

TOWN OF ASHFORD

2019-2020 Fiscal Year Budget

**Adopted at Referendum
Monday, June 3, 2019**

BOARD OF SELECTMEN

**Michael J. Zambo, First Selectman
Cathryn E. Silver-Smith, Selectman
William A. Falletti, Selectman**

BOARD OF FINANCE

**Charles E. Funk, Chairperson
Judith A. Austin, Clerk
Garth Bean
Jesse Burnham
Carl H. Pfalzgraf
Merrill P. Simpson**

**Angela C. Desanto, Alternate
Esther Jagodzinski, Alternate
John Kopec, Alternate**

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Board of Finance
Town of Ashford, Connecticut

June 6, 2019

Fellow Citizens of Ashford,

The attached budget is intended to provide you with information to evaluate the Town's adopted spending plan for FY 2019-2020, which was presented by the Board of Selectman during the **Annual Town Meeting on Monday, May 20, 2019 and adopted at referendum on June 3, 2019. Regional School District #19's budget passed at referendum on May 7, 2019.**

EXPENDITURES APPROVED DURING 2018-2019 FISCAL YEAR

No adjustments have been requested or made to the approved 2018-2019 budget.

2019-2020 BUDGET PREPARATION

During budget preparation, the Board of Finance reviews and considers many factors, some of which include:

- *Town of Ashford Financial Management Policies(attached)*
- *Ashford Board of Finance Budget Policies (attached)*
- Changes in GASB (Governmental Accounting Standards Board) requirements
- Current and Projected Debt Service
- Current and Projected Town, State and Federal Revenues
- Current and Projected Expenditures
- General Government Goals and Department Budget Requests
- Ashford Board of Education Budget Request
- Region 19 Board of Education Budget Request
- Capital Improvement Needs and Funding Sources
- Ashford Grand List: Currently estimated at \$303,793,134, an increase of \$2,540,910 (.84%)
 - Motor Vehicles: \$31,921,475
 - Real Estate & Personal Property: \$271,871,659
- Capital Non-Recurring Fund Balance
- General Fund Unassigned Balance
- Unexpended Education Fund Account (ref. CT Code, Sec. 10-248a)
- Education Minimum Budget Requirement (ref. CT Code, Sec. 10-261i)
- Recommendations made by the Board of Selectmen
- Comments and recommendations from other Ashford taxpayers

BUDGET HIGHLIGHTS

Total Spending Plan

Ashford's adopted total spending plan for 2019-2020 is \$15,197,051.

			<u>Increase/Decrease</u>	
General Fund (Operating) Budget	\$14,688,911	\$356,176	2.5%	Increase
General Government	3,335,045	94,254	2.9%	Increase
Ashford Board of Education	7,678,893	172,753	2.3%	Increase
Region 19 Board of Education	3,674,973	89,168	2.5%	Increase
Capital Improvements Budget	<u>\$ 508,140</u>	<u>\$12,974</u>	2.5%	Decrease
Total Spending Plan	\$15,197,051	\$ 343,201	2.26%	Increase

Mill Rates

Currently FY 18-19, Ashford's real estate and personal property equalized with motor vehicle mill rate is 34.767, with a mill valued at \$295,227. The adopted Ashford FY 2019-2020 town budget mill rate will result in an increase of .694 mills. This means that taxes for a home valued at \$200,000 and assessed at \$140,000 (70% of its value) would be \$97.16 more a year. A motor vehicle worth \$10,000 would see an increase of \$6.94.

The ****2019-2020 Ashford Property Tax Estimator**** is available under **Budget Information 2019-2020** on the Town website at www.ashfordtownhall.org to help you determine what your tax bill would be based on the proposed mill rate.

General Government

\$3,335,045

The Board of Selectmen presented to the BOF on February 21, an initial budget request of \$96,257 (2.8%) increase from the FY 18-19 budget. At the March 14 BOF meeting, the BOF approved a reduction of \$30,000 to the requested Selectmen's general government budget resulting in a \$66,257 (2.3%) increase from FY 18-19. After much consideration at their May 6, 2019 Special Meeting, the Board of Finance passed a motion to add \$28,000 to Contingency to fund State mandated teacher retirement costs if needed. This brings the increase for General Government budget to \$94,254 (2.9%). At their Special Meeting on June 6th the Board of Finance, noting the June 5th state legislatures adoption of a budget that did not include mandating teacher retirement costs to the towns, approved a motion to offset the Contingency expenditure by using the same amount from the Unassigned Fund Balance. This will result in a zero impact.

The BOS adopted budget increases are mainly attributable to:

- General wage increases
- Transfer station costs, the town now pays per ton to dispose of recyclables
- Employee Benefits, increased health insurance
- Fire Department, paid staff increase of 6 additional hours of coverage per day.
- Motion passed on 5-6-19 Special BOF meeting to add \$28,000 to Contingency for teacher retirement obligation.

Ashford Board of Education (BOE)

\$7,678,893

The Board of Education presented the BOF on March 7, an initial budget request of \$322,753 (4.3%) more than the FY 18-19 budget. At the March 21 BOF meeting, the BOF approved a reduction of \$150,000 to the BOE requested budget resulting in a \$172,753 (2.3%) increase from FY 18-19.

The BOE adopted budget increases are mainly attributable to:

- Certified staff contractual salary increases
- Health and Dental insurance premiums
- Paraeducator wage and staffing increases.

Copies of the Board of Education detailed budget are available in the Town Clerk's Office and on the School website.

Regional School District 19 Board of Education **\$3,674,973 (Ashford Share)**

The budget proposed by the Region 19 School Superintendent is \$18,980,400, a total increase of \$322,396 (1.73%), with Ashford's share to increase by \$89,168 (+2.5%). **This budget passed at referendum on May 7, 2019**

Total enrollment from the 3 member towns (Ashford, Willington and Mansfield) is projected to decrease from 947 to 909:

- o Ashford: decrease from 182 to 176 (-3.3%)
- o Mansfield: decrease from 556 to 532 (-4.3%)
- o Willington: decrease from 209 to 201 (-3.8%)

Capital Improvements

\$508,140

The Capital Improvement Projects budget has no impact on the proposed 2019-2020 mil-rate. State LOCIP, Town Aid Road, Eversource mower grants totaling \$226,971 will be used to offset primarily DPW capital expenses as well as the Eversource over-rail mower. BOE Non-lapsing Fund may fund \$29,000 toward a Finance system for the school and the town. The remaining \$252,169 of capital improvements will be funded by the Town's Capital Non-Recurring (CNR) Fund.

The proposed Capital Improvement Projects plan for 2019-2024 are described in the ***Five Year Capital Improvement Program 2019-2024*** section of this package.

Debt Service

At the end of the 2018 fiscal year, the Town had \$1,455,000 of long term bonded debt and \$166,959 of capital lease obligation outstanding. The Town maintains an "Aa3" rating from Moody's Investor Service for its general obligation debt.

State statutes limit the amount of general obligation debt the Town may issue to seven times its annual receipts from taxation. The current debt limitation for the Town is \$69,230,840 which significantly exceeds our current long-term debt.

Region 19 total estimated FY 18-19 debt service is \$283,674. For FY 19-20 debt service is comprised of principle \$155,000 and interest \$35,068 for a total of \$190,068 less reimbursements of \$55,068 for a total of \$135,000

Revenues

Non-property Town and State revenues are expected to decrease in the next fiscal year by \$84,060 overall, primarily due to Education Cost Sharing reductions from the State of Connecticut.

Fund Balances

The Town's General Fund and Capital Non-Recurring Fund balances fluctuate during the year due to normal incoming (revenue) and outgoing (payment) activity. At the end of each fiscal year these balances are audited by an outside firm and reported in Ashford's annual *Audited Financial Statements*, which is available for review on the Town web site, under the heading Town of Ashford Financial Statements, Supplemental Schedule, Federal & State Audits FYE June 30, 2018.

General Fund – Unassigned Fund Balance

All revenues the Town receives are captured in the General Fund. Revenues not designated for a specific purpose are considered Unassigned(uncommitted).

The June 30, 2018 audited Unassigned Fund balance was \$1,796,923, which was 12.4% of the year's General Fund Operating budget of \$14,332,736. A healthy Unassigned Fund balance is generally 10-15% of a town's Operating Budget.

As stated in *Ashford Financial Management Policies*, which are in keeping with auditor recommendations and are included in Moody's assessment of the Town's credit worthiness, we do not use the Unassigned Fund balance to offset Ashford's annual operating budget (decrease the mil rate); to do so would have an inherently destabilizing impact on current and future operating budgets. In the 2019-2020 budget we utilized \$28,000 from this fund to offset a Contingency expenditure included in the General Government Budget for proposed mandated teachers retirement costs. The State General Assembly did not approve this mandate.

The Board of Finance

- Maintains an Unassigned Fund balance of approximately 10% of the current year Operating budget to:
 - Ensure adequate cash flow during the fiscal year
 - Prevent the demand for short-term borrowing in the event of an emergency or if state revenues are lower than expected during the fiscal year. Note, Ashford's budget is decided prior to state budget finalization
- Transfers the Unassigned Fund amount in excess of 10% to the Capital Non-Recurring Fund, which is only used for large, one-time capital purchases (e.g., school bus) and projects (e.g., road resurfacing). This prevents large fluctuations in the mil rate from year-to-year for municipal purchases and improvements.

Capital Non-Recurring (CNR) Fund

The June 30, 2018 audited CNR Fund balance was \$625,170 with \$359,077 allocated for Capital Improvement expenditures for FY 18-19. At their May 23, 2019 meeting the Board of Finance approved a motion to transfer \$363,649 from the Unassigned Fund Balance to the CNR Fund for future road and town property repairs, school safety, buses and trucks, and other capital municipal needs. This transfer will leave enough funds in the Unassigned Fund to meet the 10%-15% fund balance requirement. Review the projects listed in the *Capital Improvement Budget* section of this budget package to see what projects were approved by the BOF.

On behalf of the Board of Finance I would like to thank you for your continued support. This was another unsettled year with State revenue figures unavailable until after the budget referendum. We remain committed to the financial security of our Citizens and our Town as a whole.

Please contact me at bofashford@ashfordtownhall.org if you have questions or comments for the BOF.

Respectfully yours,
Charles E. Funk IV, Chair

**TOWN OF ASHFORD
FINANCIAL MANAGEMENT POLICY
For Fiscal Year 2019-2020**

The Board of Finance has developed the following to aid current and future board members in planning, monitoring and communicating to the community the Town's approach to financial management. This policy will be periodically reviewed to keep it current.

FINANCIAL REPORTING PERFORMANCE

- The Town will adhere to full and open disclosure of all financial activity.
- Records will be maintained on a basis consistent with accepted municipal accounting standards.
- The Comprehensive Annual Financial Report will be prepared in conformity with generally accepted governmental accounting principles and financial reporting practices.
- An independent public accounting firm will be employed to perform an annual audit of all Funds, Authorities, Agencies and Grant Programs, and the annual audited report will be made available to the general public, bond and financial consultants, and other interested citizens and organizations. The audit will be completed and submitted to the Board of Finance within one hundred seventy-five (175) days of the close of the Town's fiscal year.
- 501(c)3 organizations that use funds provided by the Town must report how those funds were used to the Board of Finance on an annual basis.

