushman road - pipe repair								
Pavement preservation crack sealer								
mini excavator					100,000			
Eversource over-rail mower		30,761						
ET220 Firetruck retrofit								
SUBTOTAL		226,971	255,000		295,000	295,000	195,000	195,000
REVALUATION								
		11,669	15,000		15,000	15,000	15,000	15,000
SUBTOTAL		11,669	15,000		15,000	15,000	15,000	15,000
FIRE DEPARTMENT								
Fire truck	lease 5 years		74,250		74,250	74,250	74,250	74,250
Equipment replacement - Scott packs		41,200						
SUBTOTAL		41,200	74,250		74,250	74,250	74,250	74,250
ASHFORD SCHOOL								
School bus		85,000	88,000		88,000	88,000	88,000	88,000
School bus			0					
Van replacement					30,000			
Financial System (Town & BOE)		86,800						
SUBTOTAL		171,800	88,000		118,000	88,000	88,000	88,000
TOWN PROJECTS								
Historical Society			5,000					
AMP playscape replacement		30,000	30,000		30,000			
Ashford Academy painting		17,000						
Knowlton Hall generator			39,500					
Assessor Vision software conversion		9,500	7,500					
SUBTOTAL		56,500	82,000		30,000			
TOTAL			514,250		532,250	472,250	372,250	372,250
SUGGESTED FUNDING								
LOCIP		49,763	49,763					
Town Aid Road		146,447	146,768					
CNR		252,169	215,604					
From Undesignated FB Insurance payment (bus)			49,615					
DEMHS			50,000					
Local Support (Taxes)								
Eversource mower reimbursement		30,761						
Ashford School 1% Fund		29,000						
Ashford Historical Society			2500					
TOTAL		508,140	514,250		0	0	0	0

TOWN OF ASHFORD, CONNECTICUT
Schedule of Authorized Capital Projects and Purchases
Capital Nonrecurring Fund
For the Year Ended June 30, 2019

Capital Project	Original Capital Authorization	Amendments	Final Capital Authorizations	Current Year Expenditures	Capital Authorizations Carried Forward
Capital Nonrecurring Fund:					
Brownfields - Wagon Shed Property	\$ 173,957	\$ -	\$ 173,957	\$ 127,175	\$ 46,782
Revaluation	11,669	-	11,669	11,669	-
Fire Truck	77,438	(1)	77,437	77,437	-
Fire Department Equipment	17,000	(920)	16,080	16,080	-
Fire Truck Vehicle Repairs	15,000	(15,000)	-	-	-
Fire Department Equipment - Radios	-	15,000	15,000	15,000	-
Road Resurfacing	204,514	-	204,514	204,274	240
Public Works Dump Truck	31,232	-	31,232	31,232	-
Public Works Pickup Truck	13,500	1,544	15,044	15,044	-
Public Works Mower Purchase	30,761	(1)	30,760	30,760	-
Truck Retrofit	579	(579)	-	-	-
School Bus	85,000	(1,308)	83,692	83,692	-
School Van Replacements	30,000	(6,764)	23,236	23,236	-
School Facility Tech Space	20,000	4,000	24,000	18,000	6,000
Total Committed Fund Balance	\$ 710,650	\$ (4,029)	\$ 706,621	\$ 653,599	\$ 53,022

See accountant's report.

TOWN OF ASHFORD
PROPOSED MIL RATE CALCULATION
2020-2021

**Town of Ashford
Mill Rate Calculation
set at Board of Finance Meeting
Held virtually May 28, 2020
2020-2021 Fiscal Year**

EXPENDITURES:

General Government	\$ 3,436,582
Ashford School	\$ 7,768,893
Region 19 (E.O. Smith High School)	<u>\$ 3,901,532</u>
	\$ 15,107,007

NON-PROPERTY TAX REVENUES:

Town Revenues	\$ 422,263
State Revenues	\$ 3,668,737
Use of Fund Balance	<u>\$ -</u>
	\$ 4,091,000

AMOUNT TO BE RAISED BY TAXES:

Expenditures less Non Property-Tax Revenues	\$ 11,016,007
Fire Department Abatements	<u>\$ 15,750</u>
	\$ 11,031,757

NET COLLECTABLE GRAND LIST - October 1, 2019

Net Taxable Grand List (reported by Assessor 3/13/2020)	\$ 305,594,167
Net Adjusted Taxable Grand List - 98% expected to be collected	\$ 299,482,284

2020-2021 MILL RATE CALCULATIONS:		
36.836	Mills to raise	\$ 11,031,757
	Total Taxes Generated 2020-2021	\$ 11,031,757
<i>Increase over 19-20 mil rate</i>	<i>1.375</i>	