FUND BALANCE

- The goal is to preserve the Town of Ashford's financial stability and maintain the Town's credit worthiness while ensuring a positive cash flow in the event of temporary revenue shortfalls and/or unanticipated major expenditures.
- The goal is to not use the undesignated fund balance for operating expenses, as this practice has an inherently destabilizing impact on current and future operating budgets.
- A year-to-year carryover fund balance will be maintained in an amount necessary for adequate cash flow and to prevent the demand for short-term borrowing. The undesignated fund balance should be approximately ten to fifteen (10-15) percent of the general fund operating budget.
- Fund balance in excess of the goal shall be transferred to the CNR Fund and used for one-time expenditures.
- Government Accounting Standards Board (GASB) fund classifications and hierarchies will be used for fund balance reporting.

CAPITAL IMPROVEMENTS PERFORMANCE

- Capital improvements will be based on long-range projected needs in order to minimize future maintenance, replacement and capital costs.
- All capital improvements should be made in accordance with the Town's five-year capital improvement program. The capital improvement program shall be revisited annually.

**TOWN OF ASHFORD
FINANCIAL MANAGEMENT POLICY
For Fiscal Year 2019-2020**

- The five-year capital improvement plan will be coordinated with the operating budget in order to maintain a reasonably stable total tax levy.
- Unanticipated capital improvements will be funded from CNR to the extent available.
- Before submission to the Board of Finance, the Board of Selectmen will identify the estimated cost and potential funding sources for each capital project proposed. Future operating costs associated with a proposed capital improvement will be evaluated before a decision is made to implement a project.
- Federal, State and other intergovernmental and private funding sources will be sought out and used as available to assist in financing capital improvements.

INVESTMENT PERFORMANCE

- A cash flow analysis of all funds will be developed on a regular basis. Collections, deposits and disbursement of all funds will be scheduled in a way as to ensure maximum case availability.
- Where permitted by law, cash from separate funds and sources will be pooled to maximize investment yields. Interest will be credited to the General Fund except where prohibited by law or where the source of the cash is from an individual or corporation to insure performance.
- Investment policy will be consistent with State law and will provide for security of principal as well as needed liquidity.

DEBT PERFORMANCE

- Long-term debt will be limited to those capital improvements that should not be financed from current revenues.
- The maturity date for any debt will not exceed the reasonably expected useful life of the project so financed.
- The total direct general obligation debt will not exceed statutory limits.
- The issuance of Bond, Tax and revenue Anticipation Notes will be avoided.
- An official statement will be prepared to be used in connection with all sales of bonds and notes.
- Good relations will be maintained with financial and bond rating agencies and a policy of full and open disclosure on every financial report and bond prospectus will be followed.

OPERATING EXPENDITURES PERFORMANCE

- The Board of Finance will propose, and the Town Meeting will adopt and maintain a balanced budget in which expenditures will not be allowed to exceed reasonable estimated resources and revenues.
- All current operation and maintenance expenses will be paid from the current revenue sources.

**TOWN OF ASHFORD
FINANCIAL MANAGEMENT POLICY
For Fiscal Year 2019-2020**

- The operating budget will provide for the adequate maintenance of capital assets and equipment.
- The budget will provide for adequate funding of all employee benefit programs and retirement systems.
- A budgetary control system will be maintained to enable adherence to the adopted budget. This will include a record keeping system to be adhered to by all programs and activities receiving annual town budget appropriations.
- A system of regular monthly financial reports comparing actual revenues and expenditures to be budgeted amounts will be prepared and maintained.
- An effective risk management program to minimize loss and reduce costs will be developed and implemented. The Board of Selectmen will ensure that adequate insurance programs are in place, including unemployment and worker's compensation insurance.
- Delivery of services by other public and private organizations will be encouraged whenever and wherever greater efficiency and effectiveness can be expected. Technology and productivity advancements that will help reduce or avoid increasing personnel costs as a proportion of the total budget, to use available resources more productively and creatively, and to avoid duplication of effort and resources.
- A Reserve Fund for Capital and Nonrecurring Expenditures will be maintained and will be adequately funded each year by a transfer from the General Fund Budget and by unanticipated one-time revenues.

REVENUE PERFORMANCE

- A diversified and stable revenue system will be maintained as protection from short-run fluctuations.
- Annual revenues will be estimated based on an objective and reasonable basis. The Board of Finance will project revenues annually during the budget cycle.
- Special Revenue Funds are used to account and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specific purposes other than debt service or capital projects.
 - One-time or special purpose revenues will only be used for capital expenditures or for expenditures required by the revenue (grants) and not to subsidize recurring personnel, operation or maintenance costs.
 - The creation of any new special revenue fund must be approved by the Board of Finance.
 - The purpose of the special revenue fund, and which revenues and other sources for the fund must be formally documented.
- All user charges and fees will be periodically re-evaluated at a level related to the cost of providing the services.
- Appropriate expansion and diversification of the tax base will be encouraged, and additional Federal and State revenues will be sought in order to reduce the reliance on the property tax due to its effect on individual homeowners.

**ASHFORD BOARD OF FINANCE
BUDGET POLICIES
For Fiscal Year 2019-2020**

1. Formal budgetary integration is employed by the Board of Finance as a management control device during the year for the General Fund and the Capital Projects Fund, which are the only funds with a legally adopted annual budget. The General Fund includes General Government, Debt Service, Ashford Board of Education, Ashford's portion of Region 19 Board of Education, outside financing sources such as the Babcock Library, Recreation and Fire Department. Budgetary comparisons are included in the appropriate financial statements and schedules.
2. Prior to **January 9, 2019**, each department head, office, agency, board or commission of the Town, supported wholly or in part from Town funds, shall submit budget requests in the form required by the Board of Selectmen so as to indicate the program, activities, and work accomplished in the current fiscal year and to be accomplished during the ensuing year. These shall be accompanied by detailed estimates of expenditures to be made and of revenues other than taxes to be collected during the ensuing fiscal year, along with such other information as may be requested by the Board of Selectmen.
3. On **February 21, 2019**:
 - a. The Board of Selectmen shall present to the Board of Finance:
 - A budget message outlining the financial situation of the Town government and describing the important features of the budget plan;
 - Statements of the Board of Selectmen's proposed operating program and expenditures for the Town functions and Town-supported functions, other than those of the Boards of Education, along with comparisons of amounts expended in the last completed fiscal year and estimated amounts to be expended in the current fiscal year;
 - Information on amounts of revenue, other than property taxes collected, by source, in the last completed fiscal year, estimates for the current and for the ensuing year, along with information and estimates regarding property tax revenues for the same periods;
 - Statements of the condition and estimated condition of the Town funds and of the debt service obligations of the Town, proposed capital improvements to be undertaken during the ensuing fiscal year or later years, and the proposed method of financing them;
 - And such other information as will assist the Board of Finance and the Town Meeting in deciding on an annual appropriation and a capital improvement program.
 - b. The Capital Improvement Committee shall present to the Board of Finance:
 - The financial and completion status of current Capital Improvement projects and purchases;
 - Proposed capital improvements and purchases to be undertaken during the ensuing fiscal year or later years, and the proposed method of financing them;
 - And such other information as will assist the Board of Finance and the Town Meeting in deciding on a capital improvement program.

**ASHFORD BOARD OF FINANCE
BUDGET POLICIES
For Fiscal Year 2019-2020**

4. On **March 7, 2019**, the Ashford Board of Education shall present to the Board of Finance and Board of Selectmen:
 - a. Statements of the Board of Educations' proposed operating program and expenditures for Ashford School, along with comparisons of amounts expended in the last completed fiscal year and estimated amounts to be expended in the current fiscal years;
 - b. Information on amounts of revenue in the last completed fiscal year, and estimates for the current and ensuing year;
 - c. And such other information as will assist the Board of Finance and the Town Meeting in deciding on an annual appropriation.
5. On **March 26, 2019**, the Region 19 Board of Education shall hold a Public Hearing to present the Superintendent's proposed budget. On **April 2, 2019** the Region 19 Board of Education shall adopt a finalized budget, which shall be presented at the Region 19 Annual Budget Meeting on **May 6, 2019**.
6. On **March 21, 2019**, the Ashford Board of Finance shall approve a proposed budget for presentation to the Town at Public Hearing. This will include General Government, Ashford Board of Education, Ashford Capital Improvement Plan and Region 19 Board of Education budget plans.
7. The Board of Finance shall hold at least one Public Hearing on the budget. A Public Hearing for the 2019-2020 budget shall be scheduled for **April 9, 2019**. Following the Public Hearing, the Board of Finance shall review the recommendations and adopt a proposed budget, including a recommended appropriation, which shall be published in the Ashford Citizen or a newspaper in general circulation in the Town at least five days prior to the annual Town Meeting for budget consideration.
8. The Annual Town Budget Meeting shall be held on **April 23, 2019**. This meeting shall consider the budget presented by the Board of Finance and may approve or lower the general Government, Ashford Board of Education and/or Capital projects budgets. (The Region 19 budget cannot be approved or lowered during this meeting as it is subject to a separate Region 19 referendum.) The Annual Budget meeting will adjourn to referendum to be held **May 7, 2019**. If the budget is not adopted at referendum by July 1, the last budget adopted by referendum shall remain in effect for the new fiscal year until a new budget is approved at referendum.
9. The level of control for all legally adopted budgets (the level at which expenditure may not legally exceed appropriations without Board of Finance and/or Town Meeting approval) is at the department level for the General Government portion of the General Fund. Budgetary transfers from one department to another within the General Government may be made by the Board of Finance. Transfers or new appropriations that exceed \$20,000 must be approved by consecutive actions of the Board of Selectmen, Board of Finance and a Town Meeting. The Ashford Board of Education and Region 19 Board of Education have full authority over transfers within their own budgets.
10. Except for encumbrance accounting in the General Fund, all budgets are prepared on the modified accrual basis of accounting. Encumbrance accounting, under which purchase orders, contracts, and other commitments are recorded in order to reserve that portion of the applicable appropriations, is employed as an extension of formal budgetary integration. Since the Town intends to honor contracts in process at year end, encumbrances outstanding as of June 30 are reported as reservations of fund balance, since they do not constitute expenditures or liabilities.
11. Unencumbered appropriations lapse at fiscal year-end, except for capital project budgets, which remain in effect until completion.

TOWN GOVERNMENT

ESTIMATES OF EXPENDITURES

2019-2020

BUDGET WORKSHEET - EXPENDITURES

Report Sequence = Department

Account = First thru Last; Mask = ###-#####-####-###

Level of Detail = Account Number; Level = 9

Fund: GENERAL FUND - GEN19/20

Budget Year: July 2019 thru June 2020

Account Number	Account Name	2017-2018 Budget (1)	2017-2018 Actual (2)	2018-2019 Budget (3)	2019-2020 BOF Approved (7)	2019-2020 Adopted (8)
BOARD OF SELECTMEN						
110-11000-51310-000	FIRST SELECTMAN	55,443	55,443	57,106	59,385	59,385
110-11000-51311-000	SELECTMEN	11,301	11,301	11,640	11,990	11,990
110-11000-51510-000	Executive Admin Asst.	49,278	49,278	50,756	52,782	52,782
110-11000-51560-000	BOS-PART-TIME SALARIES	12,000	5,579	7,500	8,500	8,500
110-11000-55410-000	BOS-CONF/DUES/SCHOOLS	200	45	200	200	200
110-11000-55411-000	BOS-MILEAGE REIMBURSEMENT	10		50	50	50
110-11000-55512-000	BOS-ADVERTISING	1,500	2,695	1,000	1,000	1,000
110-11000-55513-000	Sel-Printing & Binding	23,000	23,110	23,000	23,000	23,000
110-11000-55514-000	BOS-POSTAGE	250	125	250	250	250
110-11000-55527-000	BOS-CONTRACTED SERVICES	3,000	2,556	3,000	3,000	3,000
110-11000-56817-000	BOS-OFFICE SUPPLIES	400	585	400	400	400
110-11000-56825-000	BOS-MISC EXPENSES	500	247	500	500	500
110-11000-59514-000	BOS-VOLUNTEER INCENTIVE	10		10	10	10
110-11000-59515-000	MEMORIAL DAY EXPENSE	600	572	600	600	600
	TOTAL BOARD OF SELECTMEN	157,492	151,536	156,012	161,666	161,666
TOWN COUNSEL						
110-11100-53422-000	BOS-LEGAL FEES	20,000	9,235	20,000	15,000	15,000
110-11100-58209-000	BOS-LEGAL/ENGINEERING	27,500	16,583	20,000	20,000	20,000
	TOTAL TOWN COUNSEL	47,500	25,817	40,000	35,000	35,000
INFORMATION TECHNOLOGY						
110-11110-55527-000	CONTRACTED SERVICES	29,832	29,832	27,486	32,869	32,869
110-11110-57505-000	IT-Non Capital Equipment	8,450	8,450	10,550	7,450	7,450
	TOTAL INFORMATION TECHNOLOGY	38,282	38,282	38,036	40,319	40,319
KNOWLTON HALL OPER/MAINT						
110-12000-54110-000	KH-ELECTRICITY INTERIOR	9,000	9,104	9,000	9,000	9,000
110-12000-54114-000	KH-WATER	800	623	900	900	900
110-12000-54210-000	KH-BUILDING REPAIRS	6,500	1,590	5,000	5,000	5,000
110-12000-55521-000	KH-TELEPHONE	750	940	575	575	575
110-12000-55527-000	KH-CONTRACTED SERVICES	4,500	5,334	4,900	4,900	4,900
110-12000-56311-000	KH-FUEL OIL	10,250	6,799	9,000	9,000	9,000

B U D G E T W O R K S H E E T - E X P E N D I T U R E S

Report Sequence = Department

Account = First thru Last; Mask = ###-####-####-###

Level of Detail = Account Number; Level = 9

Fund: GENERAL FUND - GEN19/20

Budget Year: July 2019 thru June 2020

Account Number	Account Name	2017-2018 Budget (1)	2017-2018 Actual (2)	2018-2019 Budget (3)	2019-2020 BOF Approved (7)	2019-2020 Adopted (8)
TOTAL KNOWLTON HALL OPER/MAINT		31,800	24,390	29,375	29,375	29,375
TOWN OFFICE BLDG. OPER / MAINT						
110-12250-54110-000	TOB ELECTRICITY INTERIOR	17,500	20,094	17,500	17,500	17,500
110-12250-54114-000	TOB- WATER	1,500	1,592	1,700	1,700	1,700
110-12250-54210-000	TOB-BUILDING REPAIRS	3,500	1,553	3,500	3,500	3,500
110-12250-55521-000	TOB-TELEPHONE	7,000	6,378	6,500	6,500	6,500
110-12250-55527-000	TOB-CONTRACTED SERVICES	12,000	11,689	11,500	11,500	11,500
110-12250-56311-000	TOB-FUEL OIL	8,000	7,182	9,000	9,000	9,000
TOTAL TOWN OFFICE BLDG. OPER / MAINT		49,500	48,488	49,700	49,700	49,700
MAINTENANCE OF TOWN PROPERTY						
110-12300-51410-000	CUSTODIAL	8,000	6,734	8,240	8,240	8,240
110-12300-54110-000	TnProp-Electricity Interior	2,500	2,338	2,100	2,100	2,100
110-12300-54111-000	TnProp-CT Clean Energy		402	500	500	500
110-12300-54113-000	STREET LIGHTING	3,000	3,152	3,000	3,000	3,000
110-12300-54114-000	TnProp-Water	325	307	300	300	300
110-12300-54218-000	PROPERTY MAINTENANCE	5,000	4,499	5,000	5,000	5,000
110-12300-54219-000	TnProp-Landscaping	1,500	823	1,200	1,200	1,200
110-12300-55527-000	CONTRACTED SERVICES	2,000	458	1,000	1,000	1,000
110-12300-56111-000	CUSTODIAL SUPPLIES	1,500	1,305	1,000	1,000	1,000
TOTAL MAINTENANCE OF TOWN PROPERTY		23,825	20,018	22,340	22,340	22,340
EARL SMITH SENIOR CENTER						
110-12500-51560-000	Sr Ctr Director	22,898	22,327	23,001	21,533	21,533
110-12500-54110-000	SrCtr-ELECTRICITY INTERIOR	5,000	4,799	5,000	5,000	5,000
110-12500-54210-000	SrCtr-BUILDING REPAIRS	3,500	1,307	3,500	3,500	3,500
110-12500-54211-000	SrCtr-EQUIPMENT REPAIRS	200	638	100	200	200
110-12500-54224-000	SrCtr-VEHICLE REPAIRS	1,000		500	490	490
110-12500-55410-000	SrCtr-CONF/DUES/SCHOOL	100	60	60	100	100
110-12500-55411-000	SrCtr-MILEAGE REIMBURSEMENTS	150		100	150	150
110-12500-55514-000	SrCtr-POSTAGE	20		20	270	270
110-12500-55521-000	SrCtr-TELEPHONE	1,500	1,234	1,200	1,500	1,500
110-12500-55527-000	SrCtr-CONTRACTED SVCS&WATER	875	845	875	875	875
110-12500-55528-000	SrCtr-CLEANING SERVICE	5,300	5,560	5,000	5,300	5,300
110-12500-56111-000	SrCtr-CUSTODIAL SUPPLIES	300	186	300	300	300

BUDGET WORKSHEET - EXPENDITURES

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Fund: GENERAL FUND - GEN19/20

Budget Year: July 2019 thru June 2020

Account Number	Account Name	2017-2018 Budget (1)	2017-2018 Actual (2)	2018-2019 Budget (3)	2019-2020 BOF Approved (7)	2019-2020 Adopted (8)
110-12500-56313-000	SrCtr-PROPANE GAS	8,000	3,751	9,000	7,000	7,000
110-12500-56815-000	SrCtr-Program Expense	7,500	7,235	5,000	7,500	7,500
110-12500-56817-000	SrCtr-OFFICE SUPPLIES	300	190	100	300	300
110-12500-57515-000	SrCtr-OTHER EQUIP.-NON-CAPITAL	260			260	260
TOTAL	EARL SMITH SENIOR CENTER	56,903	48,133	53,756	54,278	54,278

BOARD OF FINANCE

110-13000-51561-000	BOF-Recording Secretary	1,330	1,040	1,330	1,330	1,330
110-13000-53423-000	BOF-CONSULTANTS	10		10	10	10
110-13000-53424-000	BOF-AUDIT EXPENSE	25,000	20,450	24,000	24,000	24,000
110-13000-55410-000	BOF-CONFERENCE/DUES/SCHOOL	200		200	200	200
110-13000-55512-000	BOF-ADVERTISING	300	420	300	300	300
110-13000-55513-000	BOF-PRINTING & BINDING	200	200	200	200	200
110-13000-55514-000	BOF-POSTAGE	50		50	50	50
110-13000-56723-000	BOF-SUBSCRIPTIONS/BOOKS	10		10	10	10
110-13000-56816-000	BOF-COPIER SUPPLIES	100		100	100	100
110-13000-56817-000	BOF-OFFICE SUPPLIES	150	175	150	150	150
TOTAL	BOARD OF FINANCE	27,350	22,285	26,350	26,350	26,350

ASSESSOR'S OFFICE

110-14000-51411-000	ASSESSOR	56,708	56,708	59,149	61,509	61,509
110-14000-55410-000	ASR-CONFERENCE/DUES/SCHOOLS	1,450	2,261	1,605	2,060	2,060
110-14000-55411-000	ASR-MILEAGE REIMBURSEMENT	500	463	500	500	500
110-14000-55510-000	ASR-DATA PROCESSING	13,270	11,659	13,251	13,535	13,535
110-14000-55512-000	ASR-ADVERTISING		85	170	200	200
110-14000-55514-000	ASR-POSTAGE	655	583	600	800	800
110-14000-56723-000	ASR-SUBSCRIPTION/BOOKS	450	1,251	1,310	1,605	1,605
110-14000-56817-000	ASR-OFFICE SUPPLIES	700	857	700	900	900
110-14000-57505-000	ASR-NON CAPITAL EQUIPMENT			400		
TOTAL	ASSESSOR'S OFFICE	73,733	73,867	77,685	81,109	81,109

BOARD OF ASSESSMENT APPEALS

110-15000-51312-000	BAA-PART TIME ELECTED OFCLS F	800	795	800	1,340	1,340
110-15000-55410-000	BAA-CONF/DUES/SCHOOLS	200	150	200	200	200
110-15000-55512-000	BAA-ADVERTISING	160	205	160	160	160

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Fund: GENERAL FUND - GEN19/20

Budget Year: July 2019 thru June 2020

Account Number	Account Name	2017-2018 Budget (1)	2017-2018 Actual (2)	2018-2019 Budget (3)	2019-2020 BOF Approved (7)	2019-2020 Adopted (8)
***TOTAL** BOARD OF ASSESSMENT APPEALS		1,160	1,150	1,160	1,700	1,700
TAX COLLECTOR						
110-16000-51313-000	TAX COLLECTOR	54,661	54,661	59,149	59,009	59,009
110-16000-51314-000	TxC-WAGES-SCHOOL/CONF/DUES	10		10	10	10
110-16000-51560-000	TxC-PART TIME SALARIES	1,152		840	840	840
110-16000-54211-000	TxC-EQUIPMENT REPAIRS	150	150	125	125	125
110-16000-54212-000	TxC-EQUIP. MAINT. CONTRACT	250	250	290	290	290
110-16000-55410-000	TxC-CONFERENCES/DUES/SCHOOLS	1,325	1,325	1,305	1,305	1,305
110-16000-55411-000	TxC-MILEAGE REIMBURSEMENT	1,000	927	1,000	1,000	1,000
110-16000-55510-000	TxC-DATA PROCESSING	7,200	7,200	6,900	6,900	6,900
110-16000-55512-000	TxC-ADVERTISING	350	350	500	500	500
110-16000-55514-000	TxC-POSTAGE	3,600	3,603	3,500	3,500	3,500
110-16000-56816-000	TxC-COPIER SUPPLIES	350	350	350	350	350
110-16000-56817-000	TxC-OFFICE SUPPLIES	350	350	350	350	350
110-16000-56821-000	TxC-COMPUTER SUPPLIES	750	750	750	750	750
110-16000-59512-000	MOTOR VEHICLES FEE	250	250	300	300	300
***TOTAL** TAX COLLECTOR		71,398	70,166	75,369	75,229	75,229
FINANCE DEPARTMENT						
110-17000-51312-000	TREASURER	20,915	20,915	21,542	22,402	22,402
110-17000-51413-000	Deputy Treasurer	2,060	2,060	34,740	36,182	36,182
110-17000-51414-000	ADMINISTRATIVE ASSISTANT	55,583	55,583	57,257	59,535	59,535
110-17000-51560-000	FIN-PART TIME SALARIES	18,104	18,629			
110-17000-53400-000	Fin-Other Prof & Tech Svcs	11,200	9,576	2,000	2,000	2,000
110-17000-55410-000	FIN-CONFERENCES/DUES/SCHOOLS	250	65	250	85	85
110-17000-55411-000	FIN-MILEAGE REIMBURSEMENT	320	235	315	300	300
110-17000-55510-000	Fin-Data Processing	5,975	5,767	5,926	6,050	6,050
110-17000-55514-000	FIN-POSTAGE	500	643	625	675	675
110-17000-56817-000	FIN-OFFICE SUPPLIES	1,300	1,486	1,200	1,600	1,600
110-17000-59509-000	Fin-Permits & fees	1,760	2,110	1,900	2,100	2,100
***TOTAL** FINANCE DEPARTMENT		117,967	117,070	125,756	130,929	130,929
TOWN CLERK						
110-18000-51314-000	TnCk-WAGES-SCHOOL/CONFERENCE	950	1,292	1,020	1,000	1,000
110-18000-51315-000	TOWN CLERK	54,824	54,824	56,469	61,509	61,509

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Fund: GENERAL FUND - GEN19/20

Budget Year: July 2019 thru June 2020

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110-18000-51421-000	ASSISTANT TOWN CLERK	39,603	39,603	40,786	42,410	42,410
110-18000-54211-000	Tnck-EQUIPMENT REPAIRS	500		500	500	500
110-18000-54212-000	Tnck-EQUIP. MAINT. CONTRACT	2,472	2,442	2,196	2,196	2,196
110-18000-55410-000	Tnck-CONFERENCE/DUES/SCHOOL	3,700	3,363	3,870	3,870	3,870
110-18000-55510-000	Tnck-Data Processing	4,500	4,500	4,500	4,500	4,500
110-18000-55512-000	Tnck-ADVERTISING	700	286	700	1,500	1,500
110-18000-55514-000	Tnck-POSTAGE	500	182	400	600	600
110-18000-55515-000	INDEXING & RECORDING	13,511	13,178	8,875	9,575	9,575
110-18000-55517-000	VITAL STATISTICS	100		100	100	100
110-18000-55518-000	SECURITY FILMING	1,500	1,356	1,500	1,500	1,500
110-18000-56722-000	BOOK REPAIRS	1,500	1,500	1,500	1,500	1,500
110-18000-56817-000	Tnck-OFFICE SUPPLIES	2,925	2,035	2,925	3,500	3,500
	TOTAL TOWN CLERK	127,286	124,562	125,341	134,260	134,260
ELECTION EXPENSE						
110-19000-51560-000	RV-PART-TIME SALARIES	26,000	22,980	26,279	23,000	23,000
110-19000-53400-000	RV-OTHER PROF.& TECH.SERVICES	2,375	2,575	3,575	3,375	3,375
110-19000-55410-000	RV-CONFERENCES/DUES/SCHOOL	3,970	2,614	4,120	2,920	2,920
110-19000-55411-000	RV-MILEAGE	1,025	664	1,025	808	808
110-19000-55514-000	RV-POSTAGE	300	388	450	450	450
110-19000-56817-000	RV-OFFICE SUPPLIES	1,000	168	3,656	615	615
110-19000-56820-000	ELECTION SUPPLIES	3,300	1,818	615	2,585	2,585
	TOTAL ELECTION EXPENSE	37,970	31,207	39,720	33,753	33,753
EMERGENCY SERVICES						
110-22000-51513-000	FIRE MARSHALL	14,050	14,050	14,050	14,050	14,050
110-22000-52315-000	TRAINING	100		100	100	100
110-22000-53400-000	OTHER PROF & TECH SERVICE	100		100	100	100
110-22000-54212-000	EQUIP. MAINTENANCE CONTRACT	2,075	2,010	2,685	2,685	2,685
110-22000-55410-000	CONFERENCES/DUES/SCHOOL	150	175	150	150	150
110-22000-55523-000	BURNING OFFICIAL	500	500	500	500	500
110-22000-55524-000	DEPUTY FIRE MARSHALL	500	1,500	500	500	500
110-22000-55525-000	EMERGENCY MANAGEMENT	10,000	8,034	10,000	10,000	10,000
110-22000-55530-000	TREE WARDEN	10		10	10	10
110-22000-56825-000	MISC EXPENSES	100		100	100	100
110-22000-57505-000	NON CAPITAL EQUIPMENT	1,210		100	100	100
110-22000-57511-000	OTHER EQUIP.-REPLACEMENT	10		10	10	10

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Account Number	Account Name	2017-2018 Budget (1)	2017-2018 Actual (2)	2018-2019 Budget (3)	2019-2020 BOF Approved (7)	2019-2020 Adopted (8)
TOTAL EMERGENCY SERVICES		28,805	26,269	28,305	28,305	28,305
PUBLIC WORKS DEPARTMENT						
PW ADMINISTRATION						
110-31000-51416-000	PUBLIC WORK EMPLOYEES	234,441	224,302	257,387	266,632	266,632
110-31000-51417-000	PUBLIC WORKS OVERTIME	47,000	40,889	43,000	43,000	43,000
110-31000-51418-000	PUBLIC WORKS MEALS	2,000	1,780	2,000	2,000	2,000
110-31000-51515-000	PUBLIC WORKS FOREMAN	63,773	63,773	65,686	68,183	68,183
110-31000-51560-000	PART-TIME SALARIES	13,800	17,354	5,000	10,000	10,000
110-31000-52312-000	WORK CLOTHING	3,000	2,855	3,000	3,000	3,000
110-31000-52313-000	DRUG & ALCOHOL TESTING	400	106	500	400	400
110-31000-55410-000	DPW Conferences/Dues/School	1,000	200	1,000	1,000	1,000
TOTAL PW ADMINISTRATION		365,414	351,259	377,573	394,215	394,215
ROAD & BRIDGES						
110-32000-54311-000	EQUIPMENT RENTAL	1,000	1,600	1,000	1,000	1,000
110-32000-54321-000	CATCH BASIN CLEANING	5,500	4,799	5,500	6,000	6,000
110-32000-54322-000	BRIDGE MAINTENANCE	5,000	507	5,000	5,000	5,000
110-32000-56219-000	HAND TOOLS	500	559	500	500	500
110-32000-56221-000	TREE REMOVAL & REPLACEMENT	6,000		6,000	6,000	6,000
110-32000-56222-000	SEDIMENT & EROSION CONTROL	1,000		1,000	1,000	1,000
110-32000-56223-000	ASPHALT MATERIALS	8,000	16,916	8,000	8,000	8,000
110-32000-56224-000	SAND/GRAVEL/CEMENT	25,000	22,119	25,000	25,000	25,000
110-32000-56225-000	SALT/ ICE CONTROL	75,250	71,618	73,000	68,000	68,000
110-32000-56226-000	PIPE/CULVERT	8,000	6,123	8,000	8,000	8,000
110-32000-56227-000	FENCING MATERIALS	2,000	5,190	2,000	2,000	2,000
110-32000-56228-000	SIGNS & SIGNALS	3,000	2,057	3,000	3,000	3,000
110-32000-56229-000	WINTER SAND	13,000	16,924	13,000	13,000	13,000
TOTAL ROAD & BRIDGES		153,250	148,412	151,000	146,500	146,500
DPW Bldg Maint & Repairs						
110-32500-54110-000	DPW -ELECTRICITY INT	5,600	8,722	7,700	5,600	5,600
110-32500-54209-000	DPW-MAINT. & REPAIRS	5,000	676	5,000	5,000	5,000
110-32500-54225-000	DPW-WASTE DISPOSAL	500	870	1,000	500	500

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110-32500-55521-000	DPW-TELEPHONE	2,000	2,407	2,450	2,450	2,450
110-32500-55527-000	DPW-CONTRACTED SVCS	2,500	2,927	1,500	3,000	3,000
110-32500-56313-000	DPW-PROPANE GAS	6,500	2,496	7,000	6,500	6,500
110-32500-56815-000	DPW-PROGRAM EXPENSE	3,500	2,287	2,000	3,500	3,500
TOTAL	DPW Bldg Maint & Repairs	25,600	20,384	26,650	26,550	26,550
DPW Maintenance of Equipment						
110-33000-54216-000	DPW-RADIO MAINT. & REPAIR	2,000	43	2,000	2,000	2,000
110-33000-54224-000	DPW-VEHICLE REPAIRS	8,500	146	8,500	8,500	8,500
110-33000-56411-000	DPW-GASOLINE - NO LEAD	5,000	4,795	7,000	5,000	5,000
110-33000-56412-000	DPW-DIESEL FUEL	25,000	21,278	25,000	25,000	25,000
110-33000-56413-000	DPW-TIRES & CHAINS	6,000	12,214	6,000	6,000	6,000
110-33000-56414-000	DPW-LUBRICATION	3,500	2,189	3,500	3,500	3,500
110-33000-56416-000	DPW-TRUCK PARTS	20,000	21,283	15,000	20,000	20,000
110-33000-56417-000	DPW-EQUIPMENT PARTS	20,000	20,931	20,000	20,000	20,000
110-33000-56418-000	DPW-WELDING SUPPLIES	2,500	1,383	2,500	2,500	2,500
110-33000-56419-000	DPW-HAND TOOLS	500	480	500	500	500
TOTAL	DPW Maintenance of Equipment	93,000	84,741	90,000	93,000	93,000
TOTAL	PUBLIC WORKS DEPARTMENT	637,264	604,796	645,223	660,265	660,265
RECYCLING/TRANSFER STATION						
110-34000-51422-000	TrSt-PART-TIME RECYCLING/TRANS	60,000	66,352	77,912	76,236	76,236
110-34000-52312-000	TrSt-WORK CLOTHING	1,000	1,000	1,000	1,000	1,000
110-34000-53400-000	TrSt-OTHER PROF.& TECH. SERVIC	1,500	30	1,500	1,500	1,500
110-34000-54110-000	TrSt-ELECTRICITY INTERIOR	2,000	2,336	2,000	2,000	2,000
110-34000-54211-000	TrSt-EQUIPMENT REPAIRS	2,000	169	2,000	3,000	3,000
110-34000-54214-000	WASTE RECYC.DISP/HAULING	160,000	158,559	160,000	180,000	180,000
110-34000-54220-000	CONTAMINATED MAT.DISP.	1,000	2,224	2,000	2,000	2,000
110-34000-54221-000	MID-NEROC FEES	1,000	923	1,000	1,000	1,000
110-34000-54222-000	SITE MAINT.MAT. HANDLING	1,000	36	1,000	1,000	1,000
110-34000-54223-000	HOUSEHOLD CHEMICAL WASTE	2,391	2,391	2,000	2,424	2,424
110-34000-55521-000	TELEPHONE	650	556	650	650	650
110-34000-56414-000	LUBRICATION		432			
110-34000-56417-000	TrSt-Equipment Parts	1,000	359	1,000	2,000	2,000
110-34000-59226-000	PERMITS & LICENSING	850	800	850	850	850
TOTAL	RECYCLING/TRANSFER STATION	234,391	236,166	252,912	273,660	273,660

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CONT TO AREA AGENCIES						
110-44000-59213-000	DIAL-A-RIDE (WRTD)	4,473	4,473	2,275	2,343	2,343
110-44000-59214-000	EASTERN CONN CONSV.DISTRICT	500	500	500	500	500
110-44000-59217-000	SEXUAL ASSAULT CRISIS CENTER	600	600	600	600	600
110-44000-59218-000	THAMES VALLEY COUNCIL COMM.	1,629	1,629	1,700	1,700	1,700
110-44000-59221-000	CT. COUNCIL OF SMALL TOWNS	725	725	725	725	725
110-44000-59222-000	CCM	2,704	2,704	2,704	2,704	2,704
110-44000-59225-000	CONN LEGAL SERVICES	1,000	1,000	1,000	1,000	1,000
110-44000-59227-000	N.E.COMM. AGAINST SUB.ABUSE	1,079	1,079			
110-44000-59228-000	EASTERN HIGHLANDS HEALTH DIST	22,552	22,509	22,493	23,000	23,000
110-44000-59235-000	WALKING WEEKEND	200	200	200	200	200
110-44000-59237-000	NECCOG	4,038	4,038	4,110	4,032	4,032
110-44000-59239-000	Regional Probate Court	4,950	4,950	4,850	4,730	4,730
110-44000-59240-000	Access Community Action Agency			500	500	500
110-44000-59242-000	VNHSC formerly VNA East	1,000	1,000	1,000	1,000	1,000
	TOTAL CONT TO AREA AGENCIES	45,450	45,408	42,657	43,034	43,034
AGENT FOR ELDERLY						
110-45000-51560-000	PART-TIME SALARIES	5,861	5,474	5,750	5,922	5,922
110-45000-56815-000	PROGRAM EXPENSE	1,475	347	1,330	1,330	1,330
	TOTAL AGENT FOR ELDERLY	7,336	5,821	7,080	7,252	7,252
COMMISSION ON AGING						
110-46000-56815-000	COA-Program Expense	700	707	700	700	700
	TOTAL COMMISSION ON AGING	700	707	700	700	700
SEXTON						
110-47500-51560-000	PART-TIME SALARIES	3,200	3,200	3,200	3,200	3,200
110-47500-55410-000	CONFERENCES/DUES/SCHOOL	220		220	220	220
110-47500-55527-000	CONTRACTED SERVICES	8,794	9,057	9,330	9,330	9,330
110-47500-56114-000	CEMETERY REPAIR SUPPLIES	2,000		2,000	2,000	2,000
110-47500-56228-000	SIGNS & SIGNALS	200		200	200	200
110-47500-56723-000	SUBSCRIPTIONS/BOOKS	100		100	100	100

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TOTAL SEXTON		14,514	12,257	15,050	15,050	15,050
PLANNING & ZONING						
110-51000-51560-000	P&Z PART TIME SALARY	20,000	20,000	20,600	21,422	21,422
110-51000-51561-000	PZC-Recording Secretary	1,050	825	975	1,100	1,100
110-51000-53400-000	P&Z OTHER PROF & TECH SVCS	1,500	1,114	2,000	1,750	1,750
110-51000-55410-000	P&Z CONFERENCES/DUES/SCHOOL	400	110	400	400	400
110-51000-55411-000	P&Z MILEAGE REIMBURSEMENT	150		150	150	150
110-51000-55512-000	P&Z ADVERTISING	550	285	550	550	550
110-51000-55514-000	P&Z POSTAGE	200	43	200	200	200
110-51000-56723-000	P&Z SUBSCRIPTIONS/BOOKS	300		400	350	350
110-51000-56817-000	P&Z OFFICE SUPPLIES	1,500	51	1,200	1,200	1,200
110-51000-57505-000	P&Z NON-CAPITAL EQUIPMENT					
TOTAL PLANNING & ZONING		25,650	22,427	26,475	27,122	27,122
ZONING BOARD OF APPEALS						
110-52000-51561-000	ZBA-Recording Secretary					
110-52000-55410-000	ZBA CONFERENCES/DUES/SCHOOL	150		150	100	100
110-52000-55512-000	ZBA ADVERTISING	1,000		750	1,000	1,000
110-52000-55514-000	ZBA POSTAGE	80		80	50	50
TOTAL ZONING BOARD OF APPEALS		1,230		980	1,150	1,150
Inland Wetlands & Watercourses						
110-53000-51560-000	IW PART TIME SALARY	10,030	10,030	10,331	10,743	10,743
110-53000-51561-000	IW Recording Secretary	500		500	500	500
110-53000-53400-000	IW OTHER PROF & TECH SVCS	9,000	9,030	9,000	9,000	9,000
110-53000-55410-000	IW CONF/DUES/SCHOOL	200	120	200	200	200
110-53000-55411-000	IW MILEAGE REIMBURSEMENT	150		150	100	100
110-53000-55512-000	IW ADVERTISING	650	407	500	550	550
110-53000-55514-000	IW POSTAGE	150	133	200	200	200
110-53000-56723-000	IW SUBSCRIPTIONS/BOOKS	150		150	150	150
110-53000-56817-000	IW SUPPLIES	650	51	650	650	650
TOTAL Inland Wetlands & Watercourses		21,480	19,771	21,681	22,093	22,093

B U D G E T W O R K S H E E T - E X P E N D I T U R E S

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Level of Detail = Account Number; Level = 9

Fund: GENERAL FUND - GEN19/20

Budget Year: July 2019 thru June 2020

Account Number	Account Name	2017-2018 Budget (1)	2017-2018 Actual (2)	2018-2019 Budget (3)	2019-2020 BOF Approved (7)	2019-2020 Adopted (8)
Conservation Commission						
110-53500-55410-000	Cons-Conf/Dues/Schools	150	50	150	150	150
110-53500-55512-000	Cons-Advertising					
110-53500-55514-000	Cons-Postage	100	3	100	100	100
110-53500-55522-000	Cons-Mapping	150		150	150	150
110-53500-56723-000	Cons-Subscriptions/Books	100		100	100	100
110-53500-56815-000	Cons-Program Expense	1,275	970	1,350	1,300	1,300
110-53500-56817-000	Cons-Supplies	300	31	300	350	350
	TOTAL Conservation Commission	2,075	1,054	2,150	2,150	2,150
BUILDING DEPARTMENT						
110-54000-51420-000	BUILDING CLERK	46,283	46,283	47,684	49,576	49,576
110-54000-51517-000	Building Official	27,789	27,789	28,622	29,765	29,765
110-54000-51518-000	Asst Building Official	2,000	2,037	2,000	2,000	2,000
110-54000-53400-000	BLDG-OTHER PROF & TECH SVCS	700	1,495	700	800	800
110-54000-55410-000	BLDG-CONFERENCES/DUES/SCHOOL	750	225	750	750	750
110-54000-55411-000	BLDG-MILEAGE REIMBURSEMENT	1,800	1,535	1,800	1,800	1,800
110-54000-55514-000	BLDG-POSTAGE	275	99	275	275	275
110-54000-56817-000	BLDG-OFFICE SUPPLIES	1,500	476	1,500	1,500	1,500
110-54000-59509-000	BLDG-PERMITS & FEES	1,500	1,007	1,000	1,000	1,000
	TOTAL BUILDING DEPARTMENT	82,596	80,945	84,331	87,465	87,465
ECONOMIC DEVELOPMENT						
110-55000-53400-000	EDC-OTHER PROF.& TECH. SERVICE	1,200	150	1,200	1,200	1,200
110-55000-55410-000	EDC-Conf/Dues/School	100	50	100	100	100
110-55000-55513-000	EDC-PRINTING & BINDING	305	1,067	305	305	305
110-55000-55514-000	EDC-POSTAGE	25		25	25	25
110-55000-56228-000	EDC-SIGNS & SIGNALS	150		150	150	150
110-55000-56815-000	EDC-PROGRAM EXPENSE	150	228	150	150	150
110-55000-56817-000	EDC-OFFICE SUPPLIES	20		20	20	20
	TOTAL ECONOMIC DEVELOPMENT	1,950	1,495	1,950	1,950	1,950
WATER POLLUTION CONTROL AUTHORITY						
110-56000-55411-000	WPC-MILEAGE REIMBURSEMENT	10		10	10	10

BUDGET WORKSHEET - EXPENDITURES

Report Sequence = Department

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Level of Detail = Account Number; Level = 9

Fund: GENERAL FUND - GEN19/20

Budget Year: July 2019 thru June 2020

Account Number	Account Name	2017-2018 Budget (1)	2017-2018 Actual (2)	2018-2019 Budget (3)	2019-2020 BOF Approved (7)	2019-2020 Adopted (8)
110-56000-55512-000	WPC-ADVERTISING	10		10	10	10
110-56000-55514-000	WPC-POSTAGE	10		10	10	10
110-56000-56817-000	WPC-OFFICE SUPPLIES	10		10	10	10
110-56000-57505-000	WPC-NON CAPITAL EQUIPMENT	10		10	10	10
TOTAL	WATER POLLUTION CONTROL AUTHORITY	50		50	50	50
ASHFORD HISTORICAL PROPERTIES						
110-57000-54210-000	Hist-Building Repairs	1,000		1,000	10	10
110-57000-56815-000	HIST-PROGRAM EXPENSE					
TOTAL	ASHFORD HISTORICAL PROPERTIES	1,000		1,000	10	10
ASHFORD BOARD OF EDUCATION						
110-61000-59610-000	ASHFORD BOARD OF EDUCATION	7,406,140	7,382,776	7,506,140	7,678,893	7,678,893
TOTAL	ASHFORD BOARD OF EDUCATION	7,406,140	7,382,776	7,506,140	7,678,893	7,678,893
REGION 19 BOARD OF EDUCATION						
110-62000-59620-000	REGION 19 BOARD OF EDUCATION	3,270,928	3,270,928	3,585,805	3,674,973	3,674,973
TOTAL	REGION 19 BOARD OF EDUCATION	3,270,928	3,270,928	3,585,805	3,674,973	3,674,973
EMPLOYEE BENEFITS						
110-71000-52110-000	FICA	66,150	63,288	70,008	68,883	68,883
110-71000-52111-000	WORKER'S COMPENSATION	45,000	41,739	45,000	40,000	40,000
110-71000-52112-000	UNEMPLOYMENT COMPENSATION	1,000		1,000	1,000	1,000
110-71000-52113-000	MEDICARE	15,471	14,801	16,373	16,110	16,110
110-71000-52114-000	RETIREMENT PROGRAMS	65,000	61,400	65,000	72,074	72,074
110-71000-52115-000	PENSION ADMIN.FEE	1,800	1,622			
110-71000-52210-000	Employee Health Insurance	182,602	164,205	195,730	195,559	195,559
110-71000-52211-000	Employee Dental Insurance	8,260	7,746	9,500	9,500	9,500
110-71000-52316-000	LIFE INSURANCE	1,550	1,260	1,550	1,758	1,758
TOTAL	EMPLOYEE BENEFITS	386,832	356,061	404,160	404,883	404,883
INSURANCE						

B U D G E T W O R K S H E E T - E X P E N D I T U R E S

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Fund: GENERAL FUND - GEN19/20

Budget Year: July 2019 thru June 2020

Account Number	Account Name	2017-2018 Budget (1)	2017-2018 Actual (2)	2018-2019 Budget (3)	2019-2020 BOF Approved (7)	2019-2020 Adopted (8)
110-72000-55210-000	GENERAL LIABILITY	29,461	29,968	30,241	31,793	31,793
	TOTAL INSURANCE	29,461	29,968	30,241	31,793	31,793
DEBT PAYMENTS						
110-73000-59440-000	GOB Refund 2013-Principal	230,000	230,000	225,000	225,000	225,000
110-73000-59441-000	GOB Refund 2013 Interest	48,350	48,350	41,525	33,650	33,650
	TOTAL DEBT PAYMENTS	278,350	278,350	266,525	258,650	258,650
CONTINGENCY						
110-74000-59520-000	CONTINGENCY	145,387			28,000	28,000
	TOTAL CONTINGENCY	145,387			28,000	28,000
Other Financing Sources/Uses						
110-92000-59920-000	VOLUNTEER FIRE & AMBULANCE	226,630	226,630	230,936	239,260	239,260
110-92000-59921-000	RECREATION FUND	84,563	84,563	85,583	89,586	89,586
110-92000-59930-000	BABCOCK LIBRARY	185,000	185,000	185,000	185,000	185,000
110-92000-59940-000	ANIMAL CONTROL FUND	19,204	19,204	19,000	19,860	19,860
110-92000-59950-000	YOUTH/SOCIAL SVC PROGRAMS	31,435	31,435	28,201	31,748	31,748
110-92000-59960-000	Other Financing Uses Trans Out	352,301	356,801			
	TOTAL Other Financing Sources/Uses	899,133	903,633	548,720	565,454	565,454
	TOTAL BUDGET TOTAL	14,382,889	14,075,802	14,332,736	14,688,911	14,688,911

TOWN GOVERNMENT

ESTIMATES OF REVENUE

2019-2020

BUDGET WORKSHEET - REVENUES
 Report Sequence = Department
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 Level of Detail = Account Number; Level = 9

Fund: GENERAL FUND - GEN19/20

Budget Year: July 2019 thru June 2020

Account Number	Account Name	2017-2018 Budget (1)	2017-2018 Actual (2)	2018-2019 Budget (3)	2019-2020 BOF Approved (7)	2019-2020 Adopted (8)
INTERGOVERNMENTAL						
110-11000-43220-000	TELEPHONE ACCESS GRANT SBC	8,985	6,629	6,629	6,506	6,506
110-11000-43222-000	LEVEL 3 COMM.CO.LP TAX	1,776	2,206	2,163	2,199	2,199
110-11000-43224-000	MOHEGAN-PEQUOT GRANT	23,221	23,221	12,010	12,010	12,010
110-11000-43229-000	PY Unliquidated Encumbrances					
110-11000-43231-000	TOWN AID ROADS	41,997	41,997	73,228	146,447	146,447
110-11000-43232-000	BOE-Bus Garage Usage	6,000	6,000	6,000	6,000	6,000
110-11000-43237-000	Intergovern. Rev	45,808	44,722	392,477	48,080	48,080
110-11000-43238-000	Newsletter revenues	8,000	7,412	8,000	8,000	8,000
	TOTAL INTERGOVERNMENTAL	135,787	132,187	500,507	229,242	229,242
Earl Smith Senior Center						
110-12500-44200-000	SrCtr-Program Revenue	1,500	1,552	1,700	1,700	1,700
	TOTAL Earl Smith Senior Center	1,500	1,552	1,700	1,700	1,700
APPROPRIATION OF FUND BALANCE						
110-13000-48120-000	USE OF SURPLUS FUNDS				28,000	28,000
	TOTAL APPROPRIATION OF FUND BALANCE				28,000	28,000
INTERGOVERNMENTAL						
110-14000-43212-000	TAX RELIEF - ELDERLY			20,285		
110-14000-43216-000	DISABILITY EXEMPT REIMB.		971	1,270	971	971
110-14000-43217-000	VETERANS REIMBURSEMENT		1,450	1,500	1,450	1,450
110-14000-43218-000	BOAT SAFETY/MISC GRANTS					
110-14000-43222-000	PMTS. IN LIEU OF TAXES	44	40	40	2,817	2,817
110-14000-43223-000	PYMT IN LIEU OF TXS - AHA	10,000		10,000	10,000	10,000
110-14000-43224-000	Pynt In Lieu of TxS - other				9,670	9,670
	TOTAL INTERGOVERNMENTAL	10,044	2,462	33,095	24,909	24,909
TAX COLLECTOR						
110-16000-41100-000	CURRENT YEAR LEVY	9,906,021	9,890,120	10,250,628	10,543,486	10,543,486
110-16000-41200-000	PRIOR YEAR LEVY	78,000	128,277	78,000	80,000	80,000

BUDGET WORKSHEET - REVENUES
 Report Sequence = Department
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Fund: GENERAL FUND - GEN19/20

Budget Year: July 2019 thru June 2020

Account Number	Account Name	2017-2018 Budget (1)	2017-2018 Actual (2)	2018-2019 Budget (3)	2019-2020 BOF Approved (7)	2019-2020 Adopted (8)
110-16000-41300-000	INTEREST & LIEN FEES	43,000	66,392	40,000	44,000	44,000
110-16000-41400-000	Motor Vehicle Supplemental	65,000	105,611	65,000	67,000	67,000
110-16000-41600-000	SUSPENSE TAX			150		
110-16000-41700-000	SUSPENSE INTEREST					
110-16000-46212-000	MISC.	150	423		70	70
110-16000-47100-000	Tax Refunds-Current Yr		(4,484)			
110-16000-47101-000	Tax Refunds-Prior Yrs		(3,150)			
	TOTAL TAX COLLECTOR	10,092,171	10,183,188	10,433,778	10,734,556	10,734,556

Finance Department

110-17000-46111-000	INTEREST ON INVESTMENTS	13,300	18,628	13,000	17,000	17,000
110-17000-46212-000	FIN-MISC.	10,000	18,066	11,000	12,000	12,000
110-17000-46229-000	Proceeds from Sales of Assets					
110-17000-46230-000	OPERATING TRANSFERS IN					
	TOTAL Finance Department	23,300	36,694	24,000	29,000	29,000

TOWN CLERK

110-18000-42110-000	HUNTING/FISHING LICENSE	100	132	75	100	100
110-18000-42111-000	MARRIAGE LICENSES	150	253	150	150	150
110-18000-42120-000	TnCk-Dog License Fee	550	487	550	450	450
110-18000-42122-000	OPEN SPACE RECAPTURE TAX	1,000	8,972	1,000	2,500	2,500
110-18000-44100-000	COPIES OF RECORDS	4,500	5,516	4,500	4,500	4,500
110-18000-44500-000	RECORDING FEE	19,000	19,467	18,000	18,000	18,000
110-18000-44800-000	CONVEYANCE TAX	25,000	67,721	30,000	30,000	30,000
110-18000-46212-000	TnCk-MISC.	2,300	4,414	3,500	3,500	3,500
	TOTAL TOWN CLERK	52,600	106,962	57,775	59,200	59,200

RECYCLING/TRANSFER STATION

110-34000-46000-000	TrSt-OTHER	1,500	2,239	1,500	2,000	2,000
	TOTAL RECYCLING/TRANSFER STATION	1,500	2,239	1,500	2,000	2,000

PLANNING & ZONING

110-51000-42213-000	ZONING PERMITS	1,000	2,383	1,500	2,000	2,000
110-51000-42311-000	P&Z-REIMBURSEMENT FOR SERVICES	500		1,000	500	500

BUDGET WORKSHEET - REVENUES
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Fund: GENERAL FUND - GEN19/20

Budget Year: July 2019 thru June 2020

Account Number	Account Name	2017-2018 Budget (1)	2017-2018 Actual (2)	2018-2019 Budget (3)	2019-2020 BOF Approved (7)	2019-2020 Adopted (8)
110-51000-46212-000	P&Z-Miscellaneous		242	500	500	500
	TOTAL PLANNING & ZONING	1,500	2,625	3,000	3,000	3,000
Inland Wetlands & Watercourses						
110-53000-42310-000	Wetlands Permits	600	1,719	700	700	700
	TOTAL Inland Wetlands & Watercourses	600	1,719	700	700	700
BUILDING DEPARTMENT						
110-54000-42210-000	BUILDING PERMITS	45,000	55,572	45,000	48,000	48,000
	TOTAL BUILDING DEPARTMENT	45,000	55,572	45,000	48,000	48,000
EDUCATION						
110-60000-43110-000	EDUCATION ASSISTANCE (ECS)	3,666,586	3,351,513	3,231,681	3,528,605	3,528,605
	TOTAL EDUCATION	3,666,586	3,351,513	3,231,681	3,528,605	3,528,605
	TOTAL BUDGET TOTAL	14,030,588	13,876,712	14,332,736	14,688,911	14,688,911

TOWN OF ASHFORD
RECREATION FUND BUDGET

2019-2020

BUDGET WORKSHEET - EXPENDITURES

Report Sequence = Department

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Fund: RECREATION FUND - REC19/20

Budget Year: July 2019 thru June 2020

Account Number	Account Name	2017-2018 Budget (1)	2017-2018 Actual (2)	2018-2019 Budget (3)	2019-2020 BOF Approved (7)	2019-2020 Adopted (8)
RECREATION PROGRAMS						
220-43100-53400-000	OTHER PROF. & TECH. SERVICES	9,000	4,004	9,000	7,000	7,000
220-43100-56815-000	PROGRAM EXPENSE	22,000	24,131	22,000	24,000	24,000
220-43100-56819-000	Rec-Grant Funded Programs		2,170			
	TOTAL RECREATION PROGRAMS	31,000	30,304	31,000	31,000	31,000
ADMINISTRATION						
220-43300-51330-000	REC DIRECTOR WAGES	46,071	46,071	47,453	48,876	48,876
220-43300-51560-000	PART-TIME SALARIES		64			
220-43300-52311-000	MEMBERSHIP FEES	400	234	400	400	400
220-43300-55411-000	MILEAGE REIMBURSEMENT	700	220	700	700	700
220-43300-55512-000	ADVERTISING	500	25	500	500	500
220-43300-55514-000	POSTAGE	800	8	800	600	600
220-43300-55521-000	TELEPHONE	1,000	820	1,000	1,000	1,000
220-43300-56816-000	COPIER SUPPLIES	800	31	800	600	600
220-43300-56817-000	OFFICE SUPPLIES	900	54	900	700	700
220-43300-57505-000	Rec Non Capital Equipment				600	600
	TOTAL ADMINISTRATION	51,171	47,525	52,553	53,976	53,976
GROUND MAINTENANCE						
220-43400-54110-000	ELECTRICITY INTERIOR	650	643	500	650	650
220-43400-54218-000	MAINT. OF TOWN PROPERTY	1,500	2,028	1,500	2,387	2,387
220-43400-54300-000	RENTALS	1,200	1,305	1,100	1,200	1,200
220-43400-54410-000	MOWING	6,500	5,400	5,000	6,500	6,500
220-43400-55527-000	CONTRACTED SERVICES	2,200	1,862	2,200	2,200	2,200
220-43400-56815-000	PROGRAM EXPENSE	342	50	1,000	1,000	1,000
	TOTAL GROUND MAINTENANCE	12,392	11,288	11,300	13,937	13,937
EMPLOYEE BENEFITS						
220-71000-52110-000	REC DEPT FICA	2,455	2,451	2,478	2,602	2,602
220-71000-52111-000	REC-WORKER'S COMPENSATION	2,561	2,524	2,600	2,408	2,408
220-71000-52113-000	REC DEPT MEDICARE	574	573	579	609	609
220-71000-52114-000	Rec-Retirement Program	3,225	3,225	3,322	3,322	3,322
220-71000-52210-000	REC-HEALTH INSURANCE	21,900	21,900	22,382	22,362	22,362

B U D G E T W O R K S H E E T - E X P E N D I T U R E S

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Fund: RECREATION FUND - REC19/20

Budget Year: July 2019 thru June 2020

Account Number	Account Name	2017-2018 Budget (1)	2017-2018 Actual (2)	2018-2019 Budget (3)	2019-2020 BOF Approved (7)	2019-2020 Adopted (8)
220-71000-52211-000	REC-DENTAL INSURANCE	1,200	1,224	1,285	1,285	1,285
220-71000-52316-000	REC-LIFE INSURANCE	85	83	84	84	84
	TOTAL EMPLOYEE BENEFITS	32,001	31,980	32,730	32,673	32,673
	TOTAL BUDGET TOTAL	126,563	121,098	127,583	131,586	131,586

BUDGET WORKSHEET - REVENUES
 Report Sequence = Department
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Fund: RECREATION FUND - REC19/20

Budget Year: July 2019 thru June 2020

Account Number	Account Name	2017-2018 Budget (1)	2017-2018 Actual (2)	2018-2019 Budget (3)	2019-2020 BOF Approved (7)	2019-2020 Adopted (8)
RECREATION COMMISSION						
220-43000-43207-000	Rec-Grants Received		3,423			
220-43000-44200-000	RECREATION COMMISSION	42,000	37,198	42,000	42,000	42,000
220-43000-44210-000	APRC-Donations Received					
220-43000-47110-000	APRC-from General Fund	84,563	84,563	85,583	89,586	89,586
	TOTAL RECREATION COMMISSION	126,563	125,184	127,583	131,586	131,586
Other Financing Sources/Uses						
220-92000-46230-000	Rec-Oper. Transfer In					
	TOTAL Other Financing Sources/Uses					
	TOTAL BUDGET TOTAL	126,563	125,184	127,583	131,586	131,586

TOWN OF ASHFORD

ANIMAL CONTROL FUND BUDGET

2019-2020

BUDGET WORKSHEET - EXPENDITURES

Report Sequence = Department

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Fund: ANIMAL CONTROL - AC 19/20

Budget Year: July 2019 thru June 2020

Account Number	Account Name	2017-2018 Budget (1)	2017-2018 Actual (2)	2018-2019 Budget (3)	2019-2020 BOF Approved (7)	2019-2020 Adopted (8)
Animal Control						
210-21100-51511-000	ANIMAL CONTROL OFCR	11,481	11,481	11,826	12,298	12,298
210-21100-51512-000	ASST ANIMAL CONTROL OFCR	1,000	90	600	600	600
210-21100-54110-000	AC-ELECTRICITY	2,000	1,559	2,000	2,000	2,000
210-21100-54208-000	AC-BUILDING MAINTENANCE	150		100	100	100
210-21100-54213-000	AC-CLEANING/SANITIZING	100	120	150	100	100
210-21100-54224-000	AC-Vehicle Repairs				500	500
210-21100-55410-000	AC-CONFERENCE/DUES/SCHOOL	135	100	130	130	130
210-21100-55411-000	AC-MILEAGE	700	457	700	250	250
210-21100-55512-000	AC-ADVERTISING	100		75	75	75
210-21100-55514-000	AC-Postage	238	178	190	200	200
210-21100-55521-000	AC-TELEPHONE	550	588	625	625	625
210-21100-55527-000	AC-CONTRACTED SVC-SEPTIC	200		185	185	185
210-21100-55531-000	VET EXPENSE	2,500	1,063	2,000	2,000	2,000
210-21100-56313-000	AC-PROPANE			100	500	500
210-21100-56510-000	FEED	300	154	500	300	300
210-21100-56815-000	AC-Program Expense	400	204	525	500	500
210-21100-56817-000	AC-OFFICE SUPPLIES	190	173	220	225	225
210-21100-56818-000	FEES TO STATE OF CONN.	3,100	2,647	3,450	3,100	3,100
210-21100-57505-000	AC-Non Capital Equipment		750		100	100
	TOTAL Animal Control	23,144	19,564	23,376	23,788	23,788
EMPLOYEE BENEFITS						
210-71000-52110-000	AC-FICA	774	717	770	800	800
210-71000-52111-000	AC-WORKERS COMPENSATION	265	265	274	285	285
210-71000-52113-000	AC-MEDICARE	181	168	180	187	187
	TOTAL EMPLOYEE BENEFITS	1,220	1,150	1,224	1,272	1,272
	TOTAL BUDGET TOTAL	24,364	20,714	24,600	25,060	25,060

BUDGET WORKSHEET - REVENUES
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Fund: ANIMAL CONTROL - AC 19/20

Budget Year: July 2019 thru June 2020

Account Number	Account Name	2017-2018 Budget (1)	2017-2018 Actual (2)	2018-2019 Budget (3)	2019-2020 BOF Approved (7)	2019-2020 Adopted (8)
ANIMAL CONTROL						
210-21100-42125-000	FEES & REDEMPTIONS	160	5	100	100	100
210-21100-43237-000	AC-Intergovernmental Revenue					
210-21100-44210-000	AC-Donations Received		15			
210-21100-46215-000	DOG FEE TO STATE	5,000	4,167	5,500	5,100	5,100
210-21100-47110-000	Dog-from General Fund	19,204	19,204	19,000	19,860	19,860
	TOTAL ANIMAL CONTROL	24,364	23,391	24,600	25,060	25,060
	TOTAL BUDGET TOTAL	24,364	23,391	24,600	25,060	25,060

TOWN OF ASHFORD
YOUTH AND SOCIAL SERVICES
2019-2020

B U D G E T W O R K S H E E T - E X P E N D I T U R E S

Report Sequence = Department

Account = First thru Last; Mask = ###-####-####-###

Level of Detail = Account Number; Level = 9

Fund: ASHFORD YOUTH SERV.BUREAU - YSB19/20

Budget Year: July 2019 thru June 2020

Account Number	Account Name	2017-2018 Budget (1)	2017-2018 Actual (2)	2018-2019 Budget (3)	2019-2020 BOF Approved (7)	2019-2020 Adopted (8)
ASHFORD YOUTH SERVICES						
225-48000-51330-000	Yth/SS Director	45,922	48,322	47,300	49,187	49,187
225-48000-55411-000	Yth/SS-Mileage				300	300
225-48000-56815-000	YthSvcs-Program Expense	14,000	11,857	9,062	12,000	12,000
225-48000-56822-000	Yth/SS-NECASA	2,265		2,265	2,265	2,265
	TOTAL ASHFORD YOUTH SERVICES	62,187	60,179	58,627	63,752	63,752
EMPLOYEE BENEFITS						
225-71000-52110-000	AYSB FICA EXPENSE	2,847	3,033	2,933	3,124	3,124
225-71000-52111-000	SS Workers Compensation				1,117	1,117
225-71000-52113-000	AYSB MEDICARE EXPENSE	666	709	686	731	731
225-71000-52210-000	Yth/SS Health Insurance		600	1,200	1,200	1,200
225-71000-52316-000	Yth/SS-Life Insurance		63	83	90	90
	TOTAL EMPLOYEE BENEFITS	3,513	4,405	4,901	6,261	6,261
	TOTAL BUDGET TOTAL	65,700	64,584	63,528	70,013	70,013

BUDGET WORKSHEET - REVENUES
 Report Sequence = Department
 Account = First thru Last; Mask = ###-####-####-###
 Level of Detail = Account Number; Level = 9

Fund: ASHFORD YOUTH SERV.BUREAU - YSB19/20

Budget Year: July 2019 thru June 2020

Account Number	Account Name	2017-2018 Budget (1)	2017-2018 Actual (2)	2018-2019 Budget (3)	2019-2020 BOF Approved (7)	2019-2020 Adopted (8)
ASHFORD YOUTH SERVICES						
225-48000-43206-000	Yth/SS-State Matching Grant	14,000	14,000	14,000	14,000	14,000
225-48000-43207-000	Yth/SS-Other Grants	13,000	18,936	13,062	17,000	17,000
225-48000-46212-000	YthSvcs-Miscellaneous	5,000	9,259	6,000	5,000	5,000
225-48000-46819-000	Yth/SS-Newman Fund					
225-48000-46822-000	Yth/SS-NECASA	2,265	2,265	2,265	2,265	2,265
225-48000-47110-000	YthSvcs-From General Fund	31,435	31,435	28,201	31,748	31,748
TOTAL	ASHFORD YOUTH SERVICES	65,700	75,895	63,528	70,013	70,013
TOTAL	BUDGET TOTAL	65,700	75,895	63,528	70,013	70,013

TOWN OF ASHFORD
CAPITAL IMPROVEMENT BUDGET
2019-2020

BUDGET WORKSHEET - EXPENDITURES

Report Sequence = Department

Account = First thru Last; Mask = ###-####-####-###

Level of Detail = Account Number; Level = 9

Fund: Capital Improvement Bdgt - CAP19/20

Budget Year: July 2019 thru June 2020

Account Number	Account Name	2017-2018 Budget (1)	2017-2018 Actual (2)	2018-2019 Budget (3)	2019-2020 BOF Approved (7)	2019-2020 Adopted (8)
BOARD OF SELECTMEN						
227-11000-58819-000	Brownfields	200,000	26,043			
	TOTAL BOARD OF SELECTMEN	200,000	26,043			
ASSESSOR'S OFFICE						
227-14000-58106-000	CapBdgt-Revaluation	11,668	11,669	11,669	11,669	11,669
227-14000-58107-000	Assessor software conversion				9,500	9,500
	TOTAL ASSESSOR'S OFFICE	11,668	11,669	11,669	21,169	21,169
EMERGENCY SERVICES						
227-22000-57114-000	Fire truck	77,437	77,437	77,438		
227-22000-57228-000	Fire Dept Vehicle Repairs	15,000				
227-22000-57277-000	Fire Dept Equipment			17,000	41,200	41,200
	TOTAL EMERGENCY SERVICES	92,437	77,437	94,438	41,200	41,200
PUBLIC WORKS DEPARTMENT						
ROAD & BRIDGES						
227-32000-55528-000	CapBdgt-DPW Road Resurfacing	251,545	251,545	204,514	196,210	196,210
227-32000-55532-028	Road Repairs-Lakeview Dr	90,955	90,955			
227-32000-57229-000	CapBdgt-DPW Pickup					
227-32000-57230-000	CapBdgt-DPW Dump Trk	31,822	31,822	31,232		
	TOTAL ROAD & BRIDGES	374,323	374,323	235,746	196,210	196,210
DPW Maintenance of Equipment						
227-33000-57229-000	Cap-DPW Pick up purchase			13,500		
227-33000-57231-021	DPW-Eq. Purch Mower	30,760	30,760	30,761	30,761	30,761
227-33000-57231-030	Cap-Pavement sealer					
227-33000-57236-000	Truck retrofit	60,423	59,845			
	TOTAL DPW Maintenance of Equipment	91,183	90,605	44,261	30,761	30,761

B U D G E T W O R K S H E E T - E X P E N D I T U R E S

Report Sequence = Department

Account = First thru Last; Mask = ###-####-####-###

Level of Detail = Account Number; Level = 9

Fund: Capital Improvement Bdgt - CAP19/20

Budget Year: July 2019 thru June 2020

Account Number	Account Name	2017-2018 Budget (1)	2017-2018 Actual (2)	2018-2019 Budget (3)	2019-2020 BOF Approved (7)	2019-2020 Adopted (8)
<hr/>						
TOTAL	PUBLIC WORKS DEPARTMENT	465,506	464,928	280,007	226,971	226,971
<hr/>						
*** UNDEFINED SUBACCOUNT						
<hr/>						
227-43000-54230-000	Playscape Equipment				30,000	30,000
TOTAL	*** UNDEFINED SUBACCOUNT				30,000	30,000
<hr/>						
ASHFORD HISTORICAL PROPERTIES						
<hr/>						
227-57000-54210-000	Historical Prop. Repairs				17,000	17,000
TOTAL	ASHFORD HISTORICAL PROPERTIES				17,000	17,000
<hr/>						
ASHFORD BOARD OF EDUCATION						
<hr/>						
227-61000-55528-000	Cap-Finance Software				86,800	86,800
227-61000-57111-000	CapBdgt-Sch Bus	82,751	82,751	85,000	85,000	85,000
227-61000-57112-000	CapBdgt-Sch Cafeteria					
227-61000-57113-000	School Van Replacements	48,891	48,891	30,000		
227-61000-58815-000	CapBdgt-Sch Facility Repairs					
227-61000-58815-003	Cap-School Facility Tech Space		4,500	20,000		
TOTAL	ASHFORD BOARD OF EDUCATION	131,642	136,142	135,000	171,800	171,800
<hr/>						
Other Financing Sources/Uses						
<hr/>						
227-92000-59960-000	Cap-Op Transfer Out	12,851	12,851			
TOTAL	Other Financing Sources/Uses	12,851	12,851			
TOTAL	BUDGET TOTAL	914,104	729,069	521,114	508,140	508,140

B U D G E T W O R K S H E E T - R E V E N U E S
 Report Sequence = Department
 Account = First thru Last; Mask = ###-####-####-###
 Level of Detail = Account Number; Level = 9

Fund: Capital Improvement Bdgt - CAP19/20

Budget Year: July 2019 thru June 2020

Account Number	Account Name	2017-2018 Budget (1)	2017-2018 Actual (2)	2018-2019 Budget (3)	2019-2020 BOF Approved (7)	2019-2020 Adopted (8)
INTERGOVERNMENTAL						
227-11000-43225-000	CapImp-LoCIP Grant	91,697	91,233	58,058	49,763	49,763
227-11000-43229-000	Cap-PY Unliquidated Encumbranc		50			
227-11000-43237-000	Cap-Intergovern. Revenue	20,000	20,000			
227-11000-43239-000	Non-Governmental Grants	30,760	30,760	30,761	54,761	54,761
227-11000-44201-000	CapImp-CNR Revenue	259,677	259,677	359,067	228,169	228,169
227-11000-48819-000	Brownfields-DECD	200,000				
	TOTAL INTERGOVERNMENTAL	602,134	401,720	447,886	332,693	332,693
TOWN AID ROAD GRANT						
227-30000-43214-000	Cap Imp-Town Aid Rd Grant	250,000	250,913	73,228	146,447	146,447
	TOTAL TOWN AID ROAD GRANT	250,000	250,913	73,228	146,447	146,447
Other Financing Sources/Uses						
227-92000-46230-000	CapBdgt-Operating Transfer In		9,000			
227-92000-46230-112	Cap-Op Transfer In-BOE				29,000	29,000
	TOTAL Other Financing Sources/Uses		9,000		29,000	29,000
	TOTAL BUDGET TOTAL	852,134	661,633	521,114	508,140	508,140

Town of Ashford
2017-2018 Audited
Capital Improvement Projects

Capital Project	Original Capital Authorizations	Amendments	Final Capital Authorizations	Current Year Expenditures	Capital Authorizations Carried Forward
Capital Nonrecurring Fund:					
Fire truck - cab, chassis, pump	\$ 77,437	\$ -	\$ 77,437	\$ 77,437	\$ -
Road resurfacing	250,000	1,546	251,546	251,546	-
Road repairs - Lakeview Drive	91,697	(742)	90,955	90,955	-
DPW Truck purchase	31,821	1	31,822	31,822	-
School bus purchase	82,751	-	82,751	82,751	-
Fire truck vehicle repairs	15,000	-	15,000	-	15,000
Brownfields - Wagon Shed Property	200,000	-	200,000	26,043	173,957
Mower - lease	30,760	-	30,760	30,760	-
Truck retrofit	-	60,423	60,423	59,845	578
Revaluation	11,668	1	11,669	11,669	-
School van replacement	61,000	(12,109)	48,891	48,891	-
School Facility Tech Space	-	4,500	4,500	4,500	-
Total	\$ 852,134	\$ 53,620	\$ 905,754	\$ 716,219	\$ 189,535

Taken from Page 29 of the Town of Ashford 2017-2018 Audited Financial Statements

TOWN OF ASHFORD

**FIVE YEAR
LOCAL CAPITAL IMPROVEMENT PLAN**

FYE 2020 through FYE 2024

Town of Ashford
2019-2020 Capital Projects

	2018-2019 requested	2019-2020 proposed	2019-2020 approved	2020-2021	2021-2022	2022-2023	2023-2024
<u>PUBLIC WORKS</u>							
Road resurfacing	204,514	205,000	196,210	195,000	195,000	195,000	195,000
Dump truck lease	31,232						
Salt Shed repair						100,000	
Cushman road - pipe repair				60,000			
Pavement preservation crack sealer		68,000					
compact loader				90,000			
mini excavator					100,000		
Pick-up truck	13,500						
Eversource over-rail mower	30,761	30,761	30,761				
ET220 Firetruck retrofit				55,000			
<u>SUBTOTAL</u>	280,007	303,761	226,971	400,000	295,000	295,000	195,000
<u>REVALUATION</u>							
	11,669	12,000	11,669	15,000	15,000	15,000	15,000
<u>SUBTOTAL</u>	11,669	12,000	11,669	15,000	15,000	15,000	15,000
<u>FIRE DEPARTMENT</u>							
Fire truck lease over 5-years	77,438						
Fire truck -lease over 5-years		85,000		85,000	85,000	85,000	85,000
Equipment replacement - Scott packs	17,000	25,000	41,200		25,000		
<u>SUBTOTAL</u>	94,438	110,000	41,200	85,000	110,000	85,000	85,000
<u>ASHFORD SCHOOL</u>							
Ceiling replacement		79,000					
School bus	85,000	85,000	85,000	88,000	88,000	88,000	88,000
Window replacement						168,500	
Tech space conversion/Architect	20,000	50,000					
Refurbish old plumbing				90,000			
Financial system Town & BOE)		135,000	86,800				
Field fencing					12,000		
Van replacement	30,000				30,000		
Front portico					96,000		
Roof repair and replacement							2,000,000
<u>SUBTOTAL</u>	135,000	349,000	171,800	178,000	226,000	256,500	2,088,000
<u>TOWN PROJECTS</u>							
AMP playscape replacement		90,000	30,000	30,000	30,000		
Ashford Academy painting		17,000	17,000				
Assessor Vision software conversion		9,500	9,500	9,500			
<u>SUBTOTAL</u>		116,500	56,500	39,500			
<u>TOTAL</u>	521,114	891,261	508,140	717,500	646,000	651,500	2,383,000
<u>SUGGESTED FUNDING</u>							
LOCIP	58,058	58,058	49,763	50,017	50,017	50,017	50,017
Town Aid Road	73,228	146,418	146,447	73,228	73,228	73,228	73,228
CNR	359,067	627,024	252,169	594,255	522,755	528,255	2,259,755
Local Support (Taxes)							
Eversource mower reimbursement	30,761	30,761	30,761				
Ashford School 1% Fund		29,000	29,000				
<u>TOTAL</u>	521,114	891,261	508,140	717,500	646,000	651,500	2,383,000

TOWN OF ASHFORD
MIL RATE CALCULATION
2019-2020

**Town of Ashford
Mill Rate Calculation
June 6, 2019 Board of Finance Special Meeting
2019-2020 Fiscal Year**

EXPENDITURES:

General Government	\$ 3,335,045
Ashford School	\$ 7,678,893
Region 19 (E.O. Smith High School)	<u>\$ 3,674,973</u>
	\$ 14,688,911

NON-PROPERTY TAX REVENUES:

Town Revenues	\$ 377,045
State Revenues	\$ 3,740,381
Use of Fund Balance	<u>\$ 28,000</u>
	\$ 4,145,425

AMOUNT TO BE RAISED BY TAXES:

Expenditures less Non Property-Tax Revenues	\$ 10,543,486
Fire Department Abatements	<u>\$ 14,000</u>
	\$ 10,557,486

NET COLLECTABLE GRAND LIST - October 1, 2018

Net Collectable Grand List (reported by Assessor 4/29/19)	\$ 303,793,134
Net Adjusted Taxable Grand List - 98% expected to be collected	<u>\$ 297,717,271</u>

2019-2020 MILL RATE CALCULATIONS:	
35.461	Mills to raise \$ 10,557,486
Total Taxes Generated 2019-2020 \$ 10,557,486	
<i>Increase over 18-19 mil rate</i>	<i>0.694</i>